



Jonesboro

FY 2023

ANNUAL BUDGET

AND PROGRAM OBJECTIVES



BUDGET BOOK



City of Jonesboro

City Officials

Tracey Messick
Mayor Pro Tem

Bobby Lester
Councilmember

Donya Sartor
Councilmember

Billy Powell
Councilmember

Ed Wise
Councilmember

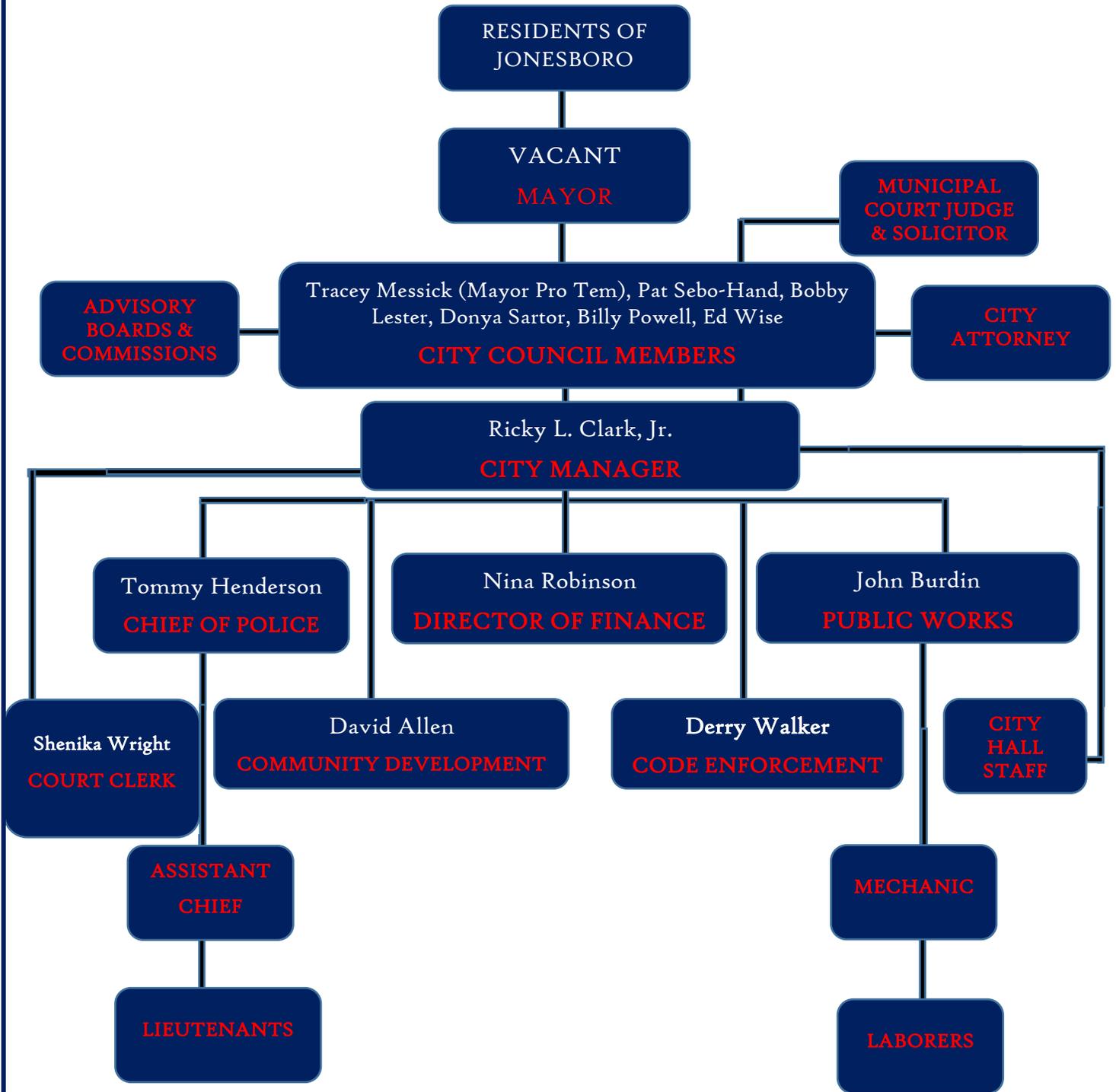
Pat Sebo-Hand
Councilmember



BUDGET BOOK PREPARED BY
Ricky L. Clark, Jr.
City Manager

Nina Robinson,
Director of Finance

**CITY OF JONESBORO
ORGANIZATIONAL CHART**





CITY OF JONESBORO ELECTED OFFICIALS

The City operates under the Council/Manager form of government, where the council is the legislative body that makes policy decisions for administration and fiscal operations of the City and approves legislation. The Mayor is the presiding officer of the city council and responsible for the efficient and orderly administration of the City's affairs. The City Manager is the Chief Administrative Officer of the City and reports to council on the administration of all city affairs. The City is empowered to levy a property tax on both real and personal property located within its boundaries and is qualified to levy all other taxes granted to municipalities within the State of Georgia.



Tracey Messick
City Council



Bobby Lester
City Council



Billy Powell
City Council



Donya Sartor
City Council



Pat Sebo-Hand
City Council



Ed Wise
City Council

CITY OF JONESBORO, GEORGIA

OFFICE OF THE CITY MANAGER

Ricky L. Clark, Jr.

124 NORTH AVENUE, JONESBORO, GEORGIA 30236



January 1, 2023

Honorable Mayor and Members of the City Council
City of Jonesboro, Georgia

I herewith transmit our Fiscal year 2023 (FY' 23) Proposed Budget for the City of Jonesboro. After communication with our Mayor Pro Tem, City Council Members relative to budget priorities and individual meetings with Department Heads..... This being the seventh budget that I am presenting to City Council, and like the previous six, it is balanced and responsible. This budget makes substantial new investments in infrastructure repairs, public safety, replacement of aging equipment and vehicles and provides for a new department, the City Center.

Looking back, the FY 21 Budget was marked by sacrifice and hard budget decisions to help our community through the emergency and to preserve the future of our City. The FY' 22 Budget reflected our transition from crisis to recovery. The FY' 23 budget strengthens our recovery from the largest public health crisis of our lifetime. As we continue this recovery, we are taking important steps to address pandemics and strengthening our public health response to keep our community safe – this includes continued investments from the Recovery Act and initiatives focused on pandemic response and preparedness as well as economic recovery. The three budgets individually and collectively tell the story of how our local city governments play a critical role in the health, wellbeing, and vitality of communities and the individuals who call them home.

Cities are on the frontline of responses for any crisis and play a key role in implementing nationwide measures. However, they also serve a paramount future-facing role as laboratories for bottom-up solutions and innovative strategies. Cities always serve as the birthplace for innovation, not just in crisis. They are the scale of governance best suited for transformative adaptation, flexibility, and capability. This has been the story of our City during the pandemic and continues to be as we transform our business operations to become the government and community partner our stakeholders need to thrive.

While the FY' 23 Budget reflects the optimism of investments both present and future, the reality is that we are still building back. Our City revenues are strong, but we must remember that it is because of our conservative approach, and great leadership over the years, that we were able to make it through the pandemic with no personnel cuts and no interruptions in service.

As outlined within the FY' 23 Budget, we have placed a strong focus on retention and hiring of the best workforce possible, to include lowering our vesting period from ten years to seven years.

FY' 23 BUDGET BOOK

We are thankful to our Mayor and Council for your work throughout the year, and the thoughtful engagement on new ideas and service to our citizens, businesses and visitors. We wholeheartedly believe that this proposal reflects our shared values for Jonesboro in the next fiscal year.

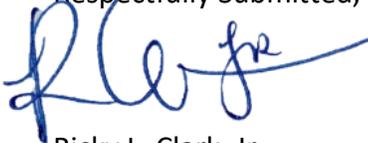
As your City Manager, I am proud to once again present a fiscal plan to sustain and advance a healthy and forward-looking city government. By investing in the core resources of staff, infrastructure, and systems, the FY 2022–23 Preliminary Budget strategically invests our one-time funding sources to balance our budget and invest in areas that will benefit our residents and stakeholders. I am honored to serve alongside the dedicated and talented City team and I am excited to see all that our community will achieve in the coming year as we build back better for future generations to come.

I am presenting you with a balanced \$7,987,349 General Fund budget that achieves the following:

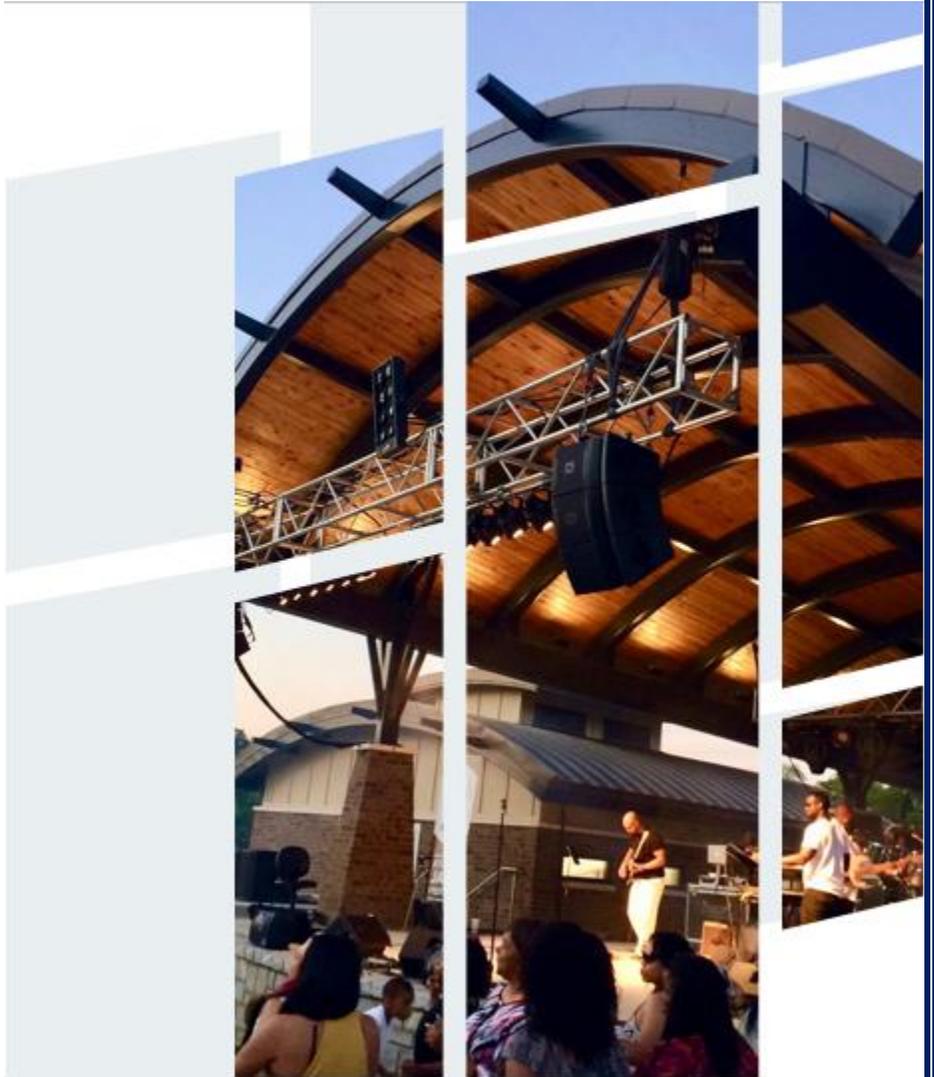
- Millage Rate of 8
- No employee cuts
- 2% Across the Board Increase for Employees
- Allows for technology enhancements across the organization
- No cuts in travel/training
- Additional Department created to track City Center Expenditures & Revenues
- Funding for Tuition Reimbursement Program
- Police Equipment Enhancements to include (radios, tasers & lidrs)
- Four (4) new Tahoe's for Police Department
- Debt Service for ongoing Capital Improvement Projects (Broad Street, City Center & Lee Street)
- Creation of a new Part-Time Position for Municipal Court
- Creation of an Assistant Public Works Director and an additional General Laborer II position.
- Change in retirement vesting period from 10 years to 7 years.

The proposed spending plan maintains existing services, provides long term funding for future projects, and advances the City's strategic direction in public safety and education, at a property tax rate below revenue neutral. Efficient management across the organization, coupled with a focus on strategic goals has enabled your Executive Team to bring this proposed budget to the City Council for its consideration.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ricky L. Clark, Jr.", written in a cursive style.

Ricky L. Clark, Jr.
City Manager



EXECUTIVE OVERVIEW

Fiscal Summary

As with the 2022 budget, our FY'23 Budget is financially responsible given the ongoing pandemic and precarious nature of the economy. It invests strategically in an inclusive recovery and begins to rebuild our reserves to protect us financially against any rainy days ahead. Preparing for any budget always has its share of unknown variables.

Our sound fiscal management over the years allowed us to leverage a strong fund balance to keep our city running and prevent an outright financial collapse brought on by COVID-19. We have also benefited from an infusion of subsidized support by the White House, relative to the ARPA funding. More importantly, the vast majority of our residents have weathered this turbulent time by getting vaccinated, wearing face coverings and protecting themselves and others. Jonesboro has proven we are a resilient and vibrant city.

The Fiscal year 2023 (FY2023) Proposed Budget is an important component of our long-term financial plan to build an even more sustainable and inclusive economy. This budget leverages multiple financial tools to stimulate our economy. One example of this in our budget is the continuation of the Council initiatives. This budget is submitted to City Council amid ongoing economic uncertainty created by yet another possible variant of COVID-19. Our administration has worked hard to fulfill its commitment to stabilize our City finances, provide a safe and secure City and to make the delivery of City services to our constituents more effective, efficient and equitable, and to do all of these things without placing any undue burden on the real property taxpayers in our City.

Year after year, the City has presented budgets that have been structurally balanced, without the use of reserves. During that period, despite the pressures of unfunded mandates, and the slow growth of our national economy, we have been able to maintain continuity in city services.

It is important to note, that this budget contains no reductions to City programs or to the City workforce. Lastly, this budget does not call for the use of any reserves from the general fund Fund Balance Reserves.

OVERVIEW

The FY2023 Proposed Budget consists of 6 (six) operating departments across various funds, including the General Fund, SPLOST, Proprietary Funds & Solid Waste Funds. Of the total budget, roughly \$6 Million reflects the cost of General Fund activities such as public safety, parks, neighborhood services, economic development, planning and development, public works, and the general management of the City.

The citywide budget also includes 57 authorized positions (AP), which includes both part-time and full-time employees.

BUDGET DEVELOPMENT PROCESS

The Mayor, City Manager & the Finance Director began the FY2023 budget process by utilizing projected year end data for FY23 revenues. In October of 2022, the City Manager in conjunction with the Finance Director and the Mayor Pro Tem worked with Department Heads on budgetary requests. This process included reviewing all expenditures and revenues to ensure all resources are provided. At the request of the City Manager, City Council members were asked to submit their budget priorities to the Executive Staff for consideration to be included in the FY' 23 Budget.

As staff worked to close the initial budget gap, the inclusion or exclusion of various citywide expenditures, revenue opportunities, individual programs and existing service levels were all evaluated against these strategies.

As with last year, the City Manager utilized the Management Plan to provide key guidance in weighing critical decisions throughout the budget development process. The Management Plan, which is displayed below, is designed to provide staff with a framework to help Jonesboro in fulfilling its vision to be *"One Great Community, Many Stories."* These core objectives are a useful measure for allocating limited resources among competing needs.

FY2023 MANAGEMENT PLAN



Throughout the budget development process, staff updated City Executive Staff & the Mayor Pro Tem on the performance of the FY2022 budget. While revenue uncertainty was the hallmark of the FY2022 budget the City Executive staff tightened their belts to ensure the same level of city services was provided. Even though the amount generated from other general fund sources will be limited, staff is hopeful that with the increased millage rate, economic activity, and leadership of departments, that we will still remain in a great financial position. Ultimately, the fruit of these efforts is a FY2023 Proposed Budget that is balanced. Due to some tough reduction in line items, department-wide, there is no need to use the excess fund balance in the General Fund & we were able to add over \$100,000 for the contingency line item.

SIGNIFICANT ISSUES

Before highlighting specifics of the FY2023 budget, below are several topics that received significant attention during the budget development process: budget development improvements, pay plan, and capital projects funding.

Budget Development Improvements. Continuing to update the budget processes is intended to provide more funding to support existing and proposed new City infrastructure, focusing on maintenance of current assets before funding expansions; to facilitate a more proactive approach to budget management; to enhance budget accuracy; and to increase transparency in financial stability.

Continue updating processes for the FY2023 financial planning and budgeting process to assist in “continuing the journey,” both as a City and individual departments, including the following:

- Emphasize corporate decision-making regarding needs and funding priorities based on performance measures;
- Continue not to rely on the usage of fund balance;
- Continue to utilize the five-year, master plan-based on capital funding strategies that include operating and capital expenses, secured and potential funding, funding prioritization and annual spending schedules by project/budget item;
- Producing attainable revenue and expenditure budgets that come in under budget at fiscal year-end.
- Forecasting unforeseen expenditures

MAJOR FUNDING AND ORGANIZATIONAL CHANGES

Changes to the FY 2023 Budget reflect the challenges present as the City strives to continue providing its citizens with high levels of service, while operating within constrained budget parameters and the current pandemic we are experiencing. These changes include departmental improvements to ensure City services operate in the most efficient and effective manner possible.

Program Improvements. Providing essential public programs at the required levels of services sometimes necessitates program improvements, even in the most challenging of times. As part of the budget development process, departments submitted any/all personnel changes, which were then vetted against the core objectives outlined by Mayor & Council. Within the FY’ 23 Budget, there are new positions in Public Works and Municipal Court.

GENERAL FUND REVENUES

The economic outlook for Jonesboro is encouraging. After reviewing fiscal year 2022 Revenues and fiscal year 2023 Revenue projections, we have experienced an increase in fees, taxes, etc. Due to this projection, revenues budgets have increased.

Proposed General Fund Revenue Budget			
FY2022	FY2023	Percent	Dollar
<u>Adopted</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
\$6,642,201	\$7,987,349	20%	\$1,345,148

PROPERTY TAX

As with other municipalities, the City receives a portion of its revenue from property taxes assessed on real and personal property. City staff works with Clayton County appraisal offices to prepare property tax revenue projections. By State law, the County Assessor is responsible for the valuation of all property within the County. The certified property tax rolls received from the County showed a major increase in the City's property tax base. The FY 23 Budget includes a millage rate of 8 mils.

When updating the five-year financial forecast and preparing the budget for the City Council consideration, staff analyzed many of the factors affecting property tax revenue, including the homestead exemption, anticipated commercial growth, the impact of foreclosures, as well other exemptions. In recent years, Mayor & Council approved a contract with GTS to begin collection proceedings on delinquent taxes. To date, we have collected over 95% of delinquent taxes.

LOCAL OPTION SALES & USE TAXES

Sales tax collections are a major revenue component. Economic conditions within the City of Jonesboro have been making a continued recovery from the economic recession which impacted all businesses. The City has seen a decrease in the commercial vacancy rate and is steadily working to offer economic development incentives.

Among other small cities, Jonesboro is continuing a positive trend with year-to-date sales tax revenue. There were no significant adjustments at the time of budget preparation.

GENERAL FUND EXPENDITURES

Proposed General Fund Expenditure Budget

For FY2023 General Fund expenditures are keeping pace with revenues. However, costs are increasing due to a variety of factors, including rising supply and contractual service costs, rising fixed costs (insurance, etc.)

Salary and Benefit Changes. In keeping with the City's commitment to invest in its employees, the following salary and benefit changes are included in the FY 2023 budget:

- Continuity in 100% Major Medical Coverage by City for employees
- 2% Step increase for all employees
- 50% Coverage by City for dependents.

BUDGET FORMAT

The FY2023 proposed budget document for the City of Jonesboro provides historical and current comparisons of revenues and expenditures; planned allocations of resources – both fiscal and personnel; and brief descriptions of the anticipated annual accomplishment of the City programs outlined in each department’s business plan.

FUND STRUCTURE

Operating budgets are divided into several funds. Activities supported by tax dollars are included in the General Fund. Enterprise Funds are those funded by a fee-for-service basis, which is our Solid Waste Fund. Services that are provided internally by City departments on a fee-for-service basis are specified within each department. Finally, Special Revenue Funds are financial accounts for special revenue sources. An example is the Hotel-Motel Tax Fund, which administers revenue collected from the City’s hotel and motel tax and from the operation of the City’s venues. Each of these fund types is included in the City of Jonesboro proposed budget.

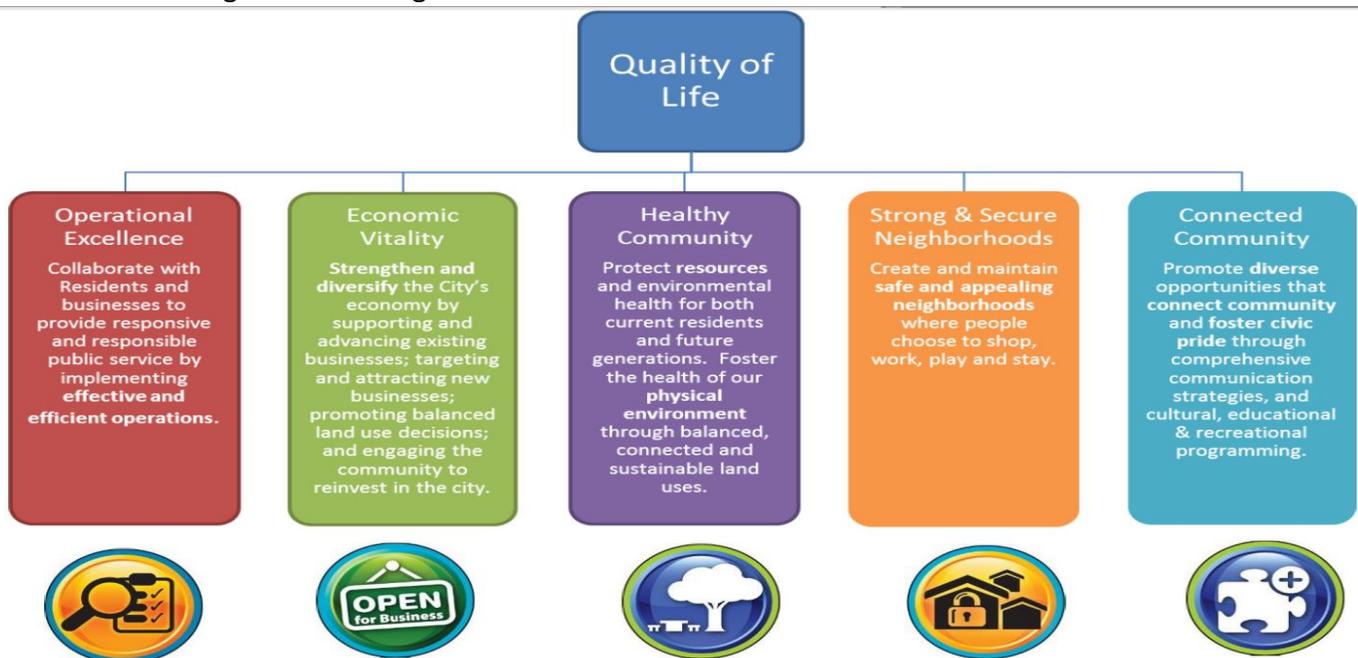
BUDGET DOCUMENT

The budget document itself is divided into several sections. The document begins with an overview of the City’s proposed budget in the City Manager’s message. It is followed by introductory information and summaries of revenues and expenditures. The next sections describe use of resources by department and finally, a calendar of budget milestones is included.

CITY STRATEGIC GOALS FOR CITY DEPARTMENTS

The Jonesboro City Council conducted a strategic retreat to deal proactively with the many opportunities and challenges facing the Jonesboro community. This process was very influential in guiding the activities of citizens, council, and staff for years to come. Overall, the City of Jonesboro will continue to concentrate on the five-step strategic outline presented at the 2023 budget Retreat:

- Operational Excellence
- Economic Vitality
- Healthy Community
- Strong & Secure Neighborhoods



The intent of these strategic objectives is to provide a clear and concise statement regarding City Council goals for Jonesboro in the next five years and to stimulate broader discussion of the important issues facing Jonesboro now and in the future. These strategic goals are interrelated, and all departments will strive toward the achievement and realization of these goals.

GOVERNMENTAL FUNDS

Departments that comprise the General Fund are listed in alphabetical order in the budget document.

- City Hall
- City Center Operations
- Code Enforcement
- Court Services
- Police Department
- Public Works Department

PROPRIETARY FUNDS

This section is comprised of the Proprietary Funds that account for the City's organizations and activities similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis

ENTERPRISE FUNDS

Solid Waste Management

GOVERNMENTAL FUNDS

GENERAL FUND

Administration / Mayor & Council/City Center Operations

The FY2023 proposed City Hall budget is \$3,141,006 which is a 60 percent decrease from the FY2022 amended budget of \$5,090,253. This decrease reflects the net impact of additional debt service to be paid for the outstanding bonds and the fund balance transfer of \$3 million dollars that was appropriated in 2022 to complete the city center. The creation of Department 1565 is presented separately. Department 1565 will track common operating expenses related to the common facility. Further, the City Hall Budget includes funding to further the City's desire for continued marketing and advertising of the City (i.e. Four City Concerts). Included in the City Hall Budget is an appropriation of \$1,000 for the Jonesboro Beautification Commission, \$10,000 for the annual Downtown Development Authority appropriation and the annual payment for Lee Street Park is included. In addition, the Administration Budget also includes funding for the employee Tuition Reimbursement program and Wellness program.

Office of Code Enforcement

The FY2023 proposed Code Enforcement budget is \$164,305 which is a 9.7 percent decrease from the FY2022 amended budget of \$181,918. The decrease in the Code Enforcement Budget is solely with vehicle purchase costs incurred in 2022 not expected to recur in 2023. The budget also includes housing rehab dollars.

Office of Court Services

The FY2023 proposed Court Services budget is \$288,463 compared to \$206,525. The factors attributing to the 40% increase in the operating cost include increased fixed costs and the addition of a part-time clerk to assist with operational improvements in court administration.

Office of Public Works

The FY2023 Public Works Department Budget is \$415,200 which is a 29% increase from the FY2022 amended budget. The factors attributing to the change are mainly associated with implementing increased responsibility in house for parks and grounds maintenance and landscaping needs. The Public Works budget also allows funding of an assistant Director and a General Laborer III. The budget also appropriated funds to replace Christmas decorations and supplies for the parks and city facilities.

Police Department

The FY2023 proposed Police Department budget is \$3,003,914 which is a 14% percent decrease from the FY2022 amended budget. The proposed budget provides for no additional positions. The budget includes several appropriations to replace end of life equipment critical to efficient public safety operations. Further, the proposed budget includes the lease of four (4) Chevrolet Tahoe vehicles.

DEPARTMENTAL BUDGETS



Great art!

Our character is not just one of a typical small town, but a Home Town epitomized our People. There is a purity in Jonesboro's charm, one founded on respect for each other, warmth and hospitality! We celebrate our many cultures, and are proud of the progressive nature that truly is ingrained in the Jonesboro Spirit. As each new chapter is written in Jonesboro, the characters include young and old, multiple races and nationalities, local natives and new transplants.



ACCOUNT NUMBER	DESCRIPTION	2022 BUDGET	FY' 23 REQUESTED BUDGET	FY' 23 ADOPTED BUDGET
GENERAL FUND REVENUE				
TAXES				
0000-31-1100	REAL PROPERTY-CURRENT YR	700,000	876,048	928,000
0000-31-1110	PUBLIC UTILITY	48,000	48,000	50,000
0000-31-1115	STREETLIGHTS DISTRICT	-	-	-
0000-31-1200	REAL PROPERTY-PRIOR YR	-	-	-
0000-31-1300	PERSONAL PROPERTY-CURRENT	119,000	119,000	145,000
0000-31-1310	MOTOR VEHICLE TAX	10,000	10,000	10,000
0000-31-1315	TITLE AD VALOREM TAX	196,000	115,000	160,000
0000-31-1390	TAX SALES - OTHER	-	-	-
0000-31-1400	PERSONAL PROPERTY-PRIOR YR	-	-	-
0000-31-1600	REAL ESTATE TFR TAX (INTANG)	5,800	-	-
0000-31-1610	RECORDING TRANSFER TAXES	5,100	1,000	1,000
0000-31-1710	ELECTRIC - GA PWR FRANCHISE	240,000	240,000	240,000
0000-31-1730	GAS FRANCHISE FEES	27,000	22,000	22,000
0000-31-1750	TELEVISION CABLE	30,000	30,000	30,000
0000-31-1760	TELEPHONE	40,000	40,000	40,000
0000-31-3100	LOCAL OPTION SALES & USE	1,550,000	1,600,000	1,600,000
0000-31-3190	VACANT PROPERTY FEES	200	100	100
0000-31-4100	HOTEL/ MOTEL	-	-	-
0000-31-4200	ALCOHOLIC BEVERAGE EXCISE	125,000	125,000	125,000
0000-31-4301	ALCOHOL BEVERAGE TAX	80,000	35,000	35,000
0000-31-6100	BUSINESS & OCCUPATION TAXES	441,000	350,000	400,000

0000-31-6200	INSURANCE PREMIUM TAX	369,000	375,000	370,000
0000-31-6300	FINANCIAL INSTITUTION TAXES	47,000	45,000	45,000
0000-31-9110	REAL PROPERTY	3,000	30,000	30,000
0000-31-9120	PERSONAL PROPERTY	200	-	-
0000-31-9500	FIFA	100	100	100
0000-31-9600	FEE FOR TAX ADVERTISING	-	100	100
TOTAL TAXES		4,036,400	4,061,348	4,231,300
LICENSES & PERMITS				
0000-32-1101	APPLICATION FEE	3,500	500	2,000
0000-32-1102	ALCOHOL BACKGROUND CHECK	1,500	1,500	1,500
0000-32-1103	ALCOHOL IDENTIFICATION FEES	8,000	8,000	8,000
0000-32-1110	BEER/WINE LICENSE	34,000	34,000	34,000
0000-32-1130	ALCOHOL POURING LICENSE	25,000	25,000	30,000
0000-32-1135	ALCOHOL PACKAGE STORES	5,000	5,000	10,000
0000-32-1140	ALCOHOL -TEMP. CONSUMPTION LIC	-	-	-
0000-32-2001	PEDDLERS/FOOD TRUCKS	-	-	-
0000-32-2210	ZONING & LAND USE	12,000	10,000	20,000
0000-32-2230	SIGN	6,000	6,000	6,000
0000-32-3110	CERTIFICATE OF OCCUPANCY	3,000	3,000	3,000
0000-32-3120	BUILDING PERMITS	50,000	50,000	70,000
0000-32-3130	PLUMBING PERMITS	8,000	8,000	4,000
0000-32-3140	ELECTRICAL PERMITS	8,000	8,000	4,000
0000-32-3150	DEMOLITION PERMIT	200	-	-

0000-32-3160	HEATING/AIR PERMITS	8,000	5,000	4,000
0000-32-3170	CERTIFICATE OF APPROPRIATENESS	600	500	500
0000-32-3201	FILMING FEES	100	100	100
0000-32-3900	OTHER	200	200	200
0000-32-3901	TREE REMOVAL PERMIT	100	100	500
0000-32-3910	YARD SALE PERMITS	100	100	99
TOTAL LICENSES & PERMITS		173,300	165,000	197,899
INTERGOVERNMENTAL				
0000-33-4110	CARES ACT 2020	-	-	-
0000-33-4150	STATE GRANT - INDIRECT	-	-	-
0000-33-4350	CDBG STATE GRANT	116,211	-	-
0000-33-4351	SMALL BUSINESS GRANT	11,000	-	-
0000-33-6021	2021 CJCC TRAINING GRANT	-	-	-
TOTAL INTERGOVERNMENTAL		127,211	-	-
CHARGES FOR SERVICES				
0000-34-1120	PROBATION FEE	550,000	550,000	550,000
0000-34-1910	ELECTION QUALIFYING FEE	-	1,000	2,000
0000-34-1930	PLAN REVIEW FEES	20,000	20,000	20,000
0000-34-2120	ACCIDENTS REPORTS ETC..	10,000	10,000	10,000
0000-34-2902	DEA/HIDATA O/T REIMBUREMENT	-	-	-
0000-34-4110	REFUSE COLLECTION CHARGES	-	-	-
0000-34-4320	STREET LIGHT DISTRICT FEE	11,000	11,000	10,850
0000-34-5410	PARKING CHARGES	9,000	9,000	9,000

0000-34-6910	SALE OF CEMETERY LOTS	4,300	3,000	3,000
0000-34-6920	BURIAL FEES	600	500	500
0000-34-7200	CITY CENTER REVENUE	-	-	30,000
0000-34-7201	CTY CENTER FACILITY RENTAL	2,000	-	-
0000-34-9300	RETURN CHECK FEE	60	-	-
0000-34-9500	CONVENIENCE FEE	2,000	1,200	2,000
0000-34-9900	OTHER CHARGES FOR SERVICES	-	1,000	-
TOTAL CHARGES FOR SERVICES		608,960	606,700	637,350
FINES & FORFEITURES				
0000-35-1000	FINES/FORFEITURES	-	-	-
0000-35-1170	MUNICIPAL BONDS	561,000	550,000	600,000
0000-35-1180	OTHER PUBLIC SAFETY SERVICES	325,000	-	500,000
TOTAL FINES & FORFEITURES		886,000	550,000	1,100,000
INVESTMENT INCOME				
0000-36-1020	INTEREST REVENUES - CEMETERY	-	-	-
0000-36-1030	INTEREST REVENUES-GA.ONE	12,000	2,000	2,000
0000-36-1050	INTEREST REVENUES - PAYROLL	-	-	-
0000-36-1070	INTEREST REVENUES - GEN FUND	1,400	1,000	1,000
0000-36-1080	INTEREST REVENUES-MUNICIPAL	-	-	-
TOTAL INVESTMENT INCOME		13,400	3,000	3,000
CONTRIBUTION & DONATIONS				
0000-37-1025	CONCERTS SPONSORS CONTRIBUTIONS	44,500	35,000	40,000
0000-37-1026	VETERANS MARKERS	190	100	100

0000-37-1028	PUBLIC SAFETY INITIATIVES	10,550	-	-
0000-37-1051	GARDEN CLUB	3,200	1,000	3,000
TOTAL CONTRIBUTION & DONATIONS		58,440	36,100	43,100
MISCELLANEOUS				
0000-38-1010	PARK PAVILION RENTAL	4,000	4,000	4,000
0000-38-1011	LEE STREET PARK RENTAL	5,000	5,000	5,000
0000-38-1020	FIRE STATION RENTAL	98,000	74,000	100,000
0000-38-1030	EVENT VENDORS	2,500	2,500	5,000
0000-38-1034	FARMER'S MARKET VENDOR	-	2,500	2,000
0000-38-1040	CITY CENTER FACILITY RENTAL	-	-	30,000
0000-38-1100	RENTAL PROPERTY	9,600	-	9,600
0000-38-2001	DISPOSAL FEES	1,400	-	1,000
0000-38-2003	GOLF CART FEE	200	100	100
0000-38-3100	REIMBURSEMENT DAMAGED PROPERTY	37,360	-	-
0000-38-9000	OTHER MISCELLANEOUS REVENUE	6,750	-	5,000
0000-38-9100	TRANSFER TO DDA	(10,000)	-	(10,000)
0000-38-9300	TOWING FEES	10,000	12,000	30,000
0000-38-9400	RESTITUTION	-	-	-
0000-38-9500	TRANSFER FOR GA. ONE ACCT	-	-	-
0000-38-9999	OTHER	-	-	-
TOTAL MISCELLANEOUS		164,810	100,100	181,700
OTHER FINANCING SOURCES				
0000-39-1211	TRANSFER IN SPLOST 21	480,680	1,500,000	1,500,000

0000-39-1212	TRANSFER IN- DDA	93,000	93,000	93,000
0000-39-1214	TRANSFERS FROM OTHER FUNDS	-	-	-
0000-39-2100	SALE OF ASSETS	-	-	-
0000-39-3200	CAPITAL LEASE/GMA	-	-	-
TOTAL OTHER FINANCING SOURCES		573,680	1,593,000	1,593,000
TOTAL REVENUES		6,642,201	7,115,248	7,987,349

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: 1500

FUND:100 General

CITY HALL

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

City Hall is comprised of several divisions: Administration, Mayor & Council, Human Resources & Payroll, Finance, Zoning and City Center Operations.

Administration is responsible for administering the programs and policies established by the City Council. It directs and coordinates the operations of the City and informs and advises the City Council regarding City transactions, existing conditions and future requirements. City Hall handles all permits and licensing, zoning, finance & human resources related activities.

The Mayor and Council, as the legislative body, oversees the City at large. The Mayor directs the day-to-day operations.

BUDGET NOTES:

PERSONNEL SERVICES	Line item covers the City Hall Administration Staff. There is no additional position proposed budget. IN 2023 the salary of the IT Director will be captured in this category and not in the ARPA fund. The 2022 budget was \$482,600. The 2023 budget is
51.1100 SALARIES	\$629,430.
51.1300 OVERTIME	Line Item covers pay for staff who are required to work special events. 2022 budget was \$5,600. Proposed 2023 budget is \$6,000.
51.2100 INSURANCE	Line item includes health, dental & life insurance for all full-time employees. Health insurance for the 2022 budget was \$112,000. Proposed for 2023 budget is \$84,000.
51.2200 SOCIAL SECURITY	Line item is for employer's share of Social Security for City Hall employees. Social Security for 2022 budget was \$29,917. Proposed for 2023 budget is \$41,300.
51.2300 MEDICARE	Line item is for employer's share of Medicare for City Hall employees. Employers portion of Medicare for 2022 budget was \$7,000. Proposed for 2023 budget is \$9,700.
51.2400 RETIREMENT	Line item is the City's contribution to the retirement program through GMA for all full-time employees. City contribution for employer's retirement through Georgia Municipal Association in 2022 budget was \$31,000. Proposed for 2023 budget at \$34,057.

51.2600 UNEMPLOYMENT INSURANCE	Administration Department portion of unemployment insurance paid into the State Department of Labor. Unemployment for 2022 budget was \$1,000. Proposed for 2023 budget is \$1,000.
51.2700 WORKERS COMPENSATION	This coverage is through the Key Risk Insurance and the total premiums are allocated across all departments in the general fund. The 2022 budget was \$16,400 and the proposed appropriation for the 2022 budget is \$15,000.
52.1210 LEGAL SERVICES	This expense line covers City Attorney fees and charges for other litigation. 2022 budget was \$90,000. The proposed appropriation for 2023 budget is also \$100,000.
52.1220 AUDIT	Line item is for charges for the annual audit required yearly by State law and production of the ACFR. Year-end annual audit fees were budgeted for 2022 budget at \$50,000. Proposed appropriation for the 2023 budget is \$50,000.
52.1230 ENGINEERING FEES	This line item covers fees for all engineering of site plans and plan reviews. The 2022 budget was \$30,000 and the proposed appropriation for 2023 budget is \$30,000. This increase includes expected fees for projects under consideration.
52.1240 INSPECTIONS	This line item is for all inspection fees for buildings, electrical, heating and air, and plumbing when permits are issued. This is the city's portion of the Safebuilt. 2022 budget was \$26,500 and the proposed 2023 budget is \$30,000.
52.1290 OTHER PROFESSIONAL SERVICES	This line item covers fees for Municipal Code updates, alarm company monitoring services which also monitor the telephone system and other professional costs. 2022 budget was \$37,500 and the proposed appropriation for the 2023 budget is \$37,500.
52.1300 TECHNICAL	This line item covers the yearly fee for services from VC3 who provides support for our computer hardware and network. It also covers quarterly billing from Granicus (agenda software). The proposed appropriation for 2023 budget is \$50,000.

52.1310
PAYROLL PROCESSING

Fees from ADP which provides Human Resources and payroll processing services. ADP pays all taxes, unemployment insurance, child support payments, bankruptcy payments, quarterly taxes, and W-2 forms. ADP provides extensive reports that includes the reporting that is required for the Affordable Care Act. **2022 budget was \$19,000. Proposed appropriation for the 2023 budget is \$20,000.**

52.1320
BANK FEES – CREDIT CARD
PAYMENTS

Line item will be for charges from TRUIST for credit card payments processed. In Fiscal year 2020, Council authorized a \$2 convenience fee for all credit/debit card transactions to offset this expense. This amount is reflected under General Fund revenues. **2022 budget was \$3,300 and the proposed appropriation for 2023 budget is \$5,000.**

52.1330
SOFTWARE SUPPORT

This line item covers our software support with Tyler Technology. **2022 budget was \$20,000 and the proposed appropriation for 2023 budget is \$22,000.**

52.2250
PEST CONTROL SERVICES

This line item covers the monthly fee of \$60 from Taylor Exterminating. This covers City Hall and the rental house on Cloud Street. **2022 budget was \$1,800 Budget proposed appropriation for 2023 budget is \$3,000.**

52.2310
RENTAL OF LAND

This line item covers the right of way rental for Norfolk Southern Railroad. **2022 budget was \$4,800 and proposed appropriation for 2023 budget is \$3,000.**

52.2321
CITY EVENTS

This line item will cover the summer concert series, Christmas Lighting Event, Jonesboro Days and Business Breakfast Meetings. **2022 budget was \$67,0000 and Proposed for the 2023 budget is \$60,000.**

52.2330
RENTAL OF POSTAGE METER/COPY
MACHINE

This line item covers the cost of a new lease through from Tri Copies for 6 copiers in the City Center for Police and Administration. Also includes the postage meter from Pitney Bowes. **The 2023 budget was \$12,500 and recommends the 2023 budget at \$10,000.**

OTHER PURCHASED SERVICES

This line item is for insurance coverage for our general liability, public officials, auto, and property.

52.3100
INSURANCE (NON-BENEFIT)

The 2022 budget was \$75,000 and the proposed appropriation for 2023 budget is \$80,000.

52.3210 TELEPHONE	The line item is for the City Hall telephone service. 2022 budget was \$5,000 and the proposed appropriation for 2023 budget is \$4,000.
52.3210 CABLE & INTERNET	This line item is for cable and internet for the City Center Administration. 2022 budget was \$12,800 and the proposed appropriation for 2023 budget is \$15,000.
52.3230 CELL PHONES	This line item is for cellular phones for Administration. 2022 budget was \$6,000 and the proposed appropriation for 2023 budget is \$5,00
52.3260 POSTAGE	This line item covers cost of postage for all mailings from City Hall that covers such items as taxes, business license renewals, issued business licenses, all official correspondence, etc. 2022 budget was \$4,000 and proposed appropriation for 2023 budget at \$4,000.
52.3310 LEGAL NOTICES	This line item covers all Public Notices that are required to be published in the legal organ newspaper. 2022 budget was \$7,000. Proposed appropriation for 2023 budget at \$8,000.
52.3330 PROMOTIONAL ADVERTISING	This line item covers advertising that promotes the city events. The 2022 budget was \$8,700 and the proposed appropriation for 2023 budget is \$7,000.
52.3410 ELECTIONS	This line item covers the cost of ordering ballots and fees for programming machines. 2022 budget we did not hold an election. 2023 budget is \$20,000 to cover the cost of a special election in March and General election in November.
52.3500 TRAVEL EXPENSE	This line item covers travel expenses for city hall staff for schools and conferences to cover mileage, hotel accommodations and meals. The 2022 budget was \$5,000 and the proposed appropriation for 2023 budget is \$6,000.
52.3600 DUES & FEES	This line item is for membership fees for the Georgia Municipal Association, Clayton County Chamber of Commerce, Clayton County Municipal Association functions and other professional memberships for City Hall Staff. 2022 budget was \$13,100 and the proposed appropriation for the 2023 budget is \$22,300.
52.3700 EDUCATION & TRAINING	

	This line item is for training classes for both city hall staff. The 2022 budget was \$6,000. Proposed appropriation for 2023 budget \$7,000
52.3701 CITY WELLNESS PROGRAM	This line item is for continuation of the City Wellness Program. Activity includes lunch and learns, special events, etc. In 2023 CIGNA has agreed to provide support of \$2500 for this expenditure. The 2022 budget was \$1,000 and the proposed appropriation for the 2023 budget is \$2,500
52.3851 POLL WORKERS	This line item covers the cost of the election manager and election clerks and includes stipends and other supplies, etc. The 2022 budget is \$3,000.
52.3905 SPECIAL EVENTS	This line item covers some expense for employee related events, gift cards, flowers (funerals, etc.), Christmas Festival, and miscellaneous expenses related to plaques. 2022 budget was \$12,000 and the proposed appropriation for 2023 budget \$15,000.
53.1110 OFFICE & BUILDING SUPPLIES	This line item covers all office supplies and cleaning supplies for City Hall. The 2022 budget was \$20,000 and the proposed 2023 budget is \$15,000.
53.1171 BUILDING MAINTENANCE	Line item covers any maintenance related expenses at the Jonesboro City Center Administrative wing. 2022 budget was \$4,800 and the proposed appropriation for 2023 budget is \$5,000.
53.1210 WATER/SEWERAGE	This line item covers payments to CCWA for services to City Hall. The 2022 budget was \$11,500. The proposed appropriation for 2023 budget is \$1,500.
53.1220 NATURAL GAS	The 2022 budget was \$3,500 and the proposed 2023 budget is \$1,000. Gas Service is through SCANA
53.1230 ELECTRICITY	This line item covers payments to Georgia Power for the City Hall. The 2022 budget was \$6,000 and the proposed 2023 budget is \$3,000
SMALL EQUIPMENT 53.1610	This line item is for various small equipment, purchase repair and/or maintenance. The 2022 budget was \$11,200 and the proposed budget for 2023 budget is \$5,000
53.1620 FURNITURE OR FIXTURES	This litem item covers furniture and fixtures for City Hall. 2022 budget was \$500 and the proposed appropriation for 2023 budget is \$5000.

<p>53.1690 BEAUTIFICIATION COMMISSION</p>	<p>This line item covers expenses generated by the Jonesboro Beautification Commission.</p>
	<p>The 2022 budget was \$1,000 and the proposed appropriation for fiscal year 2023 is \$1,000</p>
<p>54.2301 FURNITURE OR FIXTURES</p>	<p>This litem item covers furniture and fixtures that are larger and more costly that may be acquired as needed for City Hall Administrative needs.</p>
	<p>2022 budget was \$38,300 and the proposed appropriation for 2023 budget is \$15,000.</p>
<p>57.4001 RETURNED CHECKS</p>	<p>This line item covers any returned checks at City Hall.</p>
	<p>The 2022 budget was \$100 and the proposed appropriation for the fiscal year 2023 Budget is \$0.</p>
<p>57.9000 CONTINGENCY</p>	<p>This line item can be used for an unexpected non-budgeted expense and the funds will be moved to that line item.</p>
	<p>2022 budget was \$339,445 and the proposed appropriation for fiscal year 2023 Budget is \$22,717.</p>
<p>58.1212 VEHICLES- LEASE</p>	<p>This line item covers the vehicle at City Hall leased through Enterprise.</p>
	<p>2022 budget was \$10,132. 2023 budget amendment is \$12,700.</p>
<p>58.1300 OTHER DEBT SERVICE INTEREST</p>	<p>This expense is for the annual debt service associated with the URA bond for the construction of the city center.</p>
	<p>This is the first year of the repayment and the 2023 Budget is \$830,000</p>
<p>58.1301 LEE STREET PARK</p>	<p>This line item covers the principal payment for Lee Street Park.</p>
	<p>The 2022 budget payment was \$170,000. The 2023 budget is \$175,000</p>
<p>58.2000 LEE STREET PARK</p>	<p>This line item covers the Interest payment for Lee Street Park.</p>
	<p>The 2022 budget payment was \$480,680. The 2023 budget is \$470,551</p>
<p>58.2300 INTEREST – LEE STREET PARK</p>	<p>This Line Item covers interest payments for Lee Street Park.</p>
	<p>The 2022 budget was \$46,107. The 2023 budget is \$41,243.</p>

GENERAL ADMINISTRATION				
ACCOUNT NUMBER	DESCRIPTION	2022 BUDGET	FY' 23 REQUESTED BUDGET	FY' 23 ADOPTED BUDGET
1500-51-1100	REGULAR EMPLOYEES	482,600	634,000	629,430
1500-51-1300	OVERTIME	7,600	6,000	6,000
1500-51-2100	GROUP INSURANCE	109,650	134,000	84,000
1500-51-2200	SOCIAL SECURITY (FICA)	29,917	39,300	41,300
1500-51-2300	MEDICARE	7,000	9,200	9,700
1500-51-2400	RETIREMENT CONTRIBUTIONS	31,000	31,000	34,057
1500-51-2600	UNEMPLOYMENT INSURANCE	1,000	1,000	1,000
1500-51-2700	WORKER'S COMPENSATION	16,750	15,000	15,000
TOTAL PERSONNEL SERVICES		685,517	869,500	820,487
PURCHASED/CONTRACT SERV				
1500-52-1210	ATTORNEY & LEGAL FEES	90,000	100,000	100,000
1500-52-1220	AUDIT	50,000	50,000	50,000
1500-52-1230	ENGINEERING & PLANNING	30,000	5,000	30,000
1500-52-1240	INSPECTIONS	26,500	30,000	30,000
1500-52-1290	OTHER PROFESSIONAL SVC	27,000	37,500	37,500
1500-52-1300	TECHNICAL	114,850	50,000	50,000
1500-52-1310	PAYROLL PROCESSING	19,000	20,000	20,000
1500-52-1320	BANK AND CREDIT CARD FEES	3,300	5,000	5,000
1500-52-1330	SOFTWARE SUPPORT	20,000	22,000	22,000

1500-52-2250	PEST CONTROL	1,800	3,000	3,000
1500-52-2310	RENTAL OF LAND & BUILDINGS	4,800	3,000	3,000
1500-52-2321	CITY EVENTS	67,000	60,000	60,000
1500-52-2323	CCMA EXPENSE	4,000	-	-
1500-52-2330	RENTAL OF COPIERS/POSTAGE	16,500	10,000	10,000
1500-52-3100	PROP CASLTY & LIAB INSURANCE	75,000	80,000	80,000
1500-52-3210	CABLE SERVICES	12,800	15,000	15,000
1500-52-3211	TELEPHONE MILL STREET	-	-	-
1500-52-3230	CELLULAR PHONES	6,000	5,000	5,000
1500-52-3260	POSTAGE	4,500	4,000	4,000
1500-52-3310	LEGAL NOTICES	7,000	8,000	8,000
1500-52-3330	PROMOTIONAL ADVERTISING	8,700	7,000	7,000
1500-52-3410	ELECTION	-	20,000	20,000
1500-52-3500	TRAVEL	5,000	14,000	6,000
1500-52-3600	DUES AND FEES	13,100	22,300	22,300
1500-52-3700	EDUCATION & TRAINING	6,000	11,000	7,000
1500-52-3701	WELLNESS PROGRAM	1,000	2,500	2,500
1500-52-3851	POLL WORKERS	-	3,000	3,000
1500-52-3905	SPECIAL EVENTS	12,000	9,000	15,000
TOTAL PURCHASED/CONTRACT SERV		625,850	596,300	615,300
SUPPLIES				
1500-53-1110	OFFICE SUPPLIES	25,000	35,000	15,000

1500-53-1111	SUPPLIES FOR FIREHOUSE MUSEUM	-	-	-
1500-53-1171	BUILDING & FACILITIES MAINT	5,300	4,000	4,000
1500-53-1210	WATER/SEWERAGE	12,000	14,500	1,500
1500-53-1211	WATER MILL STREET STATION	-	-	-
1500-53-1212	WATER SERVICE - CLOUD ST	-	-	-
1500-53-1220	NATURAL GAS	3,500	6,000	1,000
1500-53-1230	ELECTRICITY	6,000	10,000	3,000
1500-53-1231	ELECTRICITY FOR WEST MILL ST	-	-	-
1500-53-1232	GAS FOR MILL STREET	-	-	-
1500-53-1610	COMPUTR EQUIP/MAINT	11,200	-	5,000
1500-53-1620	FURNITURE/FIXTURES	500	-	5,000
1500-53-1690	BEAUTIFICATION COMMISSION	1,000	1,000	1,000
TOTAL SUPPLIES		64,500	70,500	35,500
CAPITAL OUTLAY				
1500-54-1101	PURCHASED PROPETY-TAXES	-	-	-
1500-54-1300	PROPERTY PURCHASED	-	-	-
1500-54-2200	VEHICLES	-	-	-
1500-54-2301	FURNITURE & FIXTURES	38,300	-	15,000
1500-54-2410	HARDWARE	34,250	-	-
TOTAL CAPITAL OUTLAY		72,550	-	15,000
OTHER COSTS				
1500-57-2100	DOWNTOWN DEVELOPMENT AUTH.	-	-	-

1500-57-2200	SMALL BUSINESS GRANT CDBG	-	-	-
1500-57-3100	MUNICIPAL COMPLEX - RESERVES	-	-	-
1500-57-4001	RETURNED CHECKS	100	-	-
1500-57-9000	CONTINGENCIES	339,445	100,000	115,225
1500-57-9100	TUITION REIMBURSEMENT	6,000	-	10,000
TOTAL OTHER COSTS		345,545	100,000	125,225
DEBT SERVICE				
1500-58-1212	VEHICLE LEASE - ENTERPRISE	10,132	12,700	12,700
1500-58-1300	OTHER DEBT-PRINCIPLE	-	830,000	830,000
1500-58-1301	LEE STREET PARK URA PAYMENT	170,000	175,000	175,000
1500-58-2000	DEBT SERVICE INTEREST	155,805	470,551	470,551
1500-58-2300	OTHER DEBT-INTEREST	324,875	-	-
1500-58-2301	INTEREST LEE STREET PARK	46,107	41,243	41,243
TOTAL DEBT SERVICE		706,919	1,529,494	1,529,494
OTHER FINANCING USES				
1500-61-1043	OPERATING TRANSFER OUT	3,000,000	-	-
TOTAL OTHER FINANCING USES		3,000,000	-	-
TOTAL GENERAL ADMINISTRATION		5,500,881	3,165,794	3,141,006

DEPARTMENT: 1565

FUND: 100

JONESBORO CITY CENTER

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Jonesboro City Center was created in the Fiscal Year 2023 budget to appropriate for expenses related to general operation of the facility. The department attempts to capture activity that can not be easily associated with one operating unit.

Revenue to support this area of expense is from rentals of the atrium and community room and miscellany of items sold from the concierge area.

BUDGET NOTES:

PERSONNEL SERVICES	Line item covers the part time staff that operates the phones and bistro area of the facility. They assist all areas of the building in assuring operating efficiency. The 2022 budget was \$0. The 2023 budget is \$37,000.
51.1100	
SALARIES	
51.1290	E&K Janitorial Services contract to clean City Center and Public Works Facilities. The budget for 2023 is based on the contractual agreement and totals \$81,600
PROFESSIONAL SERVICES	
52.1320	Line item will be for charges from TRUIST for credit card payments processed. This would relate to the cost associated with processing credit card transactions at the Bistro. The budgeted amount is \$2,500
BANK FEES – CREDIT CARD	
PAYMENTS	
52.2250	Line item is for employer’s share of Social Security for City Hall employees. Social Security for 2022 budget was \$29,917. Proposed for 2023 budget is \$41,300.
PEST CONTROL SERVICES	
52.3210	This line item is for cable and internet for the City Center Administration. 2022 budget was \$0 and the proposed appropriation for 2023 budget is \$21,900.
CABLE & INTERNET	
53.1171	Line item covers any maintenance related expenses at the Jonesboro City Center common areas.
BUILDING MAINTENANCE	2022 budget was \$0 and the proposed appropriation for 2023 budget is \$10,000.

53.1190 This line item covers all operating supplies and cleaning supplies for the city center. **The**
OPERATING SUPPLIES **2022 budget was \$0 and the proposed 2023 budget is \$5,000.**

53.1210 This line item covers payments to CCWA for services to the City Center as well as
WATER/SEWERAGE irrigation system needs.
The 2022 budget was \$0. The proposed appropriation for 2023 budget is \$21,900.

53.1220 The 2022 budget was \$0 and the proposed **2023 budget is \$5,000.** Gas Service is through
NATURAL GAS SCANA

53.1230
ELECTRICITY This line item covers payments to Georgia Power for the Jonesboro City Center Hall. **The**
2022 budget was \$0 and the proposed 2023 budget is \$1,400

CITY CENTER OPERATIONS			
PERSONNEL SERVICES			
ACCOUNT NUMBER	DESCRIPTION		FY' 23 ADOPTED BUDGET
1565-51-1100	SALARIES	-	37,000
TOTAL			
TOTAL PERSONNEL SERVICES		-	37,000
PURCHASED/CONTRACT SERV			
1565-52-1290	PROFESSIONAL SERVICES	-	81,600
1565-52-1320	BANK AND CREDIT CARD FEES	-	2,500
1565-52-2250	PEST CONTROL	-	3,000
1565-52-2330	COPIER AND POSTAGE RENTAL	-	-
1565-52-3210	CABLE & INTERNET SERVICES	-	21,900
TOTAL PURCHASED/CONTRACT SERV		-	109,000
SUPPLIES			
1565-53-1171	BUILDING REPAIRS & MAINT	-	10,000
1565-53-1190	OPERATING SUPPLIES	-	5,000
1565-53-1210	WATER & SEWER	-	12,000
1565-53-1220	NATURAL GAS	-	5,000
1565-53-1230	ELECTRICITY	-	1,400
TOTAL			
TOTAL SUPPLIES		-	33,400
TOTAL CITY CENTER OPERATIONS		-	179,400



Great stories!

Our character is not just one of a typical small town, but a Home Town epitomized our People. There is a purity in Jonesboro's charm, one founded on respect for each other, warmth and hospitality! We celebrate our many cultures, and are proud of the progressive nature that truly is ingrained in the Jonesboro Spirit. As each new chapter is written in Jonesboro, the characters include young and old, multiple races and nationalities, local natives and new transplants.



DEPARTMENT: 2500
COURT SERVICES

FUND: 100

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Court Services consists of the Clerk of Court, Deputy Court Clerk, Solicitors & Municipal Judges.

Court Services; specifically, the Court Clerks are responsible for the processing and filing of all Court related documents, management of all judicial proceedings, complying with open records request, validation of citations and warrants, GCIC compliance of warrant entry and removal, mandated reporting to Georgia Department of Transportation of traffic violation adjudicated in Municipal Court.

BUDGET NOTES:

PERSONNEL SERVICES	Line Item is for salaries for the Court Clerk and one Part-Time Deputy Clerk. Line item is for salary for Court Administrator, One Full-time and one part-time clerk. Budget for 2022 budget was \$81,000 and the Budget for 2023 is \$119,000.
51.1100	
SALARIES	Line Item covers pay for staff who are required to work hours in excess of 40 hours per week.
51.1300	2022 budget was \$200. Proposed 2023 budget is \$300.
OVERTIME	
51.2100	Line items are for health, dental and life for Court Services. Budget for 2022 budget was \$14,400 and the Budget for 2023 budget is \$23,000
INSURANCE	
51.2200	Line item is for city's portion of employee's social security and includes costs associated with the Judge and Solicitor taxes. 2022 budget was \$8,000. 2023 budget Proposed appropriation is \$8,044.
SOCIAL SECURITY	
51.2300	Line item is for city's portion of Medicare and includes costs associated with the Judge and Solicitor taxes. 2022 budget was \$2,200. Proposed appropriation for 2023 budget is \$3,300.
MEDICARE	
51.2400	Line Item is for Employee Retirement Benefits. 2022 budget was \$4,000. Proposed appropriation for 2023 budget is \$4,394.
RETIREMENT	
52.1290	Yearly salary for Municipal Court Judge. 2022 budget was \$45,000. 2023 budget Proposed appropriation is \$66,080
JUDGE COMPENSATION	
52.1291	Yearly salary for Municipal Court Solicitor. 2022 budget was \$40,500. 2023 budget Proposed appropriation is \$52,660.
SOLICITOR COMPENSATION	
52.1320	This expense line item covers the cost of hiring mainly an interpreter. 2022 budget was \$2,500. Proposed appropriation for 2023 budget is \$3,500.
COURT REPORTER/ INTERPRETERS	
52.3310	Line items covers mandated legal notices for certain arrests. 2022 budget was \$200. Proposed appropriation for 2023 budget is \$0.
LEGAL NOTICES	

<p>52.3500 TRAVEL</p>	<p>Line item covers cost of mileage, hotel, and meals. 2022 budget was \$750 The proposed appropriation for 2023 budget is \$2,000.</p>
<p>52.3600 DUES AND FEES</p>	<p>Line item covers the cost of Court Clerk and Assistant Clerk dues and fees for the Court Clerk's Association. 2022 budget was \$750, and the 2023 budget is \$235.</p>
<p>52.3700 EDUCATION AND TRAINING</p>	<p>Line item covers expense for all conferences and training classes. 2022 budget was \$1,400, and the 2023 budget is \$1,250.</p>
<p>53.1110 OFFICE SUPPLIES</p>	<p>Line item covers dollar office supplies for municipal court operations. 2022 budget was \$2,000, and the 2023 budget is \$2,500.</p>

COURT SERVICES				
PERSONNEL SERVICES				
ACCOUNT NUMBER	DESCRIPTION	2022 BUDGET	FY' 23 REQUESTED BUDGET	FY' 23 ADOPTED BUDGET
2500-51-1100	SALARIES	79,000	119,000	119,000
2500-51-1300	OVERTIME	200	-	300
2500-51-2100	INSURANCE	14,400	36,000	23,000
2500-51-2200	SOCIAL SECURITY	10,000	15,442	8,044
2500-51-2300	MEDICARE	2,200	3,607	3,300
2500-51-2400	RETIREMENT	4,000	-	4,394
2500-51-2600	UNEMPLOYMENT	25	-	-
2500-51-2700	WORKERS' COMPENSATION	2,600	2,200	2,200
TOTAL PERSONNEL SERVICES		112,425	176,249	160,238
PURCHASED/CONTRACT SERV				
2500-52-1290	JUDGE COMPENSATION	45,000	72,080	66,080
2500-52-1291	SOLICITOR COMPENSATION	40,500	57,660	52,660
2500-52-1320	COURT REPORTER/INTERPRET.	2,500	3,500	3,500
2500-52-3280	CREDIT CARD MERCHANT FEE	-	-	-
2500-52-3310	LEGAL NOTICES	200	-	-
2500-52-3500	TRAVEL	1,650	2,000	2,000
2500-52-3600	DUES AND FEES	750	235	235
2500-52-3700	EDUCATION/TRAINING	1,400	1,250	1,250

TOTAL PURCHASED/CONTRACT SERV		92,000	136,725	125,725
SUPPLIES				
2500-53-1110	OFFICE SUPPLIES	2,000	2,500	2,500
2500-53-1610	COMPUTER EQUIPMENT	100	70,000	-
TOTAL SUPPLIES		2,100	72,500	2,500
TOTAL COURT SERVICES		206,525	385,474	288,463

DEPARTMENT: 3200

FUND: 100

POLICE DEPARTMENT

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property in Jonesboro. Specific departmental responsibilities are:

- 1) To reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 2) To increase the safety of residents and to decrease crime throughout Jonesboro neighborhoods.
- 3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high-quality officers, technology and equipment, and capital improvements.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers personnel within the Police Department. Budget for 2022 budget was \$1,340,000 and the Budget for 2023 is \$1,707,876.
51.1100 SALARIES	This not only covers public safety officers and leadership but also includes administrative support and probation staff.
51.1300 OVERTIME	It shall be the responsibility of the Chief to monitor overtime expenditures to prevent exceeding the budgeted amount. 2022 budget was \$46,000. 2023 budget Proposed appropriation is \$20,000
51.1310 OVERTIME DEA	This line item is for the personnel assigned to the DEA. This program was discontinued in 2022. This budget was established to track cost that were offset by the revenue line that captured the amount reimbursed from the Department of Justice. 2022 budget was \$0. 2023 budget Proposed appropriation is \$0
51.2100 INSURANCE	Health and dental insurance for Police Department. 2022 budget was \$320,000 and 2023 budget is proposed at \$292,000.
51.2200 SOCIAL SECURITY	This line item is for the city's share of employees Social Security. 2022 budget was \$89,029. 2023 budget Proposed appropriation is \$106,000.
51.2300 MEDICARE	This line item is for the city's share of the employees Medicare. 2022 budget was \$20,829. 2023 budget proposed appropriation is \$25,000.
51.2400 RETIREMENT	City contribution for employee's retirement through Georgia Municipal Association. This reflects a change in vesting from 10 years to 7 years. 2022 budget was \$79,856. 2023 budget Proposed appropriation is \$87,888.

<p>51.2600 UNEMPLOYMENT INSURANCE</p>	<p>Police Department share for entire department. 2022 budget was \$2,857. 2023 Proposed appropriation is \$0.</p>
<p>51.2700 WORKERS COMP</p>	<p>Workers Compensation. 2022 budget was \$55,000. 2023 budget Proposed appropriation is \$54,000.</p>
<p>OTHER PROFESSIONAL SERVICES 52-1290</p>	<p>The department requested this line item for purposes of future operations. No budget appropriation has been provided for this account in FY 2023</p>
<p>52.1300 IT SERVICES</p>	<p>Computer support will be charged through Technology Fees Fund 290.</p>
<p>52.1330 SOFTWARE SUPPORT</p>	<p>Fees for software support for Police Department covers Georgia Technology Authority and Applied Concepts. 2022 budget was \$21,000. 2023 budget is \$28,000.</p>
<p>52.1340 DRUG TESTING</p>	<p>Line item is used to purchase drug testing kits used by the Probation Office. 2022 budget was \$2,000. Proposed an amount of \$2,000 for 2023 budget.</p>
<p>52.1350 BACKGROUND INVESTIGATIONS</p>	<p>Fees for conducting some background investigation using Thomson Reuters, Inc. 2022 budget was \$6,000 and the 2023 budget is \$6,000.</p>
<p>52.2230 COMPUTER EQUIPMENT</p>	<p>Line item cover small equipment purchases, (keyboards, mouse, etc.) 2022 budget was \$1,000. 2023 budget proposed appropriation is \$0.</p>
<p>52.2250 PEST CONTROL</p>	<p>Covers \$60 a month for pest control – Taylor Exterminating. The 2022 budget was \$1,000 and the proposed appropriation for Fiscal year 2023 is \$0</p>
<p>52.2330 RENTAL COPIER/POSTAGE METER</p>	<p>Line item covers the monthly fee for copier and postage machine. 2022 budget was \$3,500. Recommend 2023 budget at \$5,400.</p>
<p>52.3100 INSURANCE</p>	<p>This line item covers liability, property, public official’s liability insurance. 2022 budget was \$86,300. Recommend for 2023 budget \$90,000.</p>

52.3210 TELEPHONE	Service has being changed to Comcast. 2022 budget was \$9,740. 2023 budget proposed appropriation is \$10,000.
52.3230 CELLULAR PHONES	Verizon cellular telephones and hot spots. 2022 budget was \$20,000. 2023 budget is proposed at \$21,000.
52.3260 POSTAGE	Postage services for the Police Department. 2022 budget was \$2,000. Proposed 2023 budget at \$1,500
52.3500 TRAVEL	Staff travel expense (hotel, gas, meals) for training and conferences. 2022 budget was \$4,000. Recommend 2023 budget at \$5,000.
52.3600 DUES AND FEES	Membership fees for Chief Association. This also covers several membership dues for the Police Department. 2023 budget proposed appropriation is \$1,000.
52.3700 EDUCATION AND TRAINING	This line item is reserved for training expenses when staff attend training. Typically, specific seminars and conferences are budgeted for, and any additional training depends on the amount of funds available in the item. 2022 budget was \$9,000. Recommend 2023 budget is \$10,000.
53.1110 OFFICE SUPPLIES	Office Supplies for entire department. 2022 budget was \$12,000. Recommend \$7,000 for the 2023 budget.
53.1120 Inmate Lunches	This line item is for feeding the inmates that clean our facilities. The 2022 budget was \$0 and the proposed budget for 2023 budget is \$0
53-1130 UNIFORMS	The costs of uniforms are directly attributed to turnover and replacement officers. A newly hired officer costs approximately \$700.00 to \$750.00 dollars to outfit. 2022 Budget was \$17,000. FY 2023 budget Proposed appropriation is \$20,000

53.1151 COMMUNITY OUTREACH	This line item is for community outreach efforts. The FY 2022 budget was \$18,250 and the Proposed 2023 budget is \$12,000
53.1140 VEHICLE/EQUIPMENT PARTS	This line item is for vehicle equipment and parts that are ordered by Public Works for use specifically to maintain the police patrol fleet. 2022 budget was \$66,344. Proposed appropriation for 2023 budget is \$40,000.
53.1141 EQUIPMENT	Line item to cover additional equipment expenses for vehicles. 2022 budget was \$5,350 and the 2023 budget is \$7,500.
53.1171 BUILDING MAINTENANCE	Line item covers building maintenance. No appropriation was made for 2023 because of the department relocation to City Center.
53.1210 WATER/SEWER	Payments are made to the Clayton County Water Authority. 2022 budget was \$4,000. 2023 budget Proposed appropriation is \$1,000.
53.1220 NATURAL GAS	2022 Budget was \$4,500. 2023 budget proposed appropriation is \$1000.
53.1230 ELECTRIC	Payments are made to the Georgia Power Company. 2022 budget was \$16,000. 2023 budget Proposed appropriation is \$2,000 for 170 S Main Street.
53.1270 GASOLINE	2022 Budget was \$53,000. 2023 budget Proposed appropriation for FY 2023 is \$50,000.
53.1610 COMPUTER EQUIP.	Items will be budgeted under the Technology Fee. 2022 budget was \$4,000 and the 2023 budget proposed appropriation is \$4,000.
53.1620 FURNITURE/FIXTURES	2022 budget was \$1,000. Proposed appropriation for 2023 budget is \$5,000.

53.1690 OTHER SMALL EQUIPMENT	2022 budget is \$12,500 and the 2023 budget proposed appropriation is \$24,000.
54.2500 OTHER EQUIPMENT	Replace End of Life equipment. 2022 budget was \$53,100 and 2023 budget request is \$25,000.
DEBT SERVICES	2022 budget was \$120,000. Lease agreement is with Enterprise. 2023 budget ,is \$190,800. This increase is attributed to the addition of 5 Tahoe SUV.
58.1220 VEHICLES- LEASE	
58.1220 INTEREST	Interest payments for leased vehicles. 2022 budget was \$5,484 and the 2023 budget is \$5,484
58.2200 CAPITAL LEASE	Capital Lease for Police appropriation of \$133,957



JONESBORO POLICE DEPARTMENT

#onegreatcommunity

PUBLIC SAFETY				
PERSONNEL SERVICES				
ACCOUNT NUMBER	DESCRIPTION	2022 BUDGET	FY' 23 REQUESTED BUDGET	FY' 23 ADOPTED BUDGET
3200-51-1100	REGULAR EMPLOYEES	1,340,000	1,387,464	1,707,876
3200-51-1300	OVERTIME	46,000	10,000	20,000
3200-51-1310	DEA OVERTIME	-	-	-
3200-51-2100	GROUP INSURANCE	320,000	460,000	292,000
3200-51-2200	SOCIAL SECURITY (FICA)	89,029	86,023	106,000
3200-51-2300	MEDICARE	20,829	20,118	25,000
3200-51-2400	RETIREMENT CONTRIBUTIONS	79,856	-	87,888
3200-51-2600	UNEMPLOYMENT INSURANCE	2,857	-	-
3200-51-2700	WORKER'S COMPENSATION	55,000	54,000	54,000
TOTAL PERSONNEL SERVICES		1,953,571	2,017,605	2,292,764
PURCHASED/CONTRACT SERV				
3200-52-1290	OTHER PROFESSIONAL SERVICES	-	-	-
3200-52-1330	SOFTWARE SUPPORT	21,000	52,000	28,000
3200-52-1340	DRUG TESTING	2,000	2,500	2,000
3200-52-1350	BACKGROUND INVESTIGATION	6,000	6,000	6,000
3200-52-2220	VEHICLE/EQUIPMENT	300	-	-
3200-52-2230	COMPUTER	1,000	1,000	-
3200-52-2250	PEST CONTROL	1,000	1,200	-
3200-52-2330	RENTAL OF COPIERS/POSTAGE	3,500	3,500	5,400
3200-52-3100	PROPERTY CASUALTY LIAB INS	86,300	90,000	90,000

3200-52-3210	TELEPHONE	9,740	10,000	10,000
3200-52-3230	CELLULAR PHONES	20,000	25,000	21,000
3200-52-3260	POSTAGE	2,000	2,500	1,500
3200-52-3500	TRAVEL	4,000	5,000	5,000
3200-52-3600	DUES AND FEES	2,000	2,600	1,000
3200-52-3700	EDUCATION & TRAINING	9,000	10,000	10,000
TOTAL PURCHASED/CONTRACT SERV		167,840	211,300	179,900
SUPPLIES				
3200-53-1110	OFFICE SUPPLIES	12,000	15,000	7,000
3200-53-1130	UNIFORMS	17,000	25,000	20,000
3200-53-1132	FIREARMS AND AMMUNITIONS	3,500	3,500	1,500
3200-53-1140	VEHICLE REPAIRS/ PARTS	66,344	50,000	40,000
3200-53-1141	EQUIPMENT/REPAIRS (PD)	5,350	7,500	7,500
3200-53-1151	COMMUNITY OUTREACH	18,250	10,000	12,000
3200-53-1171	BUILDING MAINTENANCE	5,700	2,000	-
3200-53-1210	WATER/SEWERAGE	4,000	4,000	1,000
3200-53-1220	NATURAL GAS	4,500	3,000	1,000
3200-53-1230	ELECTRICITY	16,000	24,000	2,000
3200-53-1270	GASOLINE	53,000	50,000	50,000
3200-53-1610	COMPUTR EQUIP/MAINT <5,000	4,000	4,000	4,000
3200-53-1620	FURNITURE/FIXTURES <5,000	1,000	5,000	5,000
3200-53-1690	OTHER SM EQUIP < 5,000	12,550	24,000	24,000

TOTAL SUPPLIES		223,194	227,000	175,000
CAPITAL OUTLAY				
3200-54-2000	EQUIPMENT	-	-	-
3200-54-2200	CAPITAL OUTLAY VEHICLES	-	100,000	-
3200-54-2201	VEHICLE EQUIPMENT	66,550	-	-
3200-54-2301	FURNITURE - FIXTURES	16,992	-	-
3200-54-2400	COMPUTERS - EQUIPMENT ETC.	4,000	-	-
3200-54-2410	HARDWARE	-	-	-
3200-54-2500	OTHER EQUIPMENT	53,100	25,000	25,000
TOTAL CAPITAL OUTLAY		140,642	125,000	25,000
DEBT SERVICE				
3200-58-1220	VEHICLES- ENTERPRISE	120,000	203,756	190,800
3200-58-1230	LEASE VEHICLE - GMA	-	-	-
3200-58-2101	INTEREST-SUNTRUST EQUIPMENT	1,009	1,009	1,009
3200-58-2200	CAPITAL LEASE	7,900	133,957	133,957
3200-58-2220	VEHICLES INTEREST	5,484	5,484	5,484
TOTAL DEBT SERVICE		134,393	344,207	331,250
TOTAL PUBLIC SAFETY		2,619,640	2,925,112	3,003,914

DEPARTMENT: 4100

FUND: 100

PUBLIC WORKS

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Public Works Department strives to improve the condition of the City's infrastructure by effectively managing City roadways, drainage structures, alleyways, streetlights, street signs, pavement markings, traffic signals and City-owned buildings.

The Department also includes Fleet Maintenance & Street Services. Street Services is responsible for maintenance and repair work on City streets through routine maintenance, major maintenance, concrete pavement rehabilitation and responds during inclement weather and other emergencies.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers personnel services. It includes the addition of an assistant Public Works Director and a General Labor 3. The Budget for 2022 budget was \$335,737 and the proposed appropriation for 2023 budget is \$313,240.
51.1100 SALARIES	
51.1300 OVERTIME	This line item covers any overtime required by Public Works staff to monitor parks on the weekends. 2022 budget was \$2,000 and recommend for the 2023 budget \$2,000.
51.2100 GROUP INSURANCE	Health insurance for employees. 2022 budget was \$107,700. 2023 budget proposed appropriation is \$80,000.
51.2200 SOCIAL SECURITY	City's share of Social Security. 2022 budget was \$21,435 and the proposed Budget for 2023 budget is \$22,925.
21.2300 MEDICARE	City's share of Medicare. 2022 budget was \$5,013. Proposed appropriation for 2023 budget is \$4,551.
51.2400 RETIREMENT	City contribution for employee's retirement through Georgia Municipal Association was \$28,754 for the 2022 budget. Proposed appropriation for 2023 budget is \$30,000.
51.2600 UNEMPLOYMENT INSURANCE	This is paid with our payroll taxes into the Department of Labor. 2022 budget was \$1,000. Recommend for 2023 budget \$1,000.

51.2700 WORKERS COMP	Workers Compensation Insurance. 2022 budget was \$23,613. 2023 budget proposed appropriation is \$24,000.
52.2110 DISPOSAL	Landfill fees are used for disposal of leaf and limbs, items the city picks up for residents, etc. 2022 budget was \$9,000. 2023 budget proposed appropriation is \$9,000.
52.2160 TREE REMOVAL	Tree removal costs for those issues that City staff is unable to remove. 2022 budget was \$7,000. 2023 budget proposed appropriation is \$6,000.
52.2210 STREET MAINTENANCE	Repair and maintenance of equipment. 2022 budget was \$2,000. 2023 budget proposed appropriation is \$3,500.
52.3100 INSURANCE	(non-benefit). Insurance is for Property and Casualty. 2022 budget was \$35,000. 2011 Proposed appropriation is \$35,000.
52.3210 TELEPHONE	Telephone services at Public Works and internet service. (Comcast). Recommend 2022 budget at \$1,400. Recommend for 2023 budget at \$1,200.
52.3230 CELLULAR PHONES	The line item covers both the Public Works Director's cell phone and the City Mechanic. 2022 budget was \$1,400. 2023 budget proposed appropriation is \$1,200.
52.3500 TRAVEL	Travel expense for school or conferences. 2022 budget was \$0. 2023 budget proposed appropriation is \$0.
52.3600 DUES/FEES	Membership fees. 2022 budget was \$0. 2023 budget proposed appropriation is \$0.
52.3700 EDUCATION & TRAINING	Conferences and training. 2022 budget was \$0. 2023 budget proposed appropriation is \$0
53.1110 OFFICE SUPPLIES	Office Supplies for entire department. 2022 budget was \$1,000. Proposed appropriation for 2023 budget is \$1,000.

52.1111 TOOLS	Purchase of new tools for shop. 2023 budget proposed appropriation is \$1,000.
53.1130 UNIFORMS	Uniform expense. 2022 budget was \$5,000. Proposed appropriation for 2023 budget is \$4,000. (Solid Waste Fund is also budgeted)
53.1140 VEHICLE PARTS	Line item covers equipment and parts needed for vehicle repairs. 2022 budget was \$16,500. Proposed for 2023 budget \$23,000.
53.1141 MOWER EQUIPMENT PARTS	Parts and Supplies for weed eaters, lawnmower blades, belts, tires etc. 2022 budget was \$6,000. Recommend for 2023 budget \$6,000. This will cover the cost of repairs to mowers or possible replacements of equipment.
53.1142 SAFETY EQUIPMENT	Line items are for traffic cones, A-frame barricades, flags, etc. 2022 budget was \$2,000. 2023 budget proposed appropriation is \$2,000.
53.1143 SIGNS-BANNERS	New signs (stop, yield, MPH, etc.) 2022 budget was \$15,000. Recommend for 2023 budget \$10,000.
53.1144 CHRISTMAS SUPPLIES	Christmas decorations, lights, bulbs, etc. 2022 budget was \$100,000. Recommend for 2023 budget \$5,000.
53.1150 LANDSCAPING SUPPLIES	Supplies for landscaping. The 2022 budget was \$6,000 and the proposed budget for Fiscal year 2023 is \$6,000.
53.1160 PARK SUPPLIES	Line items are for supplies for Massengale, Lee Street and Battleground parks. 2022 budget was \$7,500. 2023 budget proposed appropriation is \$7,500.
53.1180 CEMETERY EQUIPMENT	Equipment necessary for Cemetery upkeep and maintenance. For FY 2023 funding is proposed to allow for the acquisition of landscaping equipment as recommended by the Public Works Director.
53.1190 OTHER SUPPLIES	Supplies for building, vehicles, equipment, tools. 2022 Budget was \$12,500. 2023 budget proposed appropriation is \$12,500.
53.1210 WATER/SEWAGE	Line Item is for water and sewer for Gloria Drive and three parks. 2022 budget was \$9,000. 2023 budget proposed appropriation is \$10,500

53.1220 Heating for Gloria Drive Public Works building. 2022 budget was \$4,500. 2023 budget
NATURAL GAS proposed appropriation is \$4,500.

53.1230 Line item is for electricity at Public Works. **The 2022 budget was \$9,000 and the proposed**
ELECTRICITY **appropriation for Fiscal year 2023 is \$9,000**

53.1231 Line items cover all streetlights, flashing signals and traffic lights. **2022 budget was**
STREETLIGHTS **\$150,000 2023 budget is proposed at \$150,000.**

53.1270 Fuel cost for Public Works vehicles. **The FY' 2022 budget was \$10,000 and the proposed**
GASOLINE **appropriation for the fiscal year 2023 Budget is \$8,500.**

53.1610
COMPUTER EQUIPMENT
UNDER \$5,000

53.1690 Line item used to purchase items such as blowers, etc. **2022 budget was \$3,500. 2023**
OTHER SMALL EQUIPMENT **budget Proposed appropriation is \$3,500**
UNDER \$5,000

CAPITAL –PROPERTY

54.1101
CDBG ENGINEERING FEES

Site improvements at Public Works.

54.1200
SITE IMPROVEMENTS

54.1201
MACHINERY

54.2200
CAPITAL OUTLAY –VEHICLE

DEBT SERVICE Debt Service for Box truck purchased in 2021 \$20,897 is the principal amount owed in
2023

58-1210
LEASE-MACHINERY

58-1220

PUBLIC WORKS				
PERSONNEL SERVICES				
ACCOUNT NUMBER	DESCRIPTION	2022 BUDGET	FY' 23 REQUESTED BUDGET	FY' 23 ADOPTED BUDGET
4100-51-1100	REGULAR EMPLOYEES	400,000	180,000	400,000
4100-51-1300	OVERTIME	8,000	3,200	4,000
4100-51-2100	GROUP INSURANCE	80,000	106,000	66,000
4100-51-2200	SOCIAL SECURITY (FICA)	18,054	-	20,920
4100-51-2300	MEDICARE	4,965	-	5,000
4100-51-2400	RETIREMENT CONTRIBUTIONS	29,000	-	31,860
4100-51-2600	UNEMPLOYMENT INSURANCE	1,000	-	1,000
4100-51-2700	WORKERS' COMPENSATION	24,000	17,500	17,500
TOTAL PERSONNEL SERVICES		565,019	306,700	546,280
PURCHASED/CONTRACT SERV				
4100-52-1290	OTHER PROFESSIONAL SVC	-	-	-
4100-52-2110	DISPOSAL	-	-	-
4100-52-2160	TREE REMOVAL	4,200	6,000	6,000
4100-52-2200	REPAIRS & MAINTENANCE	25,089	22,000	22,000
4100-52-2210	STREET MAINTENANCE	5,000	40,000	20,000
4100-52-2250	PEST CONTROL	600	600	600
4100-52-3100	PROPERTY CASUALTY LIAB INS	35,000	35,000	35,000
4100-52-3210	TELEPHONE	2,000	2,000	2,000
4100-52-3230	CELLULAR PHONES	1,600	1,100	1,100
4100-52-3500	TRAVEL	1,500	-	2,000
4100-52-3600	DUES AND FEES	3,800	3,000	3,000
4100-52-3700	EDUCATION & TRAINING	2,000	2,000	2,000
TOTAL PURCHASED/CONTRACT SERV		80,789	111,700	93,700
SUPPLIES				
4100-53-1110	OFFICE SUPPLIES	550	900	900
4100-53-1111	TOOLS	1,000	1,000	1,000

4100-53-1130	UNIFORMS	6,850	9,000	7,000
4100-53-1140	VEHICLE REPAIRS/ PARTS	15,000	15,000	15,000
4100-53-1141	EQUIPMENT PARTS	5,600	5,000	5,000
4100-53-1142	SAFETY EQUIPMENT	1,000	1,000	1,000
4100-53-1143	SIGNS & BANNERS	2,000	2,000	2,000
4100-53-1144	CHRISTMAS SUPPLIES	72,711	100,000	100,000
4100-53-1150	LANDSCAPING SUPPLIES	5,000	10,000	8,000
4100-53-1160	PARKS SUPPLIES	7,000	7,000	7,000
4100-53-1170	BUILDING RENOVATIONS	-	-	50,000
4100-53-1171	BUILDING & FACILITY MAINT	14,200	10,000	8,000
4100-53-1190	OTHER SUPPLIES	1,200	1,800	1,800
4100-53-1210	WATER/SEWERAGE	12,000	12,000	12,000
4100-53-1220	NATURAL GAS	4,500	4,500	4,500
4100-53-1230	ELECTRICITY	12,000	12,000	12,000
4100-53-1231	STREET LIGHTS - SIGNALS	150,000	150,000	150,000
4100-53-1270	GASOLINE	8,500	8,500	8,500
4100-53-1610	COMPUTR EQUIP/MAINT	-	1,000	1,000
4100-53-1690	OTHER SM EQUIP	-	1,500	1,500
4100-53-1800	CEMETERY EXPENSE	-	19,000	19,000
TOTAL SUPPLIES		319,111	371,200	415,200
CAPITAL OUTLAY				
4100-54-1101	CDBG ENGINEERING FEES	-	3,500	-
4100-54-1200	SITE IMPROVEMENTS	-	8,000	-
4100-54-1405	CDBG OTHER DIRECT EXPENSES	-	-	-
4100-54-2102	CEMETERY EQUIPMENT	-	-	-
4100-54-2200	VEHICLES	21,570	58,000	-
TOTAL CAPITAL OUTLAY		21,570	69,500	-
DEBT SERVICE				
4100-58-1220	LEASE-VEHICLES Box Truck	20,897	20,897	20,897
4100-58-2000	INTEREST	1,003	1,003	1,003
TOTAL DEBT SERVICE		21,900	21,900	21,900
TOTAL PUBLIC WORKS		1,008,389	881,000	1,077,080

DEPARTMENT:

CODE ENFORCEMENT

DEPARTMENT NUMBER:

7450

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Mission: To promote and maintain a safe and desirable living and working environment for the citizens of Jonesboro. It is our responsibility to help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to abate violations of the City Codes of Ordinances.

Description of Duties: Code Enforcement conducts inspection of all residential and commercial properties within the City Limits relating to violations on premises and structures (interior & exterior) which includes tall grass, illegal signage, junk vehicles, cleanliness of premises, zoning inspections, erosion control inspections, business licenses, animal control and noise abatements. The Code Enforcement Department is also responsible for the Beautification Commission.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers the salary for one Code Enforcement Officer. Covers Salary for two Code Enforcement Officers. 2022 budget was \$87,000. 2023 budget is \$90,000
51.1100 SALARIES	
51.1300 OVERTIME	Line item covers any overtime.
51.2100 GROUP INSURANCE	Health and dental insurance for one employee and children. 2022 budget was \$26,000 and the 2023 budget is \$26,000.
51.2300 MEDICARE	City's portion of Medicare. 2022 budget was \$1,300. 2023 budget Proposed appropriation is \$1,305.
51.2400 RETIREMENT	This line item is the City's contribution for employee's retirement through the Georgia Municipal Association.
51.2600 UNEMPLOYMENT INSURANCE	Unemployment Insurance – This line item has been budgeted with the Administration Department.
51.2700 WORKERS COMP	2022 budget was \$4,000 and the 2023 budget is \$4,000.
52.2200 REPAIRS & DEMOLITION	This line item was added during the 2016 Budget year with a budget amendment. The 2022 budget was \$2,500 and the proposed appropriation for fiscal year 2023 is \$1,000.

52.3500 TRAVEL	This line item will cover the expense for hotel and meals when an employee attends training. 2022 budget was \$1,000. 2023 budget proposed appropriation is \$2,000.
52.3600 DUES - FEES	This line covers membership fees for GACE and ICC. 2022 budget was \$550. 2023 budget proposed appropriation is \$550.00
SUPPLIES 53.1130 UNIFORMS	This line item covers uniforms for Code Enforcement. 2022 budget was \$1,000. Proposed 2023 budget at \$1,000.
53.1140 VEHICLES	Vehicle Equipment Parts – Service in the past has been covered under the Public Works Department Budget. 2022 budget was \$1,000 and 2023 budget is \$1,000.
53.1270 GASOLINE	Gasoline for Code Enforcement. 2022 budget was \$3,000 and the 2023 budget is \$3,000.

CODE ENFORCEMENT				
PERSONNEL SERVICES				
ACCOUNT NUMBER	DESCRIPTION	2022 BUDGET	FY' 23 REQUESTED BUDGET	FY' 23 ADOPTED BUDGET
7450-51-1100	REGULAR EMPLOYEES	91,800	100,755	100,000
7450-51-1300	OVERTIME	-	-	2,800
7450-51-2100	GROUP INSURANCE	24,070	43,000	27,000
7450-51-2200	SOCIAL SECURITY (FICA)	5,508	6,250	6,400
7450-51-2300	MEDICARE	1,515	1,500	1,500
7450-51-2400	RETIREMENT CONTRIBUTION	4,000	-	4,395
7450-51-2700	WORKERS' COMPENSATION	4,000	2,200	2,200
TOTAL PERSONNEL SERVICES		130,893	153,705	144,295
PURCHASED/CONTRACT SERV				
7450-52-2200	REPAIRS & DEMOLITION	-	5,000	-
7450-52-3230	CELLULAR PHONES	2,400	2,400	2,400
7450-52-3500	TRAVEL	900	1,500	1,500
7450-52-3600	DUES AND FEES	300	300	300
7450-52-3700	EDUCATION & TRAINING	1,500	1,500	1,500
TOTAL PURCHASED/CONTRACT SERV		5,100	10,700	5,700
SUPPLIES				
7450-53-1100	GENERAL SUPPLIES & MATERIALS	-	-	400
7450-53-1130	UNIFORMS	1,000	1,000	1,000
7450-53-1131	COMPUTERS & EQUIPMENT	400	400	-

7450-53-1140	VEHICLE REPAIRS & PARTS	2,700	44,000	2,500
7450-53-1270	GASOLINE	4,000	4,000	4,000
TOTAL SUPPLIES		8,100	49,400	7,900
CAPITAL OUTLAY				
7450-54-2200	VEHICLES	31,415	-	-
TOTAL CAPITAL OUTLAY	-	31,415	-	
DEBT SERVICE				
7450-58-1220	LEASE - VEHICLE	6,410	6,410	6,410
TOTAL DEBT SERVICE		6,410	6,410	6,410
TOTAL CODE ENFORCEMENT		181,918	220,215	164,305

DEPARTMENT: 1300
MAYOR & CITY COUNCIL

Fund: 100

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Mission: The City of Jonesboro Mayor and councilmembers serve for terms of four (4) years and until their respective successors are elected and qualified. No person shall be eligible to serve as mayor or councilmember unless he/she shall have been a resident of the state for one (1) year and a resident of the city for one (1) year immediately prior to the date of the election of mayor or members of the city council; and each shall continue to reside therein during his period of service and to be registered and qualified to vote in municipal elections of this city. All Councilmembers are At-Large and represent the entire City.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers the salaries of Mayor & Council. 2022 budget was \$74,000. 2023 budget is \$74,000
51.1100	
SALARIES	
51.2200	Line Item covers the city's portion of Social Security. 2022 budget was \$4,558 and the 2023 budget is \$4,558
SALARIES	
51.2300	City's portion of Medicare. 2022 budget was \$1,073. 2023 budget Proposed appropriation is \$1,073.
MEDICARE	
52.3420	This line item covers the cost of the monthly newsletter. This includes postage, paper and copier costs. 2022 budget was \$13,000 and the 2023 budget is \$11,000
NEWSLETTER	
52.3500	Cost includes all travel costs to conferences. 2022 budget was \$2,599 and 2023 budget is \$1,000
TRAVEL	
MAYOR DAY	
52.3501	Cost includes all travel costs to conferences. 2022 budget was \$2,000 and the 2023 budget is \$1,000.
TRAVEL	
COUNCILMEMBER SARTOR	
52.3502	Cost includes all travel costs to conferences. 2022 budget was \$2,000 and the 2023 budget is \$1,000.
TRAVEL	
COUNCILMEMBER MESSICK	
52.3503	Cost includes all travel costs to conferences. 2022 budget was \$2,000 and the 2023 budget is \$1,000.
TRAVEL	
COUNCILMEMBER LESTER	
52.3504	Cost includes all travel costs to conferences. 2022 budget was \$2,000 and the 2023 budget is \$1,000.
TRAVEL	
COUNCILMEMBER POWELL	

52.3505 TRAVEL COUNCILMEMBER SEBO- HAND	Cost includes all travel costs to conferences. 2022 budget was \$2,000 and the 2023 budget is \$1,000.
52.3506 TRAVEL COUNCILMEMBER WISE	Cost includes all travel costs to conferences. 2022 budget was \$2,000 and the 2023 budget is \$1,000.
52.3600 DUES AND FEES	Line item covers expenses for memberships and other fees. 2022 budget was \$3,000 and the 2023 budget is \$3,000.
52.3700 TRAINING MAYOR DAY	The line item covers the cost of conferences or classes. 2022 budget was \$2,500. 2023 budget is \$1,500.
52.3701 TRAINING COUNCILMEMBER SARTOR	The line item covers the cost of conferences or classes. 2022 budget was \$2,500 and the 2023 budget is \$1,000.
52.3702 TRAINING COUNCILMEMBER MESSICK	The line item covers the cost of conferences or classes. 2022 budget was \$2,500 and the 2023 budget is \$1,000.
52.3703 TRAINING COUNCILMEMBER LESTER	The line item covers the cost of conferences or classes. 2022 budget was \$2,500 and the 2023 budget is \$1,000.
52.3704 TRAINING COUNCILMEMBER POWELL	The line item covers the cost of conferences or classes. 2022 budget was \$2,500 and the 2023 budget is \$1,000.
52.3705 TRAINING COUNCILMEMBER SEBO- HAND	The line item covers the cost of conferences or classes. 2022 budget was \$2,500 and the 2023 budget is \$1,000.
52.3706 TRAINING COUNCILMEMBER WISE	The line item covers the cost of conferences or classes. 2022 budget was \$2,500 and the 2023 budget is \$1,000.
53.1110 SUPPLIES	Line items cover supplies that are needed. 2022 budget was \$2,000 and the 2023 budget is \$1,000.
53.1111 MISC SUPPLIES	2022 budget was \$2,000 and the 2023 budget is \$1,000.
53.1130 UNIFORMS	Line item would cover the cost of City shirts, etc. 2022 budget was \$600, and the 2023 budget is \$500.
53.2000 SPECIAL INITIATIVES LESTER	Line items are for special projects. 2022 budget was \$250, and the 2023 budget is \$500.

53.2001	Line items are for special projects. 2022 budget was \$250, and the 2023 budget is \$500
SPECIAL INITIATIVES	
MESSICK	
53.2002	Line items are for special projects. 2022 budget was \$250, and the 2023 budget is \$500
SPECIAL INITIATIVES	
POWELL	
53.2003	Line items are for special projects. 2022 budget was \$250, and the 2023 budget is \$500
SPECIAL INITIATIVES	
SARTOR	
53.2004	Line items are for special projects. 2022 budget was \$250, and the 2023 budget is \$500
SPECIAL INITIATIVES	
SEBO-HAND	
53.2305	Line items are for special projects. 2022 budget was \$250, and the 2023 budget is \$500
SPECIAL INITIATIVES	
WISE	

MAYOR & COUNCIL				
ACCOUNT NUMBER	DESCRIPTION	2022 BUDGET	FY' 23 REQUESTED BUDGET	FY' 23 ADOPTED BUDGET
1300-51-1100	MAYOR/COUNCIL SALARIES	73,000	74,000	74,000
1300-51-2200	SOCIAL SECURITY	4,588	4,588	4,588
1300-51-2300	MEDICARE	1,073	1,073	1,073
1300-51-2700	WORKERS COMPENSATION EXP	1,528	2,000	2,000
TOTAL PERSONNEL SERVICES		80,189	81,661	81,661
PURCHASED/CONTRACT SERV				
1300-52-3420	NEWSLETTER	13,000	13,000	11,000
1300-52-3500	TRAVEL - MAYOR	1,243	2,500	3,000
1300-52-3501	TRAVEL - SARTOR	84	2,000	2,500
1300-52-3502	TRAVEL - MESSICK	-	2,000	2,500
1300-52-3503	TRAVEL- LESTER	2,622	2,000	2,500
1300-52-3504	TRAVEL - POWELL	2,825	2,000	2,500
1300-52-3505	TRAVEL - SEBO-HAND	2,095	2,000	2,500
1300-52-3506	TRAVEL - WISE	450	2,000	2,500
1300-52-3600	DUES AND FEES	3,600	600	600
1300-52-3700	EDUC/TRAINING-MAYOR	-	2,000	2,000
1300-52-3701	EDUC/TRAINING-SARTOR	759	1,500	2,000
1300-52-3702	EDUC/TRAINING-MESSICK	-	1,500	2,000
1300-52-3703	EDUC/TRAINING-LESTER	1,265	1,500	2,000

1300-52-3704	EDUC/TRAINING- POWELL	880	1,500	2,000
1300-52-3705	EDUC/TRAINING- SEBO-HAND	745	1,500	2,000
1300-52-3706	EDUC/TRAINING WISE	730	1,500	2,000
TOTAL PURCHASED/CONTR ACT SERV		30,297	39,100	43,600
SUPPLIES				
1300-53-1110	OFFICE SUPPLIES	500	500	500
1300-53-1111	MISC SUPPLIES	5,000	-	-
1300-53-1130	UNIFORMS	500	420	420
1300-53-2000	SPEC INIT-LESTER	-	500	1,000
1300-53-2001	SPEC INIT-MESSICK	3,000	500	1,000
1300-53-2002	SPEC INIT-POWELL	550	500	1,000
1300-53-2003	SPEC INIT-SARTOR	1,557	500	1,000
1300-53-2004	SPEC INIT-SEBO	2,755	500	1,000
1300-53-2005	SPEC INIT-WISE	500	500	1,000
1300-53-2006	SPEC INIT - MAYOR	-	1,000	1,000
TOTAL SUPPLIES		14,362	4,920	7,920
TOTAL MAYOR & COUNCIL		124,848	125,681	133,181

2023 FUND 540 - SOLID WASTE OPERATING BUDGET

34.4110 – Sanitation Fee Collected – Fees are collected at this time on the property tax bills.

We have some business customers that we bill separately from the tax bills.

ACCOUNT NUMBER	DESCRIPTION	2021 ACTUAL	2022 BUDGET	2022 PROJECTE D YEAR END	2023 ADOPTED BUDGET
SOLID WASTE FUND (540) REVENUE					
CHARGES FOR SERVICES					
0000-34-4100	SANITATION	\$ -	\$ -	\$ 12,860	\$ 13,000
0000-34-4110	REFUSE COLLECTION CHARGES	\$ 221,489	\$ 240,880	\$ 204,497	\$ 207,000
0000-34-4190	RETURN CART FEE- OTHER CHARGES	\$ 1,570	\$ -	\$ 460	\$ 500
TOTAL CHARGES FOR SERVICES		\$ 223,059	\$ 240,880	\$ 217,817	\$ 220,500
INVESTMENT INCOME					
0000-36-1010	INTEREST- SANITATION ACCT	\$ -	\$ -	\$ -	\$ -
TOTAL INVESTMENT INCOME		\$ -	\$ -	\$ -	\$ -
MISCELLANEOUS					
0000-38-9000	MISCELLANEOUS REVENUE	\$ 11,310	\$ -	\$ -	\$ -
TOTAL MISCELLANEOUS		\$ 11,310	\$ -	\$ -	\$ -

TOTAL REVENUES		\$ 234,370	\$ 240,880	\$ 217,817	\$ 220,500
SOLID WASTE FUND (540) EXPENSES					
PERSONNEL SERVICES					
4300-51-1100	REGULAR EMPLOYEES	\$ 54,626	\$ 57,000	\$ 43,408	\$ 40,000
4300-51-2100	GROUP INSURANCE	\$ -	\$ 4,000	\$ -	\$ -
4300-51-2200	SOCIAL SECURITY (FICA)	\$ 3,389	\$ 353	\$ 269	\$ 300
4300-51-2300	MEDICARE	\$ 792	\$ 827	\$ 630	\$ 700
4300-51-2400	RETIREMENT CONTRIBUTION	\$ -	\$ -	\$ -	\$ -
4300-51-2700	WORKERS COMPENSATION	\$ 7,725	\$ 3,020	\$ 2,055	\$ -
TOTAL PERSONNEL SERVICES		\$ 66,532	\$ 65,200	\$ 46,361	\$ 41,000
PURCHASED/CONTRACT SERV					
4300-52-1290	OTHER PROFESSIONAL FEES	\$ -	\$ 35,000	\$ 51,848	\$ 72,000
4300-52-2110	DISPOSAL (LANDFILL FEES)	\$ 94,576	\$ 83,254	\$ 58,377	\$ 100,000
4300-52-2210	GENERAL EXPENSE	\$ -	\$ -	\$ -	\$ -
4300-52-3100	INSURANCE(NON-BENEFIT)	\$ 4,429	\$ 6,746	\$ 7,421	\$ -
TOTAL PURCHASED/CONTRACT SERV		\$ 99,005	\$ 125,000	\$ 117,646	\$ 172,000

SUPPLIES					
4300-53-1100	SUPPLIES/MATERIALS	\$ 1,550	\$ 300	\$ 330	\$ -
4300-53-1110	GENERAL SUPPLIES/MATERIALS	\$ 9,872	\$ -	\$ -	\$ -
4300-53-1130	UNIFORMS	\$ 386	\$ 250	\$ -	\$ 1,500
4300-53-1140	VEHICLE/EQUIPMENT PARTS	\$ 9,228	\$ 3,500	\$ 1,380	\$ -
4300-53-1172	PARKS & GROUNDS MAINTENANCE	\$ -	\$ 9,100	\$ 10,310	\$ -
4300-53-1270	GASOLINE	\$ 4,614	\$ 4,000	\$ 3,775	\$ 6,000
4300-53-1300	DEPRECIATION EXPENSE	\$ 32,808	\$ -	\$ -	\$ -
TOTAL SUPPLIES		\$ 58,458	\$ 17,150	\$ 15,795	\$ 7,500
TOTAL EXPENDITURES		\$ 223,995	\$ 207,350	\$ 179,801	\$ 220,500
REVENUE OVER/(UNDER) EXPENDITURES		\$ 10,375	\$ 33,530	\$ 38,016	\$ -