

City of Jonesboro, Georgia

# FY2017

ANNUAL BUDGET  
AND PROGRAM OBJECTIVES



# BUDGET BOOK





# City of Jonesboro

## City Officials

**Joy B. Day**  
Mayor

**Jack Bruce**  
Councilmember

**Larry Boak**  
Councilmember

**Billy Powell**  
Councilmember

**Pat Sebo**  
Councilmember

**Ed Wise**  
Councilmember

**Alfred Dixon**  
Councilmember



**Ricky L. Clark, Jr.**  
City Administrator

**Sandra Meyers**  
Finance Officer

**Chief Franklin Allen**  
Chief of Police

**Joe Nettleton**  
Public Works Director



November 8, 2016

Honorable Mayor and Members of the City Council  
City of Jonesboro, Georgia

I am pleased to present you with the Fiscal Year 2017 (FY2017) Recommended Budget. As with years prior, we are projecting improvements in local job growth and sales tax collections to increases in businesses locating in the City. Along with this growth has come increased demands on City services and infrastructure, and ultimately the requests for and use of City dollars. We will continue to build upon previous years' efforts to make the City leaner and more effective to ensure the long-term protection of our quality of life.

I am presenting you with a balanced \$4.4 million General Fund budget that achieves the following:

- No increase in the millage rate, remains constant at 1.5mills
- Increases the cash funding dedicated to capital projects, including additional funds for events and the upkeep of the newly reclaimed Lee Street Park
- Provides a 2% step increase for all employees hired before October 1, 2016
- Emphasizes public safety increasing the amount of investigators on staff from one to two
- No cuts in personnel of any full-time employees.

As one of the most livable communities in Clayton County, we believe the future is bright for the City of Jonesboro. We expect that job growth will continue and people will continue to move to Jonesboro. The FY' 2017 Proposed Budget represents our plan to meet our responsibility to ensure appropriate infrastructure investment and maintenance and quality levels of services. I look forward to working with you throughout our budget process and also encourage citizen input and feedback as well.

Respectfully Submitted,

Ricky L. Clark, Jr.  
City Administrator

## **EXECUTIVE SUMMARY**

The Fiscal Year 2017 (FY2017) Proposed Budget is the product of prioritizing revenue sources with expenditures through a comprehensive process of looking at the City's financial health for not only the upcoming year, but well into the future. In order to make integrated funding and other decisions to address top priority needs across the organization, the City will continue to move from department specifics to a broader, organizationally focused decision-making process. These philosophies and processes shift our corporate focus towards identifying and building infrastructure improvement.

The local Jonesboro economy continues to show moderate signs of improvement; however, the growing demands on the City's limited financial resources continue to set the parameters within which the City must operate.

### **OVERVIEW**

The FY2017 Proposed Budget consists of five operating departments across various funds, including the General Fund, SPLOST, Proprietary Funds & Solid Waste Funds. Of the total budget, \$4.4 Million reflects the cost of General Fund activities such as public safety, parks, neighborhood services, economic development, planning and development, public works and the general management of the City.

The citywide budget also includes 57 authorized positions (AP), which includes both part-time and full-time employees. Of these positions, all employees received a 2% step increase based upon the Pay Scale adopted by Mayor and Council.

### **BUDGET DEVELOPMENT PROCESS**

The Mayor, City Administrator & Finance Officer began the FY2017 budget process by utilizing projection data for FY17 revenues. February of 2016 brought the City Council retreat and an effort to align City Council goals with City Executive Staff guiding principles. After request of the Mayor, City Council members were allowed the opportunity to submit their budget priorities so that Executive Staff could discuss the overall strategy for developing the FY2017 budget. City staff set out to prepare the FY2017 Proposed Budget by relying on the following budget development strategies:

1. Fund current operations without a property tax increase
2. General Fund reserves would not be used for operations

As staff worked to close the budget gap, the inclusion or exclusion of various citywide expenditures, revenue opportunities, individual programs and existing service levels were all evaluated against these strategies.

In addition, the City Administrator is proposing a Management Plan, to provide key guidance in weighing critical decisions throughout the budget development process. The Management Plan, which is displayed below, is designed to provide staff with a framework to help Jonesboro in fulfilling its vision to be the “*Jewel of the Southern Crescent...The place where history is preserved and families and businesses are treasured.*” These core objectives are a useful measure for allocating limited resources amongst competing needs.

### FY2017 MANAGEMENT PLAN



Throughout the budget development process, staff updated City Executive staff on the performance of the FY2017 budget. While the revenue downturn was the hallmark of the FY2017 budget thus far, City Executive staff tightened their belts to ensure the same level of city services was provided. Even though the amount generated from property taxes remains constant, staff still urges the call to lower the homestead exemption as a “hedge” against the future. Ultimately, the fruit of these efforts is a FY2017 Proposed Budget that is balanced. Due to some tough reduction in line items, department-wide, there is no need to use excess fund balance in the General Fund.

### **SIGNIFICANT ISSUES**

Before highlighting specifics of the FY2017 budget, included below are several topics that received significant attention during the budget development process: budget development improvements, pay plan, and capital projects funding.

**Budget Development Improvements.** Continuing updated budget process are intended to provide more funding to support City infrastructure, focusing on maintenance of current assets before funding expansions; to facilitate a more proactive approach to budget management; to enhance budget accuracy; and to increase transparency in financial stability.

Maintain updating processes for the FY2017 financial planning and budgeting process to assist in “continuing the journey,” both as a City and individual departments, include the following:

- Emphasize corporate decision-making regarding needs and funding priorities based on performance measures;
- Continue not to rely on the usage of fund balance;
- Develop a five-year, master plan-based capital funding strategy to include operating and capital expenses, secured and potential funding, funding prioritization and annual spending schedules by project/budget item;
- Producing attainable revenue and expenditure budgets that come in under budget at fiscal year-end.

**Capital Planning.** The City Administrator wishes to develop a Five Year Capital Improvement Plan, as mentioned at the strategic retreat, which includes the identification and prioritization of current and future funding of capital projects. Through this strategy, the City is prepared to make sound decisions as it relates to capital planning.

**Pay Scale & Classification Plan.** Earlier this year, the City of Jonesboro initiated a pay scale & classification plan. The purpose of this was to assess and make changes to the pay structure based on both internal (hierarchy) and external (market) factors to allow the City to be competitive in the recruitment and retention of a highly effective workforce. As a part of the implementation of the new pay structure, some employees were provided pay increases based upon tenure and salary in order to more appropriately place employees in their new ranges.

### **MAJOR FUNDING AND ORGANIZATIONAL CHANGES**

Changes to the FY 2017 Budget reflect the challenges present as the City strives to continue providing its citizens with high levels of services, while operating within constrained budget parameters. These changes include departmental improvements to ensure City services operate in the most efficient and effective manner possible.

**Program Improvements.** Providing essential public programs and required levels of services sometimes necessitates program improvements, even in the most challenging of times. As part of the budget development process, departments submitted any/all personnel changes, which were then vetted against the core objectives outlined by Mayor & Council.

### **ORGANIZATIONAL CHANGES**

The FY2017 Proposed Budget includes a few minor changes to the City's organizational structure, including the following:

- **City Hall.** The part-time position classified as Administrative Clerk, appropriated within the FY' 16 Budget, is being eliminated. Due to the nature of this job, and

the criticality of its functioning, the City Administrator and Mayor are requesting a full-time Executive Assistant as delineated on the pay & classification plan.

- **Downtown Development Authority.** As established by Mayor & Council in FY' 16, the FY' 17 Budget includes a \$10,000.00 appropriation to the Downtown Development Authority. The DDA is tasked with analyzing the impact of economic changes in the downtown district and developing plans in coordination with the City Council & Historic Preservation Commission to promote orderly economic growth in the downtown development district. The Board of Directors, made up of business owners, residents and other stakeholders, establish policy and provide oversight.
  
- **Public Works.** Due to the increase demand for public works assistance and the necessity to have someone within each department that can carry on the day-to-day operations when the Director is absent, within the FY 2017 budget, the Public Works Director is requesting to provide the City Mechanic with a 4% increase. This increase will account for the assumed duties/roles/responsibilities in the absence of the Public Works Director.
  
- **Police Department.** Due to the increased case load, within the FY 2017 Budget, the Chief of Police is requesting a full-time Investigator position be added. This position will assist the Criminal Investigator with helping to relieve the active case load.

**GENERAL FUND REVENUES**

The economic outlook for Jonesboro is encouraging; however, the FY' 17 Budget experienced a loss in revenue due decreases in revenues outside of our control.

**Proposed General Fund Revenue Budget**

FY2016	FY2017	Percent	Dollar
<u>Adopted</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
\$4,522,476.00	\$4,407,586.00	-3%	\$114,890

**PROPERTY TAX**

As with other municipalities, the City receives a portion of its revenue from property taxes assessed on real and personal property. City staff works with Clayton County appraisal offices to prepare property tax revenue projections. By State law, the County Assessor is responsible for the valuation of all property within the County. The certified property tax rolls received from the County showed a slight increase in City's property tax base. The FY' 17 Budget includes no increase in the 1.5 millage rate.

When updating the five-year financial forecast and preparing the budget for the City Council consideration, staff analyzed many of the factors affecting property tax revenue, including the homestead exemption, anticipated commercial growth, the

impact of foreclosures, as well other exemptions. Earlier this year, Mayor & Council approved a contract with GTS to begin collection proceedings on delinquent taxes. To date, we anticipate that we have had a 60% collection rate on delinquent taxes.

**LOCAL OPTION SALES & USE TAXES**

Sales tax collections are a major revenue component. Economic conditions within the City of Jonesboro have been making a continued recovery from the economic recession which impacted all businesses. The City has seen a decrease in the commercial vacancy rate and is steadily working to offer economic development incentives. The Office market has seen its vacant rate drop from 22% down to 14.8%, with an increase in Asking Rent of 10%. On the retail side vacancies have gone from 17.8% down to 11.7%.

Among other small cities, Jonesboro is continuing a positive trend with year-to-date sales tax revenue. There were no significant adjustments at the time of budget preparation.

**GENERAL FUND EXPENDITURES**

<b>Proposed General Fund Expenditure Budget</b>			
<u>FY2016</u>	<u>FY2017</u>	<u>Percent</u>	<u>Dollar</u>
<u>Adopted</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
\$4,522,476.00	\$4,407,586.00	-3%	\$114,890

For FY2017 General Fund expenditures are keeping pace with revenues. However, costs are increasing due to a variety of factors, including rising supply and contractual service costs, program and service level improvements, and personnel cost increases.

**Salary and Benefit Changes.** In keeping with the City’s commitment to invest in its employees, the following salary and benefit changes are included in the FY 2017 budget:

- 2% Step increase for all employees hired on or before October 1, 2016
- Reduction in the cost of insurance – (\$54,000.00 savings to City)

## **BUDGET FORMAT**

The FY2017 proposed budget document for the City of Jonesboro provides historical and current comparisons of revenues and expenditures; planned allocations of resources – both fiscal and personnel; and brief descriptions of the anticipated annual accomplishment of the City programs outlined in each department's business plan.

### **FUND STRUCTURE**

Operating budgets are divided into several funds. Activities supported by tax dollars are included in the General Fund. Enterprise Funds are those that are funded on a fee-for-service basis, such as the Solid Waste Fund. Services that are provided internally by City departments on a fee-for-service basis are specified within each department. Finally, Special Revenue Funds are financial accounts for special revenue sources. An example is the Culture and Tourism Fund, which administers revenue collected from the City's hotel and motel tax and from the operation of the City's venues. Each of these fund types is included in the City of Jonesboro proposed budget.

### **BUDGET DOCUMENT**

The budget document itself is divided into several sections. The document begins with an overview of the City's proposed budget in the City Administrator's message. It is followed by introductory information and summaries of revenues and expenditures. The next sections describe personnel resources by department and finally, a calendar of budget milestones is included.

### **CITY STRATEGIC GOALS FOR CITY DEPARTMENTS**

The Jonesboro City Council conducted a strategic retreat to deal proactively with the many opportunities and challenges facing the Jonesboro community. This process was very influential in guiding the activities of citizens, council and staff for years to come. Overall, the City of Jonesboro will continue to concentrate on its seven top-priority strategic goals for FY2017:

- Community Planning, Neighborhood and Business Revitalization
- Economic Development
- Historic Preservation
- Innovative Leadership
- Transportation Infrastructure
- Recreation, Entertainment and Leisure Opportunities
- Safety, Health and Wellbeing

The intention of these strategic objectives is to provide a clear and concise statement regarding City Council goals for Jonesboro in the next five years and to stimulate broader discussion of the important issues facing Jonesboro now and

in the future. These strategic goals are interrelated and all departments will strive toward the achievement and realization of these goals.

### **GOVERNMENTAL FUNDS**

Departments that comprise the General Fund are listed in an alphabetical order in the budget document.

- City Hall
- Code Enforcement
- Court Services
- Police Department
- Public Works Department

### **PROPRIETARY FUNDS**

This section is comprised of the Proprietary Funds that account for the City's organizations and activities similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis.

### **Enterprise Funds:**

Solid Waste Management



**Lee Street Park – Est. 2016**

## ALL FUNDS SYNOPSIS

Listed below is a full synopsis of each departments proposed budget.

### Governmental Funds

#### **GENERAL FUND**

##### **City Hall/Administration**

The FY2017 proposed City Hall budget is \$1,102,249.00 which is a 6.0 percent increase from the FY2016 adopted budget. The primary changes to the budget include the first principal payment for Lee Street Park. In addition, this budget includes funding for one Executive Assistant Position. Due to a cost savings measure pertaining to insurance, the City Hall Budget also includes a 22% savings in the cost of insurance. Further, the City Hall Budget includes funding for the furthering the City's desire for rebranding, marketing & five city concerts. Included in the City Hall Budget is an appropriation of \$5,000 as seed money to kick-off the Jonesboro Beautification Commission and its efforts. Lastly, the budget includes the enhancement of payroll software for the purpose of efficiently calculating personnel costs & benefits.

##### **Office of Code Enforcement**

The FY2017 proposed Code Enforcement budget is \$68,424.00 which is a 14.0 percent decrease from the FY2016 adopted budget. The primary changes to the Code Enforcement's budget includes a deduction in the costs associated with the dilapidated house demolition program as handled by the Code Enforcement Office. The FY2017 budget also includes a savings of approximately 14.0 percent in healthcare.

##### **Office of Court Services**

The FY2017 proposed Court Services budget is \$345,650.00 which is a 4.2 percent increase from the FY2016 adopted budget. The largest contributing factor to the increase within the Court Services department, was the increase in the Solicitors Salary & the Judges salary due to the increased number of court sessions held for Municipal Court operations.

##### **Police Department**

The FY2017 proposed Police Department budget is \$2,146,034 which is a 6.0 percent decrease from the FY2016 adopted budget. The proposed budget includes one additional full-time Criminal Investigator. Further, the proposed budget freezes the third approved Park Ranger position until the Spring of 2017 as usage in the park is expected to be higher than winter months. The proposed Police Department budget also includes several line item decreases and a decrease in the fuel usage. Further, the Police Department budget includes a 15% cost savings for employee group insurance. Lastly, the proposed budget includes the debt service for the three vehicles purchased last year. At current, no additional vehicles will be purchased out of the FY2017 General Fund budget.

## GENERAL FUND REVENUE SUMMARY

Account Name	Adopted FY'16	Amended FY'16	YTD Actual	Proposed FY'17
<b>31.1000</b>	<b>General Property Taxes</b>			
31.1100	\$70,000	\$70,000	\$32,477	\$70,000
31.1200	\$2,600	\$8,847	\$8,935	\$5,000
31.1300	\$6,000	\$6,000	\$2,196	\$2,000
31.1310	\$8,000	\$8,000	\$5,095	\$5,000
31.1315	\$100,000	\$100,000	\$21,661	\$39,000
31.1400	\$0	\$0	\$206	\$0
31.1600	\$400	\$1,000	\$1,370	\$1,000
31.1610	\$200	\$200	\$349	\$200
<b>31.1700</b>	<b>Utilities</b>			
31.1710	\$230,000	\$240,000	\$240,064	\$240,000
31.1730	\$20,000	\$20,000	\$16,953	\$20,000
31.1750	\$30,000	\$30,000	\$32,444	\$30,000
31.1760	\$40,000	\$40,000	\$27,710	\$40,000
<b>31.3000</b>	<b>General Sales &amp; Use Taxes</b>			
31.3100	\$1,400,000	\$1,400,000	\$1,115,892	\$1,400,000
<b>31.4000</b>	<b>Selective Sales &amp; Use Taxes</b>			
31.4200	\$60,000	\$60,000	\$49,122	\$60,000
<b>31.6000</b>	<b>Business Taxes</b>			
31.6100	\$170,000	\$191,294	\$213,612	\$200,000
31.6200	\$270,000	\$270,000	\$0	\$270,000
31.6300	\$20,000	\$25,000	\$25,767	\$25,000
31.9110			\$889	
31.9120			\$33	
31.9900			\$900	
<b>Total Tax</b>	<b>\$2,427,200</b>	<b>\$2,470,341</b>	<b>\$1,795,676</b>	<b>\$2,407,200</b>
<b>32.1000</b>	<b>Alcohol Fees</b>			
32.1101	\$1,000	\$1,000	\$1,500	\$1,500
32.1102			\$395	
32.1103	\$0	\$3,500	\$4,440	\$5,000
32.1110	\$18,000	\$24,000	\$26,250	\$25,000
32.1130			\$2,075	
32.1140	\$0	\$1,000	\$2,475	\$2,000
32.2000	\$3,000	\$3,000	\$0	\$4,000
32.2210	\$10,000	\$10,000	\$10,510	\$10,000
32.2230	\$4,000	\$4,000	\$6,410	\$4,000
<b>32.3100</b>	<b>Licenses, Permits, and Fees</b>			
32.3110	\$2,500	\$2,500	\$2,835	\$2,500
32.3120	\$10,000	\$15,000	\$16,668	\$15,000
32.3130	\$1,200	\$1,200	\$853	\$1,000
32.3140	\$2,000	\$2,000	\$2,440	\$2,000

32.3150	Demolition Fee	\$0	\$200	\$500	\$500
32.3160	HVAC Permits	\$1,000	\$1,000	\$807	\$1,000
32.3170	Certificate of Appropriateness	\$300	\$300	\$190	\$300
32.3900	Other			\$200	
32.3910	Yard Sale Permits	\$200	\$200	\$205	\$200
<b>Total Licenses &amp; Permits</b>		<b>\$53,200</b>	<b>\$68,900</b>	<b>\$78,753</b>	<b>\$74,000</b>
<b>33.4100 Intergovernmental</b>					
33.6100	GMA Wellness Grant	\$4,000	\$4,000	\$4,000	\$5,000
<b>Total Intergovernmental</b>		<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$5,000</b>
<b>Charges For Services</b>					
34.1120	Probation Fees	\$887,740	\$887,740	\$712,024	\$900,000
34.1910	Election Qualifying Fee	\$0	\$0	\$1,008	\$1,000
34.1930	Plan Review Fees	\$1,000	\$2,000	\$7,300	\$3,000
34.2120	Accident Reports – Misc. Other	\$19,000	\$19,000	\$13,583	\$15,000
34.2902	DEA Overtime Reimbursement	\$0	\$0	\$0	\$17,500
34.5410	AT&T Parking Fees	\$0	\$14,400	\$10,800	\$14,400
34.6910	Sale of Cemetery Lots	\$5,000	\$5,000	\$3,300	\$5,000
34.6920	Burial Fees	\$500	\$500	\$450	\$500
34.9300	Return Check Fees	\$0	\$0	\$70	\$0
<b>Total Charges For Services</b>		<b>\$913,240</b>	<b>\$928,640</b>	<b>\$748,535</b>	<b>\$956,400</b>
<b>Fines &amp; Forfeitures</b>					
35.1170	Municipal Court	\$719,500	\$719,500	\$551,726	\$800,000
<b>Total Fines &amp; Forfeitures</b>		<b>\$719,500</b>	<b>\$719,500</b>	<b>\$551,726</b>	<b>\$800,000</b>
<b>Investment Income</b>					
36.1020	Interest Revenues-Cemetery	\$0	\$0	\$59	\$0
34.1050	Interest Revenues-Payroll	\$0	\$0	\$13	\$0
36.1070	Interest Revenues-General Fund	\$1,000	\$1,000	\$814	\$1,000
36.1080	Interest Revenues-Municipal	\$0	\$0	\$274	\$0
36.1090	Interest Revenue- Firehouse Museum	\$0	\$0	\$3	\$0
<b>Total Investment Income</b>		<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,164</b>	<b>\$1,000</b>
<b>-</b>					
37.1025	Event Sponsors	\$6,000	\$21,795	\$24,795	\$25,000
37.1026	Contributions to Veteran Markers	\$0	\$0	\$190	\$100
37.1060	Contribution To Firehouse Museum	\$0	\$0	\$0	\$0
37.1026	Contribution For Veteran Markers	\$0	\$0	\$0	\$0
<b>Total Investment Income</b>		<b>\$6,000</b>	<b>\$21,795</b>	<b>\$24,985</b>	<b>\$25,100</b>
<b>Miscellaneous Revenue</b>					
38.1010	Park Pavilion Rental	\$1,000	\$1,000	\$2,965	\$1,386
38.1011	Lee Street Park Rental	\$3,000	\$3,000	\$5,780	\$10,000
38.1020	Fire Station Rental	\$75,000	\$75,000	\$77,805	\$75,000
38.1030	Event Vendors	\$0	\$5,000	\$9,000	\$10,000
38.1100	Rental Property (Cloud Street)	\$8,000	\$8,000	\$7,500	\$9,000

38.2001	Disposal Fees	\$1,000	\$1,000	\$1,180	\$1,000
38.2002	CCMA Payments			\$1,405	
38.9000	Miscellaneous Revenue	\$0	\$1,500	\$8,727	\$5,000
38.9050	Lee Street Concession Stand	\$0	\$3,000	\$2,849	\$4,000
38.9100	Transfer of Reserve Funds	\$0	\$0	\$0	\$0
38.9300	Towing Fees	\$17,000	\$17,000	\$12,775	\$12,000
<b>Total</b>		<b>\$105,000</b>	<b>\$114,500</b>	<b>\$129,986</b>	<b>\$127,386</b>
<b>Miscellaneous Revenue</b>					
<b>Revenue - Capital Projects</b>					
39.2100	Sale of Assets	\$0	\$14,400	\$14,483	\$11,500
39.3200	Capital Lease	\$179,400	\$179,400	\$148,515	\$0
<b>Total Revenue</b>		<b>\$179,400</b>	<b>\$193,800</b>	<b>\$162,998</b>	<b>\$11,500</b>
<b>- Capital Projects</b>					
<b>Total Revenue</b>		<b>\$4,408,540</b>	<b>\$4,522,476</b>	<b>\$3,497,825</b>	<b>\$4,407,586</b>

# DEPARTMENTAL BUDGETS

## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b> CITY HALL	<b>FUND:</b> 1500
SUMMARY OF DEPARTMENT RESPONSIBILITIES:	
<p>City Hall is comprised of four divisions: Administration, Mayor &amp; Council, Human Resources, Finance &amp; Zoning.</p> <p>Administration is responsible for administering the programs and policies established by the City Council. It directs and coordinates the operations of the City and informs and advises the City Council regarding City transactions, existing conditions and future requirements. City Hall handles all permits and licensing, zoning, finance &amp; human resources related activities.</p> <p>The Mayor and Council, as the legislative body, oversees the City at large. The Mayor directs the day-to-day operations.</p>	
<b>BUDGET NOTES:</b>	
<b>PERSONNEL SERVICES</b>  <b>51.1100 SALARIES</b>	This line item covers the elected official's salaries of \$67,200 and four full time employees as well as funding for Firehouse Museum part-time staff member. Also included is a \$9,600 yearly stipend for the City Clerk and a 2% step increase. The additional position of Executive Assistant is also included within the FY' 17 Budget. <b>2016 Budget was \$327,500 and the 2017 Budget is set at \$247,000</b>
<b>51.1300 OVERTIME</b>	Recommendation for <b>2017 is \$2,000</b> . This will cover pay for staff who are required to work special events.
<b>51.2100 INSURANCE</b>	Line item includes health and dental insurance for four full-time employees and \$1,000 toward health insurance for one employee. <b>2016 Budget was \$44,000 and the recommendation for 2017 Budget is \$34,400</b>
<b>51.2200 SOCIAL SECURITY</b>	Line item is for employer's share of Social Security for City Hall employees and Mayor and Council. <b>2016 Budget was \$20,370 and the recommendation for 2017 Budget is \$15,400.</b>
<b>51.2300 MEDICARE</b>	Line item is for employer's share of Medicare for City Hall employees and the Mayor and Council. <b>2016 Budget was \$4,800 and the recommendation for the 2017 Budget is \$3,800.</b>
<b>51.2400 RETIREMENT</b>	Line item is the City's contribution to the retirement program through GMA for all full-time employees and retirement for the Mayor and Council Members. <b>2016 Budget was \$22,774 and the recommendation for the 2017 Budget is \$22,774.</b>
<b>51.2600 UNEMPLOYMENT INSURANCE</b>	Administration Department portion of unemployment insurance paid into the State Department of Labor. <b>2016 Budget was \$3,700 and the recommendation for 2017 Budget is \$3,500.</b>
<b>51.2700 WORKERS COMPENSATION</b>	The <b>2016 Budget was \$2,000</b> and the recommendation for the <b>2017 Budget \$2,000.</b>

<b>52.1210 LEGAL SERVICES</b>	Budgeting attorney fees that covers our City Attorney fees and other charges for other litigation. <b>2016 Budget was \$60,000</b> and the recommendation for the <b>2017 Budget \$65,000</b> . The increase is due to the extra fees for the Aviation Fuel Tax.
<b>52.1220 AUDIT</b>	Line item is for charges for the annual audit that is required yearly by State law. The <b>2016 Budget was \$19,000</b> and we are recommending the <b>2017 Budget be approved at \$20,000</b> .
<b>52.1230 ENGINEERING FEES</b>	This line item covers fees for all engineering of site plans and plan reviews. The <b>2016 Budget was \$50,000</b> and the recommendation for the <b>2017 Budget is \$40,000</b> . This will also cover any fees for the LCI Grant.
<b>52.1240 INSPECTIONS</b>	This line item is for all inspection fees for buildings, electrical, heating and air, and plumbing when permits are issued. <b>The 2016 Budget was \$4,000 and the recommendation for the 2017 Budget \$5,000.</b>
<b>52.1290 OTHER PROFESSIONAL SERVICES</b>	This line item covers fees for Municipal Code updates, alarm company monitoring services which also monitor the telephone system and other professional cost. <b>2016 Budget was \$10,000 and the recommendation for 2017 Budget is \$10,000.</b>
<b>52.1300 IT SERVICES</b>	This line item covers the yearly fee for services from Sophicity who maintain all of our computer hardware. <b>The 2016 Budget was \$27,000 and the 2017 Budget recommendation is also \$25,000</b> Included is the budget is the cost for the Agenda Management Solution Program.
<b>52.1310 PAYROLL PROCESSING</b>	Fees from ADP who processes our payroll, pays all taxes, unemployment insurance, child support payments, bankruptcy payments, quarterly taxes, and W-2 forms. Also reporting that is required for the Affordable Care Act. The <b>2016 Budget was \$9,500</b> and the recommendation for <b>2017 Budget is \$16,000</b> .
<b>52.1320 BANK FEES – CREDIT CARD PAYMENTS</b>	Line item will be for charges from SunTrust for credit card payments we collect. <b>The 2016 Budget was \$2,000 and the 2017 Budget recommendation is \$2,000.</b>
<b>52.1330 SOFTWARE SUPPORT</b>	This line item covers our software support with Tyler Technology. <b>2016 Budget was \$10,000</b> and the recommendation for <b>2017 Budget is \$9,000.</b>
<b>52.2250 PEST CONTROL SERVICES</b>	This line item covers the monthly fee of \$30 from Taylor Exterminating. This covers City Hall, the Firehouse Museum and the rental house on Cloud Street. The <b>2016 Budget was \$360</b> and the recommendation for the <b>2017 Budget is \$400.</b>
<b>52.2310 RENTAL OF LAND</b>	This line item covers the right of way rental for Norfolk Southern Railroad. The <b>2016 Budget was \$1,200</b> and the recommendation for the <b>2017 Budget is \$1,200.</b>
<b>52.2321 CITY EVENTS</b>	This line item will cover summer concerts, Christmas Lighting Event, Jonesboro Days and Business Breakfast Meetings. <b>2016 Budget was \$55,500 and the 2017 Budget is \$45,000.</b>

<p><b>52.2330</b> <b>RENTAL OF POSTAGE METER/COPY MACHINE</b></p>	<p>This line item covers the cost of leasing from Konica Minolta our copier and the postage meter from Pitney Bowes. The <b>2016 Budget was \$8,000</b> and the recommendation for the <b>2017 Budget is \$8,000</b></p>
<p><b>OTHER PURCHASED SERVICES</b>  <b>52.3100</b> <b>INSURANCE (NON-BENEFIT)</b></p>	<p>This line item is for insurance coverage for our general liability, public officials, auto, and property. The <b>2016 Budget was \$26,100</b> and the recommendation for the <b>2017 Budget is \$27,000.</b></p>
<p><b>52.3210</b> <b>TELEPHONE</b></p>	<p>The line item is for the City Hall telephone service. The <b>2016 Budget was \$8,200</b> and the recommendation for the <b>2017 Budget is \$4,440.00.</b> This is due to changing to Comcast.</p>
<p><b>52.3211</b> <b>TELEPHONE FIREHOUSE MUSEUM</b></p>	<p>This line item covers the cost of the telephone service at the Firehouse Museum. The <b>2016 budget was \$1,700</b> and the recommendation for the <b>2017 Budget is \$1,380.</b> (Changing to Comcast)</p>
<p><b>52.3230</b> <b>CELLULAR PHONES</b></p>	<p>This line item is for three cellular phones, Mayor Day, Ricky Clark and the Senior Planner. The <b>2016 Budget was \$2,000</b> and the recommendation for the <b>2017 Budget is \$2,000.</b></p>
<p><b>52.3260</b> <b>POSTAGE</b></p>	<p>This line item covers cost of postage for all mailings from City Hall that covers such items as taxes, business license renewals, issued business licenses, all official correspondence, etc. The <b>2016 Budget was \$6,000</b> and the recommendation for the <b>2017 Budget is \$6,000.</b></p>
<p><b>52.3310</b> <b>LEGAL NOTICES</b></p>	<p>This line item covers all Public Notices that are required to be published in the legal organ newspaper. The <b>2016 Budget was \$6,000</b> and the recommendation for the <b>2017 Budget is \$4,000.</b></p>
<p><b>52.3330</b> <b>PROMOTIONAL ADVERTISING</b></p>	<p>This line item covers advertising that promotes the city events. The <b>2016 Budget was \$20,000</b> and the recommendation for the <b>2017 Budget is \$20,000.</b> If the Council elects to do the re-branding changes the cost will come from this line item as well as advertising the Lee Street Park.</p>
<p><b>52.3410</b> <b>ELECTIONS</b></p>	<p>This line item covers the cost of ordering ballots and fees for programming machines. <b>2016 Budget was \$0 a non-election year. 2017 Budget is recommended at \$3,000.</b></p>
<p><b>52.3420</b> <b>NEWSLETTER</b></p>	<p>This line item is for the cost of printing and mailing the City's Newsletter. <b>2016 Budget was \$8,000 and the 2017 Budget request is \$8,000.</b></p>
<p><b>52.3500</b> <b>TRAVEL EXPENSE</b></p>	<p>This line item covers travel expense for elected officials and city hall staff for schools and conferences to cover mileage, hotel accommodations and meals. The <b>2016 Budget was \$16,000.</b>The recommendation for the <b>2017 Budget is \$16,000</b></p>
<p><b>52.3600</b> <b>DUES &amp; FEES</b></p>	<p>This line item is for membership fees for the Georgia Municipal Association, Clayton County Chamber of Commerce, Clayton County Municipal Association functions, etc. The <b>2016 Budget was \$6,000 and the recommendation for the 2017 Budget is also \$6,000.</b></p>

<b>52.3700 EDUCATION &amp; TRAINING</b>	This line item is for training classes for both elected officials and city hall staff. The <b>2016 Budget was \$11,000</b> . The recommendation for the <b>2017 Budget is \$10,000</b> .
<b>52.3701 GMA WELLNESS PROGRAM</b>	City has been awarded the wellness grant again from GMA. The grant was in the amount of \$4,000 and will be used for breakfast or luncheons for city employees to receive information of health and wellness programs offered. The <b>2016 Budget was \$4,000 and 2017 is \$4,000</b> .
<b>52.3851 POLL WORKERS</b>	<b>This</b> line item covers the cost of the election manager and election clerks. No election was scheduled for 2016 and the <b>2017 Budget is recommended at \$1,500</b> .
<b>52.3905 SPECIAL EVENTS</b>	<b>This</b> line item covers some expense for City Employee Christmas Breakfast or luncheon. Gift cards for employees (Christmas). Flowers (funerals, etc.) Last year this line item was used for the fireworks display at the 4 <sup>th</sup> of July concert. Plans are to have a fireworks display again for 2016. The <b>2016 Budget was \$15,000</b> and the recommendation for the <b>2017 Budget is \$16,000</b> .
<b>SUPPLIES  53.1110 OFFICE &amp; BUILDING SUPPLIES</b>	This line item covers all office supplies and cleaning supplies for City Hall. The <b>2016 Budget was \$18,000</b> and the recommendation for the <b>2017 Budget is \$18,000</b> .
<b>53.1111 OFFICE SUPPLIES FOR FIREHOUSE MUSEUM</b>	This line item covers supplies for the Museum. The <b>2016 Budget was \$1,000</b> and the recommendation for the <b>2017 Budget is \$1,000</b> .
<b>53.1115 NEIGHBORHOOD WATCH</b>	<b>2016 Budget recommendation is \$1,000</b> . This line item will offset expenses for different functions. <b>2017 Budget is set at \$1,000</b> .
<b>53.1171 BUILDING MAINTENANCE</b>	Line item will be used for repairs at City Hall's parking lot and the possibility on building a deck at the Firehouse Museum. This will also cover any repairs needed at either building. <b>2016 Budget recommended at \$60,000</b> . As budget restraints were noticed, the addition proposed in 2016 were not feasible. This line item will cover routine maintenance of both the Firehouse Museum & City Hall. <b>2017 Budget recommendation is \$10,000</b> .
<b>ENERGY  53.1210 WATER/SEWERAGE</b>	<b>This</b> line item covers payments to CCWA for services to City Hall. The <b>2016 Budget was \$1,000</b> and the recommendation for the <b>2017 Budget is \$1,000</b> .
<b>53.1211 WATER/SEWERAGE FIREHOUSE MUSEUM</b>	This line item covers payments to the CCWA for services to the Firehouse Museum. The <b>2016 Budget was \$800</b> and the <b>recommendation for the 2017 Budget is \$800</b> .
<b>53.1212 WATER/SEWERAGE CLOUD STREET</b>	<b>2016 Budget \$400 and 2017 Budget is \$400</b> .

<b>53.1220 NATURAL GAS</b>	This line item cover payments to Gas South for City Hall. The <b>2016 Budget was \$3,500</b> and the recommendation for the <b>2017 Budget is \$3,500.</b>
<b>53.1230 ELECTRIC</b>	This line item covers payments to Georgia Power for the City Hall. The <b>2016 Budget was \$6,000</b> and the recommendation for the <b>2017 Budget is \$6,000.</b>
<b>53.1231 ELECTRICITY FOR FIREHOUSE MUSEUM</b>	– This line item is for payment to Georgia Power for the Firehouse Museum. The <b>2016 Budget was \$5,000</b> and the recommendation for the <b>2017 Budget is \$4,000.</b>
<b>53.1232 NATURAL GAS FIREHOUSE MUSEUM</b>	This line item is for payment to Georgia Power for the Firehouse Museum. The <b>2016 Budget was \$2,000</b> and the recommendation for the <b>2017 Budget is \$2,000.</b>
<b>SMALL EQUIPMENT 53.1610 COMPUTER EQUIPMENT/MAINTENANCE</b>	This line item is for computer equipment or maintenance for City Hall. The <b>2016 Budget was \$8,000</b> and the recommendation for the <b>2017 Budget is \$6,000.</b>
<b>53.1620 FURNITURE OR FIXTURES</b>	No funds were budgeted for <b>2016, Amended to \$9,100 in 2016. 2017 Budget recommendation is \$5,000.</b>
<b>53.1690 BEAUTIFICATION COMMISSION</b>	<b>New Line Item for 2017. Recommend Budget of \$5,000.</b>
<b>53.1700 SUPPLIES FOR LEE STREET PARK</b>	<b>Amended in 2016 to \$8,000. Recommend 2017 Budget is \$6,000.</b> Line item is for concession stand purchases
<b>54.2200 VEHICLE PURCHASE</b>	No vehicle requested within the FY' 17 Budget.
<b>54.2301 FURNITURE &amp; FIXTURES</b>	<b>Amended for 2016 to \$10,900 for Lee Street Park. No purchases scheduled for 2017.</b>
<b>57.9000 CONTINGENCY</b>	This line item can be used for an unexpected non-budgeted expense and the funds will be moved to that line item. The <b>2016 Budget was \$25,000</b> and the recommendation for the <b>2017 Budget is \$15,000.</b>
<b>CAPITAL EXPENSE 58.1301</b>	<b>No payment due in 2016. Payment for 2017 is \$150,000.</b>
<b>58.2300 INTEREST – LEE STREET PARK</b>	Two interest payments are due in 2017 for a total of <b>\$68,385.</b> The <b>2017 Budget is set at \$68,385.</b>

**DEPT. 1500 – ADMINISTRATION (LINE ITEM DETAIL)**

<b>Acct#</b>	<b>Account Name</b>	<b>Adopted 2016</b>	<b>Amended 2016</b>	<b>YTD Actual</b>	<b>Submitted 2017</b>
<b>51.1000</b>		<b>Personal Services - Salaries &amp; Wages</b>			
51.1100	Regular Employees	\$327,500.00	\$260,300.00	\$239,721	\$247,000.00
51.1100	Mayor and Council	\$0.00	\$67,200.00	\$0	\$67,200.00
51.1310	Overtime	\$0.00	\$0.00	\$0	\$2,000.00
<b>51.2000</b>		<b>Personal Services - Employee Benefits</b>			
51.2100	Group Insurance	\$44,000.00	\$44,000.00	\$28,279	\$34,400.00
51.2200	Social Security (FICA) Contributions	\$20,370.00	\$16,200.00	\$14,552	\$15,400.00
51.2300	Medicare	\$4,800.00	\$3,800.00	\$3,403	\$3,800.00
	Social Security (FICA) Contributions - Mayor & Council	\$0.00	\$4,170.00	\$0	\$4,170.00
	Medicare - Mayor & Council	\$0.00	\$1,000.00	\$0	\$1,000.00
51.2400	Retirement Contributions	\$21,500.00	\$22,774.00	\$22,774	\$22,774.00
51.2600	Unemployment Insurance	\$3,700.00	\$3,700.00	\$1,659	\$3,500.00
51.2700	Worker's Compensation	\$2,000.00	\$2,000.00	\$603	\$2,000.00
51.2900		\$0.00	\$0.00	\$0	\$0.00
<b>Total Personal Services and Employee Benefits</b>		<b>\$423,870.00</b>	<b>\$425,144.00</b>	<b>\$310,989</b>	<b>\$403,244.00</b>
<b>52.1000</b>		<b>Purchased Professional &amp; Tech Services</b>			
<b>52.1200</b>		<b>Professional</b>			
52.1210	Legal Expense	\$60,000.00	\$60,000.00	\$58,980	\$65,000.00
52.1220	Audit	\$19,000.00	\$19,000.00	\$23,500	\$20,000.00
52.1230	Planning/Development/Engineering	\$50,000.00	\$50,000.00	\$0	\$40,000.00
52.1240	Inspections	\$4,000.00	\$4,000.00	\$11,067	\$5,000.00
52.1290	Other Professional Services	\$10,000.00	\$10,000.00	\$9,750	\$10,000.00
52.1300	IT Services	\$27,000.00	\$27,000.00	\$15,902	\$25,000.00
52.1310	Payroll Processing	\$9,500.00	\$9,500.00	\$5,873	\$16,000.00
52.1320	Bank Fees for Credit Cards	\$2,000.00	\$2,000.00	\$1,072	\$2,000.00
52.1330	Software Support	\$10,000.00	\$10,000.00	\$8,602	\$9,000.00
<b>Total Professional Services</b>		<b>\$191,500.00</b>	<b>\$191,500.00</b>	<b>\$134,746</b>	<b>\$192,000.00</b>

**52.2200****Repairs & Maintenance**

52.2250	Pest Control	\$360.00	\$360.00	\$430	\$400.00
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**52.2300****Rentals**

52.2310	Rental of Land	\$1,200.00	\$1,200.00	\$355	\$1,200.00
52.2321	City Events	\$40,000.00	\$55,500.00	\$61,485	\$45,000.00
52.2330	Rental of Copiers/Maintenance	\$8,000.00	\$8,000.00	\$7,290	\$8,000.00

**52.3000****Other Purchased Services**

52.3100	Insurance, other than employee benefits	\$25,000.00	\$26,710.00	\$26,710	\$27,000.00
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**52.3200****Communications**

52.3210	Telephone	\$8,200.00	\$8,200.00	\$6,349	\$4,440.00
52.3211	Telephone Firehouse Museum	\$1,200.00	\$1,700.00	\$1,576	\$1,380.00
52.3230	Cellular Phones	\$2,000.00	\$2,000.00	\$1,541	\$2,000.00
52.3260	Postage	\$6,000.00	\$6,000.00	\$3,612	\$6,000.00
52.3290	Other	\$0.00	\$0.00	\$0	\$0.00

**52.3300****Advertising**

52.3310	Legal Notices	\$6,000.00	\$6,000.00	\$2,437	\$4,000.00
52.3330	Advertising	\$20,000.00	\$20,000.00	\$1,188	\$20,000.00

**52.3400****Printing & Binding**

52.3410	Elections	\$0.00	\$0.00	\$0	\$3,000.00
52.3420	Newsletter	\$8,000.00	\$8,000.00	\$5,832	\$8,000.00
52.3500	Travel	\$16,000.00	\$16,000.00	\$14,513	\$16,000.00
52.3600	Dues and Fees	\$6,000.00	\$6,000.00	\$5,539	\$6,000.00
52.3700	Education & Training	\$11,000.00	\$11,000.00	\$8,647	\$10,000.00
52.3701	GMA Wellness Program	\$4,000.00	\$4,000.00	\$2,796	\$4,000.00
52.3851	Poll Workers	\$0.00	\$0.00	\$0	\$1,500.00
52.3905	Special Events	\$15,000.00	\$15,000.00	\$11,298	\$16,000.00

**Total****Purchased/Contracted Services**

<b>\$177,960.00</b>	<b>\$195,670.00</b>	<b>\$161,596</b>	<b>\$183,920.00</b>
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**53.1000****Supplies****53.1100 General Supplies & Material**

53.1110	Office and Building Supplies	\$12,000.00	\$18,000.00	\$19,795	\$18,000.00
53.1111	Supplies for Firehouse Museum	\$1,000.00	\$1,000.00	\$500	\$1,000.00
53.1150	Supplies for Neighborhood Watch	\$1,000.00	\$1,000.00	\$335	\$1,000.00

53.1171	Building Maintenance	\$60,000.00	\$60,000	\$15,661	\$20,000
<b>53.1200</b>			<b>Energy</b>		
53.1210	Water/Sewerage	\$1,000.00	\$1,000.00	\$342	\$1,000.00
53.1211	Water/Sewerage Firehouse Museum	\$800.00	\$800.00	\$437	\$800.00
53.1212	Water / Cloud Street Rental	\$0.00	\$400.00	\$83	\$400.00
53.1220	Natural Gas	\$3,500.00	\$3,500.00	\$1,559	\$3,500.00
53.1230	Electricity	\$6,000.00	\$6,000.00	\$5,447	\$6,000.00
53.1231	Electricity Firehouse Museum	\$5,000.00	\$5,000.00	\$3,573	\$4,000.00
53.1232	Natural Gas Firehouse Museum	\$2,000.00	\$2,000.00	\$1,540	\$2,000.00
			<b>Small Equipment</b>		
53.1610	Computer Equip/Maint (less than \$5000)	\$8,000.00	\$8,000.00	\$1,109	\$6,000.00
53.1620	Furniture/Fixtures	\$0.00	\$9,100.00	\$9,088	\$5,000.00
53.1700	Supplies/Lee Street Park	\$0.00	\$8,000.00	\$6,507	\$6,000.00
53.1690	Beautification Commission	\$0.00	\$0.00	\$0	\$5,000.00
<b>Total Supplies/Energy/Small Equipment</b>		<b>\$100,300.00</b>	<b>\$123,400.00</b>	<b>\$65,976</b>	<b>\$79,700.00</b>
			<b>Total Capital</b>		
54.2200	Vehicle Purchase	\$0.00	\$0.00	\$0	\$0.00
54.2301	Furniture & Fixtures	\$0.00	\$10,900.00	\$10,836	\$0.00
			<b>Intergovernmental</b>		
57.1000	Payments to Other Agencies	\$0.00	\$0.00	\$0	\$0.00
57.4001	Returned Checks	\$0.00	\$0.00	\$3,815	\$0.00
57.9000	Contingencies	\$25,000.00	\$25,000.00	\$0	\$15,000.00
<b>Total</b>		<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>\$14,651</b>	<b>\$15,000.00</b>
<b>58.1200</b>			<b>Capital Lease - Principle</b>		
58.1212	Vehicle Lease	\$0.00	\$0.00	\$0	\$0.00
58.1230	Other Debt - Fire Station	\$0.00	\$30.00	\$0	\$0.00
58.1301	Lee Street Park URD payment	\$0.00	\$0.00	\$0	\$150,000.00
58.2300	Other Debt Building - Interest on Fire Station	\$0.00	\$0.00	\$29	\$0.00
58.2301	Interest Lee Street Park URD	\$70,500.00	\$70,500.00	\$70,500	\$68,385.00
<b>Total Debt Service</b>		<b>\$70,500.00</b>	<b>\$70,530.00</b>	<b>\$70,529</b>	<b>\$218,385.00</b>
<b>Total Expenditures</b>		<b>\$989,130.00</b>	<b>\$1,042,114.00</b>	<b>\$758,487</b>	<b>\$1,092,249.00</b>

**DEPARTMENT:**  
DOWNTOWN DEVELOPMENT AUTHORITY

**FUND:**  
7550

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The powers of the Downtown Development Authority were established by special State legislation. The DDA is an independent authority established for the purpose of planning, organizing, and financing projects that will revitalize and redevelop Jonesboro's commercial business district. The DDA focuses on the historic commercial downtown central business district and works to market a positive image for the town.

**BUDGET NOTES:**

<p><b>PERSONNEL SERVICES</b></p> <p>51.1100 51.2100 51.2200 51.2300 51.2400 51.2600 51.2700</p>	<p>The Development Authority will have no additional personnel. The City Administrative is loaned to the DDA as the Executive Director with no additional compensation. <b>2017 Budget is 0.00</b></p>
<p>51.2100 <b>INSURANCE</b></p>	<p>As no employees are funded within the DDA fund, there are no funds appropriated for Insurance. <b>2017 Budget is 0.00</b></p>
<p>52.1291 <b>DESIGN COMMITTEE</b></p>	<p>The DDA's Design Committee works to get Main Street into top physical shape. Capitalizing on its best assets — such as historic buildings and pedestrian-oriented streets — is just part of the story. An inviting atmosphere, created through attractive window displays, parking areas, building improvements, street furniture, signs, sidewalks, street lights, and landscaping, conveys a positive visual message about the commercial district and what it has to offer. Design activities also include instilling good maintenance practices in the commercial district, enhancing the physical appearance of the commercial district by rehabilitating historic buildings, encouraging appropriate new construction, developing sensitive design management systems, and long-term planning. <b>2017 Budget is \$1,000.</b></p>
<p>52.1292 <b>PROMOTION COMMITTEE (SERVICES)</b></p>	<p>The Promotions Committee will work to sell the image and promise of Downtown to all prospects by marketing the district's unique characteristics to shoppers, investors, new businesses, and visitors. An effective promotion strategy forges a positive image through advertising, retail promotional activity, special events, and marketing campaigns. <b>2017 Budget is \$2,000.</b></p>
<p>52.3260 <b>POSTAGE</b></p>	<p>This line item will covers costs for mailings. <b>2017 Budget is \$500</b></p>
<p>52.3261 <b>ORGANIZATION COMMITTEE</b></p>	<p>The Organization committee establishes consensus and cooperation by building partnerships among the various groups</p>

	that have a stake in the commercial district. By getting everyone working towards the same goal, the DDA, will be able to provide effective, ongoing managements and advocacy for our downtown. <b>2017 Budget is \$1,000</b>
<b>52.3262 PROMOTION COMMITTEE (Communications)</b>	This line item will cover any communications handled by the Promotions Committee. <b>2017 Budget is \$1,000</b>
<b>52.3330 ADVERTISING</b>	This line item covers the various mediums released by the DDA. <b>2017 Budget is \$1,500</b>
<b>52.3400 PRINTING AND BINDING</b>	This line item covers that various printing and binding that may be handled by the DDA. <b>2017 Budget is \$500.00</b>
<b>32.3430 PROMOTIONAL</b>	This line item covers various promotional activity handled by the DDA. <b>2017 Budget is \$1,000</b>
<b>52.3501 TRAVEL</b>	This line item covers the mandated training for the DDA Directors. <b>2017 Budget is \$1,000</b>
<b>52.3701</b>	This line items covers travel related expenses for the DDA Directors. <b>2017 Budget is \$500.00</b>

**DEPT. 7550 – DOWNTOWN DEVELOPMENT AUTHORITY (LINE ITEM DETAIL)**

<b>Acct#</b>	<b>Account Name</b>	<b>Current 2016</b>	<b>Submitted 2017</b>
<b>51.1000</b>	<b>Personal Services - Salaries &amp; Wages</b>		
51.1100	Regular Employees	\$0.00	\$0.00
<b>51.2000</b>	<b>Personal Services - Employee Benefits</b>		
51.2100	Group Insurance	\$0.00	\$0.00
51.2200	Social Security (FICA) Contributions	\$0.00	\$0.00
51.2300	Medicare	\$0.00	\$0.00
51.2400	Retirement Contributions	\$0.00	\$0.00
51.2600	Unemployment Insurance	\$0.00	\$0.00
51.2700	Worker's Compensation	\$0.00	\$0.00
51.2900		\$0.00	\$0.00
<b>Total Personal Services and Employee Benefits</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>52.1000</b>	<b>Purchased Professional &amp; Tech Services</b>		
<b>52.1200</b>	<b>Professional</b>		
52.1290	Other	\$0.00	\$0.00
52.1291	Design Committee	\$0.00	\$1,000.00
52.1292	Promotion Committee	\$0.00	\$2,000.00
<b>Total Professional Services</b>		<b>\$0.00</b>	<b>\$3,000.00</b>
<b>52.2200</b>	<b>Repairs &amp; Maintenance</b>		
<b>52.2300</b>	<b>Rentals</b>		
52.2320	Rental of Equipment	\$0.00	\$0.00
<b>52.3000</b>	<b>Other Purchased Services</b>		
52.3100	Insurance (Non Benefit)	\$0.00	\$0.00
<b>52.3200</b>	<b>Communications</b>		
52.3230	Cellular Phones	\$0.00	\$0.00
52.3260	Postage	\$0.00	\$500.00
52.3261	Organization Committee	\$0.00	\$1,000.00
52.3262	Promotion Committee	\$0.00	\$1,000.00
<b>52.3300</b>	<b>Advertising</b>		
52.3330	Advertising	\$0.00	\$1,500.00
<b>52.3400</b>	<b>Printing &amp; Binding</b>		
52.3400	Printing & Binding	\$0.00	\$500.00
52.3420	Newsletter	\$0.00	\$0.00
52.3430	Promotional	\$0.00	\$1,000.00
52.3431	Organization Committee	\$0.00	\$0.00
52.3490	Other	\$0.00	\$0.00

<b>52.3500</b>	<b>Travel</b>		
52.3501	General	\$0.00	\$1,000.00
52.3502	Board of Directors	\$0.00	\$0.00
<b>52.3600</b>			
52.3601	General	\$0.00	\$0.00
<b>52.3700</b>	<b>Education &amp; Training</b>		
52.3701	General	\$0.00	\$500.00
<b>Total Purchased/Contracted Services</b>		<b>\$0.00</b>	<b>\$7,000.00</b>
<b>Total Expenditures</b>		<b>\$0.00</b>	<b>\$10,000.00</b>

**DEPARTMENT:**  
COURT SERVICES

**FUND:**  
2500

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Court Services consists of the Clerk of Court, Assistant Clerk of Court, Probation Officers, Probation Supervisor and Intake Officer.

Court Services; specifically, the Court Clerks are responsible for the processing and filing of all Court related documents, management of all judicial proceedings, complying with open records request, validation of citations and warrants, GCIC compliance of warrant entry and removal, mandated reporting to Georgia Department of Transportation of traffic violation adjudicated in Municipal Court. Probation is responsible for the registering of violators, case file management of probation cases, conducting daily reporting of probationers, GCIC compliance, compliance with the Georgia Department of Community Supervision, receiving and accounting for probation fines collected, conducting interviews of probationers and case file maintenance.

**BUDGET NOTES:**

<b>PERSONNEL SERVICES</b>	Line Item is for salaries for the Court Clerk; one part-time court clerk; the Probation Supervisor; one Intake Officer; two Probation Officers. <b>2016 Budget was \$206,200. 2017 Budget is recommended for \$204,500.</b>
<b>51.1100 SALARIES</b>	
<b>51.2100 INSURANCE</b>	Line item is for health, dental and life for Court Services. <b>2016 Budget was \$50,000. 2017 Budget is recommended for \$38,000.</b>
<b>51.2200 SOCIAL SECURITY</b>	Line item is for city's portion of employee's social security. <b>2016 Budget was \$12,800. 2017 Budget is recommendation is \$12,800.</b>
<b>51.2300 MEDICARE</b>	Line item is for city's portion of Medicare. <b>2016 Budget was \$3,800. 2017 Budget recommendation is \$3,800.</b>
<b>51.2400 RETIREMENT</b>	Budget recommendation of <b>2016 was \$5,000</b> and the recommendation for <b>2017 Budget is \$6,000</b>
<b>PROFESSIONAL SERVICES/CONTRACT SERVICES</b>	Yearly salary for Recorders Court Judge. <b>2016 Budget was \$27,100. 2017 Budget recommendation is \$42,700.</b>
<b>52.1290 JUDGE</b>	
<b>52.1291 SOLICITOR</b>	Yearly salary for Recorders Court Solicitor. <b>2016 Budget was \$23,500. The 2017 Budget recommendation is \$34,700.</b>
<b>52.1320 COURT REPORTER/INTERPRETERS</b>	<b>2016 Budget was \$500. Recommendation for 2017 Budget is \$500.</b> This expense line item covers the cost of hiring mainly an interpreter.
<b>52.3280 CREDIT CARD MERCHANT FEE</b>	Line item no longer valid.
<b>52.3310 LEGAL NOTICES</b>	Line items covers mandated legal notices for certain arrests. <b>2016 Budget was \$400. Recommendation for 2017 Budget is \$400.</b>

<b>52.3500 TRAVEL</b>	Line item covers cost of mileage, hotel, and meals . <b>2016 Budget was \$500.</b> The recommendation for <b>2017 Budget is \$500.00.</b> Some travel expense for this Department were included in the Police Department's Budget line item by Chief Allen.
<b>52.3600 DUES AND FEES</b>	Line item covers cost of membership dues for Court Services. The recommendation for <b>2016 Budget was \$700.00.</b> <b>2017 Budget recommendation is \$750.</b>
<b>52.3700 EDUCATION AND TRAINING</b>	Line item covers expense for all conferences and training classes. <b>The Budget for 2016 was \$1,000</b> and the recommendation for <b>2017 Budget is \$1000.</b>

**DEPT. 2500 – COURT SERVICES (LINE ITEM DETAIL)**

<b>Acct#</b>	<b>Account Name</b>	Adopted 2016	Amended 2016	<b>YTD Actual</b>	<b>Submitted 2017</b>
<b>51.1000</b>	<b>Personal Services - Salaries &amp; Wages</b>				
51.1100	Regular Employees	\$206,200.00	\$206,200.00	\$165,195	\$204,500.00
51.2100	Group Insurance	\$50,000.00	\$50,000.00	\$38,079	\$38,000.00
51.2200	Social Security (FICA) Contributions	\$12,800.00	\$12,800.00	\$10,281	\$12,800.00
51.2300	Medicare	\$3,800.00	\$3,800.00	\$2,391	\$3,800.00
51.2400	Retirement Contributions	\$5,000.00	\$5,000.00	\$6,274	\$6,000.00
<b>Total Personal Services and Employee Benefits</b>		<b>\$277,800.00</b>	<b>\$277,800.00</b>	<b>\$222,221</b>	<b>\$265,100.00</b>
<b>52.1000</b>	<b>Purchased Professional &amp; Tech Services</b>				
<b>52.1200</b>	<b>Professional</b>				
52.1290	Judge Salary	\$27,100.00	\$27,100.00	\$33,736	\$42,700.00
52.1291	Solicitor Salary	\$23,500.00	\$23,500.00	\$29,268	\$34,700.00
52.1320	Court Reporter/Interpreter	\$500.00	\$500.00	\$0	\$500.00
<b>Total Professional Services</b>		<b>\$51,100.00</b>	<b>\$51,100.00</b>	<b>\$63,003</b>	<b>\$77,900.00</b>
52.3280	Credit Card Merchant Fee	\$0.00	\$0.00	\$0	\$0.00
52.3310	Legal Notices	\$400.00	\$400.00	\$0	\$400.00
52.3500	Travel	\$500.00	\$500.00	\$238	\$500.00
52.3600	Dues and Fees	\$300.00	\$700.00	\$720	\$750.00
52.3700	Education & Training	\$1,000.00	\$1,000.00	\$550	\$1,000.00
<b>Total Services</b>		<b>\$2,200.00</b>	<b>\$2,600.00</b>	<b>\$1,508</b>	<b>\$2,650.00</b>
<b>Total Budget</b>		<b>\$331,100.00</b>	<b>\$331,500.00</b>	<b>\$286,732</b>	<b>\$345,650.00</b>

<b>DEPARTMENT:</b> POLICE DEPARTMENT	<b>FUND:</b> 3200
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SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property in Fort Worth. Specific departmental responsibilities are:

- 1) To reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 2) To increase the safety of residents and to decrease crime throughout Fort Worth neighborhoods.
- 3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers, technology and equipment, and capital improvements.

**BUDGET NOTES AS PROVIDED BY CHIEF ALLEN:**

<b>PERSONNEL SERVICES</b>	<b>2016 Budget was set at \$1,203,100 and the recommendation for 2017 Budget is \$1,283,000.</b>
<b>51.1100 SALARIES</b>	With the addition of the One (1) Criminal Investigator Chief Allen feels that the Police department personnel manpower and staffing has been maximized. However, unpredicted events in the future may create a circumstance or situation in which we would have to re-visit the addition of personnel issue. Based on the current staffing level, I feel we are optimized for the most efficient and effective level of service and I do not project a need to add additional personnel. The overall goal would be to maintain current staffing levels and replace existing personnel as required through attrition, retirement, termination and/or resignation.
<b>51.1300 OVERTIME</b>	It shall be the responsibility of the Chief to monitor overtime expenditures to prevent exceeding the budgeted amount. Chief Allen has incorporated a system in which employees are grant compensation time if normal work hours are exceeded. This has been proven to be an effective method of compensation with the police department. However, due to the increasing number of City sponsored events the overtime budget may be effected in 2017. It has been generally agreed upon that when City sponsored events are held and additional officers are required to work the event, the officers will be paid at their overtime rate. Based on the calculations of Mr. Clark and Chief Allen this method of overtime payment has an advantage over paying the officer a flat hourly rate. For 2016, the overtime budget has not been expended nor does it appear to be in jeopardy of being exhausted. Based on the future predictions for 2017 the overtime budget will be satisfactory but it will be necessary to monitor the expenditure on a quarterly basis. <b>2016 Budget was set at \$15,000 and the recommendation for 2017 Budget is \$15,000.</b>
<b>51.1310 OVERTIME DEA</b>	<b>No Budget in 2016 was included. 2017 Budget recommendation is \$17,500.</b> This is offset by the revenue line item.

<b>51.2100 INSURANCE</b>	Health and dental insurance for Police Department, the <b>2016 Budget was \$259,200. 2017 Budget recommendation is \$220,000.</b>
<b>51.2200 SOCIAL SECURITY</b>	This line item is for the city's share of employees Social Security. <b>2016 Budget was \$71,000 and the recommended 2017 Budget is \$80,000.</b>
<b>51.2300 MEDICARE</b>	This line item is for the city's share of the employees Medicare. <b>2016 Budget was \$15,900. The recommendation for the 2017 Budget is \$19,000.</b>
<b>51.2400 RETIREMENT</b>	City contribution for employee's retirement through Georgia Municipal Association – <b>2016 Budget was \$61,274 and the recommendation for the 2017 Budget is \$61,274.</b>
<b>51.2600 UNEMPLOYMENT INSURANCE</b>	Police Department share for entire department. <b>2016 Budget was \$7,000 and the 2017 Budget is \$7,000</b>
<b>51.2700 WORKERS COMP</b>	<b>2016 Budget was \$32,000 and the recommendation for the 2017 Budget is \$40,500.</b>
<b>PURCHASED/CONTRACT SERVICES</b>	Computer support will be charged through Technology Fees.
<b>52.1300 IT SERVICES</b>	
<b>52.1330 SOFTWARE SUPPORT</b>	Fees for software support for Police Department covers Mega Path, Georgia Technology Authority, Bell South (A T & T) G.C.I.C. <b>2016 Budget was \$6,000 and the recommendation for the 2017 Budget is \$6,000.</b>
<b>52.1340 DRUG TESTING</b>	Line item is used to purchase drug testing kits used by the Probation Office. <b>2016 Budget was \$4,000 and the recommendation for the 2017 Budget is \$3,000.</b>
<b>52.1350 BACKGROUND INVESTIGATIONS</b>	<b>2016 Budget was \$1,800</b> for fees when conducting some background investigation using Thomason Ruetters, Inc. <b>2017 Budget recommendation is \$1,800.</b>
<b>52.2230 COMPUTER EQUIPMENT</b>	<b>2016 was \$1,000. Recommendation for 2017 is \$500.</b> Line item cover small equipment purchases, (keyboards, mouse, etc.)
<b>52.2250 PEST CONTROL</b>	Covers \$30 a month for pest control – Taylor Exterminating. <b>2016 Budget was \$360 and recommend \$360 for 2017 Budget.</b>
<b>52.2330 RENTAL COPIER/POSTAGE METER</b>	Line item covers the monthly fee for copier and postage machine <b>2016 Budget was \$3,200. Recommend 2017 Budget at \$3,200.</b>

<b>52.3100 INSURANCE</b>	This line item covers liability, property, public official's liability insurance. <b>2016 Budget was \$67,000</b> and the recommendation for the <b>2016 Budget is \$67,000.</b>
<b>52.3210 TELEPHONE</b>	<b>2016 Budget was \$10,000. 2017 Budget is recommended at \$8,500.</b> This also covers replace telephones and repairs. Service is being changed to Comcast.
<b>52.3230 CELLULAR PHONES</b>	Verizon cellular telephones <b>2016 Budget was \$22,000.</b> Recommend <b>2017 Budget is \$21,000.</b>
<b>52.3260 POSTAGE</b>	<b>2016 Budget was \$3,000.</b> Recommend <b>2017 Budget at \$3,000.</b> Increase is from the volume of court and probation cases.
<b>52.3310 LEGAL NOTICES</b>	<b>2016 Budget was \$2,000. Recommend \$2,000 for 2017.</b> Line item is for required legal notices for DUI's etc.
<b>52.3500 TRAVEL</b>	Staff travel expense (hotel, gas, meals) for training and conferences. <b>2016 Budget was \$7,000.</b> Recommend <b>2017 Budget at \$9,000.</b> This will also cover some portions of Court Services travel.
<b>52.3600 DUES AND FEES</b>	Membership fees for Chief Association. This also covers several membership dues for the Police Department. <b>2016 Budget was \$1,000 and the 2017 Budget recommendation is \$1,000.</b>
<b>52.3700 EDUCATION AND TRAINING</b>	This line item is reserved for training expenses when officers attend out of state training. Typically, specific seminars and conferences are budget for and any additional training depends on the amount of funds available in the item. Chief Allen will monitor the line item to insure that the training costs are specifically assigned to the budgeted conferences. With the inception of a training officer, cost for outside training can be minimized and restricted to an as needed basis. <b>2016 Budget was \$9,000</b> and the recommendation for <b>2017 Budget is \$6,000.</b>
<b>SUPPLIES</b>  <b>53.1110 OFFICE SUPPLIES</b>	Chief Allen has issued a strict ordering policy for office and building supplies. Office staff has been encouraged to be extremely thrift in their usage of supplies. Every employee is making a conscious effort to reduce spending and certain supplies that are considered a luxury are being eliminated from future orders. Also, the police department is converting more to electronic transmission and maintaining an electronic file in place of hardcopies <b>2016 Budget was \$30,000 and the recommendation for FY' 17 is \$25,000.</b>
<b>53-1130 UNIFORMS</b>	The costs of uniforms are directly attributed to turn over and replacement officers. Within the past six (6) months the police department has experienced an unusually high turnover rate. This is due to employees leaving or other jobs and two terminations. Chief Allen has instituted a strict recycle program for uniforms and equipment. This cost was initially high due to the fact that the existing inventory had been depleted or non-existent. Since several officers have left employment, this inventory is being re-established and uniforms and equipment is now being recycled. For example, six (6) months ago a newly hired officer cost approximately \$700.00 to \$750.00 dollars to outfit. Recent hires as of 10/25/16 that cost has been reduced to around \$250.00 per officer. The goal and objective is to continue

	with this pattern for 2017. <b>2016 Budget was \$20,000</b> and the recommendation for the <b>2017 Budget is \$20,000.</b>
<b>53.1140 VEHICLE/EQUIPMENT PARTS</b>	tires, batteries, etc. <b>2016 Budget was \$30,000.</b> Recommendation for the <b>2017 Budget is \$30,000.</b> These are items that are ordered by Public Works.
<b>53.1141 EQUIPMENT</b>	Line item to cover additional equipment expense for vehicles. <b>2016 Budget recommendation is \$8,000. 2017 Budget recommendation is \$5,000</b>
<b>53.1171 BUILDING MAINTENANCE</b>	<b>2016 Budget request is \$5,000. 2017 Budget recommendation is \$4,000.</b>
<b>53.1210 WATER/SEWER</b>	<b>2016 Budget was \$2,000. 2017 Budget Recommendation is \$2,000.</b> Payments are made to the Clayton County Water Authority
<b>53.1220 NATURAL GAS</b>	<b>2016 Budget was \$3,000. 2017 Budget recommendation is \$3,000.</b> Payments are made to Gas South.
<b>53.1230 ELECTRIC</b>	<b>2016 Budget was \$15,300. 2017 Budget Recommendation is \$15,300.</b> Payments are made to the Georgia Power Company.
<b>53.1270 GASOLINE</b>	The fuel budget line was decreased by \$30,000.00 dollars. This line item is directly affected by the cost of crude oil and the gasoline manufacturing. This market is extremely hard to predict and anticipate projected costs. The objective of the police department is the remain operational with the approved line item that has been budgeted for 2017 in conjunction with this significant reduction in the budgeted amount. The goal for the police department is to maximize fuel efficiency and directives have been issued to the officers to eliminate idling vehicles and cease unnecessary travel. Through the combined efforts of all personnel the police department will remain under budget in this line item. The <b>2016 Budget was set at \$100,000</b> and the recommendation for the <b>2017 is \$70,000.</b>
<b>53.1610 COMPUTER EQUIP.</b>	Items will be budgeted under the Technology Fee (less than \$5000.)
<b>53.1620 FURNITURE/FIXTURES</b>	<b>2016 Budget was \$0. Recommendation for 2017 is \$0. (less than \$5000.)</b>
<b>53.1690 OTHER SMALL EQUIPMENT</b>	No funds budgeted
<b>54.1200 SITE IMPROVEMENTS</b>	New Line Item for 2016. <b>Budget request for 2016 is \$8,000,</b> new flooring for the squad room. Funds not used and the recommendation for <b>2017 Budget is \$5,000.</b>
<b>54.2000 MACHINERY &amp; EQUIPMENT</b>	<b>2016 Budget was \$31,200. The 2017 Budget request is \$10,000.</b>
<b>54.2200</b>	For 2017 there has been no cost associated with this line item. It has been decided that two vehicles will be purchased from seized funds. No line item

<b>CAPITAL OUTLAY - VEHICLES</b>	will be necessary for vehicles in 2017. In 2017 the lease will expire for the 2014 vehicles purchased. With the lease payments expiring in 2017, Chief Allen will determine the need for vehicles and make the appropriate recommendation for the 2018 budget.
<b>DEBT SERVICES</b>	<b>2016 Budget was \$91,100</b> for lease payment(s) through GMA Lease Program. <b>2017 Budget recommendation is \$76,100.</b>
<b>58.1220 VEHICLES- LEASE</b>	
<b>58.1220 INTEREST</b>	<b>2016 Budget estimate was \$3,000 for interest payment.</b> Recommendation for <b>2017 Budget is \$5,000.</b>
<b>58.1300 OTHER DEBT BUILDING</b>	No funds are budgeted as the Police Department is paid for in full.
<b>58.2300 OTHER DEBT INTEREST</b>	N/A

<b>Acct#</b>	<b>Account Name</b>	<b>Adopted 2016</b>	<b>Amended 2016</b>	<b>YTD Actual</b>	<b>Submitted 2017</b>
<b>51.1000</b>	<b>Personnel Services - Salaries &amp; Wages</b>				
51.1100	Regular Employees	1,177,000	1,203,100	981,089	1,283,000
51.1300	Overtime	15,000	15,000	14,090	15,000
51.1310	Overtime (DEA)	0	0	6,860	17,500
<b>51.2000</b>	<b>Personal Services - Employee Benefits</b>				
51.2100	Group Insurance	259,200	259,200	216,768	220,000
51.2200	Social Security (FICA) Contributions	69,300	71,000	61,711	80,000
51.2300	Medicare	15,500	15,900	14,446	19,000
51.2400	Retirement Contributions	60,000	61,274	61,274	61,274
51.2600	Unemployment Insurance	7,000	7,000	5,815	7,000
51.2700	Worker's Compensation	32,000	32,000	27,993	40,500
<b>Total Personnel Services and Employee Benefits</b>		<b>1,635,000</b>	<b>1,664,474</b>	<b>1,390,046</b>	<b>1,743,274</b>
<b>52.1000</b>	<b>Purchased Professional &amp; Tech Services</b>				
<b>52.1200</b>	<b>Professional</b>				
52.1330	Software Support	6,000	6,000	1,099	6,000
52.1340	Drug Testing	4,000	4,000	1,737	3,000
52.1350	Background Investigation(s)	1,800	1,800	1,529	1,800
<b>52.2000</b>	<b>Purchased-Property Services</b>				
<b>52.2200</b>	<b>Repairs &amp; Maintenance</b>				
52.2230	Computer	1,000	1,000	709	500
52.2250	Pest Control	360	360	270	360
<b>52.2300</b>	<b>Rentals</b>				
52.2330	Rental of copiers/maintenanc e	3,200	3,200	2,450	3,200
<b>52.3000</b>	<b>Other Purchased Services</b>				
52.3100	Insurance, other than employee benefits	52,000	67,000	66,242	67,000
<b>52.3200</b>	<b>Communications</b>				
52.3210	Telephone	8,000	10,000	11,344	8,500
52.3230	Cellular Telephones	22,000	22,000	15,198	21,000
52.3260	Postage	3,000	3,000	144	3,000
52.3310	Legal Notices	1,000	2,000	1,109	2,000

52.3500	Travel	7,000	7,000	7,495	9,000
52.3600	Dues and Fees	1,000	1,000	605	1,000
52.3700	Education & Training	9,000	9,000	1,263	6,000
				-1	
<b>Total Purchased/Contracted Services</b>		<b>119,360</b>	<b>137,360</b>	<b>111,194</b>	<b>132,360</b>
<b>53.1000</b>	<b>Supplies</b>				
53.1110	Office and Building Supplies	30,000	30,000	27,988	25,000
53.1130	Uniforms	20,000	20,000	23,029	20,000
53.1140	Vehicles/Equipment Parts	30,000	30,000	19,267	30,000
53.1141	Equipment Parts	8,000	8,000	6,638	5,000
53.1171	Building Maintenance	5,000	5,000	2,981	4,000
<b>Total Supplies</b>		<b>93,000</b>	<b>93,000</b>	<b>79,904</b>	<b>84,000</b>
<b>53.1200</b>	<b>Energy</b>				
53.1210	Water/Sewerage	2,000	2,000	1,014	2,000
53.1220	Natural Gas	3,000	3,000	1,844	3,000
53.1230	Electricity	15,300	15,300	13,526	15,300
53.1270	Gasoline/Diesel	100,000	100,000	40,115	70,000
<b>Total Energy</b>		<b>120,300</b>	<b>120,300</b>	<b>56,499</b>	<b>90,300</b>
	<b>Small Equipment</b>				
53.1610	Computer Equip/Maint (less than \$5000)	0	0	0	0
53.1620	Furniture & Fixtures (less than \$5000)	0	0	0	0
53.1690	Other Small Equipment (less than \$5000)	0	0	0	0
<b>Total Small Equipment</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>54.1000</b>	<b>Property</b>				
54.1200	Site Improvements	8,000	8,000	0	5,000
54.2000	Machinery & Equipment	31,200	31,200	19,968	10,000
54.2200	Capital Outlay Vehicle	129,400	129,400	125,662	0
54.2201	Vehicle Equipment	14,000	14,000	1,156	0
54.2400	Computers	0	0	0	0
54.2410	Hardware	0	0	0	0

<b>Total Capital Outlay</b>		<b>182,600</b>	<b>182,600</b>	<b>146,786</b>	<b>15,000</b>
<b>58.1000</b>	<b>Principal</b>				
<b>58.1200</b>	<b>Capital Lease - Principle</b>				
58.1210	Lease - Machinery	0	0	0	0
58.1220	Lease - Vehicles	91,100	91,100	73,871	76,100
58.2220	Other Debt -Vehicle Interest	3,000	3,000	2,171	5,000
58.1230	Lease - Other	0	0	0	0
58.1300	Other Debt - Building	0	0	0	0
58.2300	Other Debt Building - Interest	0	0	0	0
<b>Total Debt Service</b>		<b>94,100</b>	<b>94,100</b>	<b>76,042</b>	<b>81,100</b>
<b>Total Expenditures</b>		<b>2,244,360</b>	<b>2,291,834</b>	<b>1,860,470</b>	<b>2,146,034</b>

**DEPARTMENT:**  
PUBLIC WORKS

**FUND:**  
3200

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Public Works Department strives to improve the condition of the City's infrastructure by effectively managing City roadways, drainage structures, alleyways, street lights, street signs, pavement markings, traffic signals and City-owned buildings.

The Department also includes Fleet Maintenance & Street Services. Street Services is responsible for maintenance and repair work on City streets through routine maintenance, major maintenance, concrete pavement rehabilitation and also responds during inclement weather and other emergencies.

**BUDGET NOTES:**

<b>PERSONNEL SERVICES</b>	The Budget for <b>2016 was \$298,400</b> and the recommendation for <b>2017 is \$300,000</b> . This includes a 2% Step Increase. Three of these employees are paid a portion of their salary from the Solid Waste budget. This also includes a 4% increase for the City Mechanic.
<b>51.1100 SALARIES</b>	
<b>51.1300 OVERTIME</b>	Cost of working parades, bad weather and concerts. <b>2016 Budget was \$2,500</b> and recommend for <b>the 2017 Budget is \$3,500</b> .
<b>51.2100 GROUP INSURANCE</b>	Health insurance for employees. <b>2016 Budget was \$91,200. 2017 Budget recommendation is \$82,000.</b>
<b>51.2200 SOCIAL SECURITY</b>	City's share of Social Security for the <b>2016 Budget was \$18,600</b> and the recommended <b>Budget for 2017 Budget remains \$18,600</b> .
<b>21.2300 MEDICARE</b>	City's share of Medicare for the <b>2016 Budget was \$4,300</b> . Recommendation for <b>2017 Budget is \$4,400</b> .
<b>51.2400 RETIREMENT</b>	City contribution for employee's retirement through Georgia Municipal Association was <b>\$26,274 for the 2016 Budget</b> . Recommendation for <b>2017 Budget is \$26,274</b> .
<b>51.2600 UNEMPLOYMENT INSURANCE</b>	<b>2016 Budget was \$3,000</b> . Recommend for <b>2017 Budget \$3,000</b> . This is paid with our payroll taxes into the Department of Labor.
<b>51.2700 WORKERS COMP</b>	<b>2016 Budget was \$16,000. 2017 Budget recommendation is \$24,000</b> due to increase in premium renewal.
<b>52.2110 DISPOSAL</b>	Landfill fees are used for disposal of leaf and limbs, items the city picks up for residents, etc. <b>2016 Budget was \$7,000. 2017 Budget recommendation is \$7,500</b> .
<b>52.2160 TREE REMOVAL</b>	Tree removal costs for those issues that City staff is unable to remove. <b>2016 Budget was \$9,500. 2017 Budget recommendation is to remain at \$9,500</b> .
<b>52.2210 STREET MAINTENANCE</b>	Repair and maintenance of equipment. <b>2016 Budget was \$5,000. 2017 Budget recommendation is \$5,000</b> .

<b>52.3100 INSURANCE</b>	(non benefit). Insurance is for Property and Casualty. <b>2016 Budget was \$26,000. 2017 Budget recommendation is \$26,000.</b>
<b>52.3210 TELEPHONE</b>	<b>Budget for 2016 was \$1,300.</b> Recommend for <b>2017 Budget</b> at <b>\$1,300</b> which includes internet service. (Comcast)
<b>52.3230 CELLULAR PHONES</b>	<b>Budget for 2016 was 1,400. Budget for 2017 remains the same.</b>
<b>52.3500 TRAVEL</b>	Travel expense for school or conferences. <b>2015 Budget was \$0. 2016 Budget recommendation is \$0</b>
<b>52.3600 DUES/FEES</b>	Membership fees. <b>2015 Budget was \$100. 2016 Budget recommendation is \$100.</b>
<b>52.3700 EDUCATION &amp; TRAINING</b>	Conferences and training. <b>2015 Budget was \$0. 2016 Budget recommendation is \$0.</b>
<b>53.1110 OFFICE SUPPLIES</b>	Office Supplies for entire department. <b>2016 Budget was \$1,000. Recommendation for 2017 Budget is \$1,000.</b>
<b>52.1111 TOOLS</b>	<b>2016 Budget was \$500</b> for the purchase of new tools for shop. <b>2017 Budget recommendation is \$1,000.</b>
<b>53.1130 UNIFORMS</b>	Uniform expense. <b>2016 Budget was \$3,800.</b> Recommendation for <b>2017 Budget is \$4,200</b>
<b>53.1140 VEHICLE PARTS</b>	<b>2016 Budget was set at \$15,000.</b> The <b>2016 Budget</b> is recommended <b>at \$15,000.</b> Line item covers equipment and parts needed for vehicle repairs.
<b>53.1141 MOWER EQUIPMENT PARTS</b>	Parts and Supplies for weed eaters, lawnmower blades, belts, tires etc. <b>2016 Budget was \$6,200.</b> Recommend for <b>2017 Budget \$6,200.</b> This will cover cost of repairs to mowers or possible replacements.
<b>53.1142 SAFETY EQUIPMENT</b>	Line item is for traffic cones, A-frame barricades, flags, etc. <b>2016 was \$1,000. 2017 Budget recommendation is \$1,500.</b>
<b>53.1143 SIGNS-BANNERS</b>	New signs (stop, yield, MPH, etc.) <b>2016 Budget was \$5,000. Recommend for 2017 Budget \$10,000.</b>
<b>53.1144 CHRISTMAS SUPPLIES</b>	– Christmas decorations, lights, bulbs, etc. <b>2016 Budget was \$15,000. Recommend for 2017 Budget \$5,000.</b> Will review mid-year for possible increase
<b>53.1150 LANDSCAPING SUPPLIES</b>	Supplies for landscaping. <b>2016 Budget was \$5,000. 2017 Budget recommendation is \$10,000.</b> Increase is due to cost of lawn service at Lee Street Park.
<b>53.1160 PARK SUPPLIES</b>	Line item is for supplies for Massengale and Battleground parks. <b>2016 Budget was \$4,500. Recommend for 2017 Budget at \$5,000.</b>

<b>53.1171 BUILDING MAINTENANCE</b>	<b>2016 Budget was set at \$25,000. Recommend the 2017 Budget be set at \$5,000.</b>
<b>53.1180 CEMETARY EQUIPMENT</b>	We do not anticipate any new equipment for 2017
<b>53.1190 OTHER SUPPLIES</b>	Supplies for building, vehicles, equipment, tools. <b>2016 Budget was \$10,000. 2017 Budget recommendation is \$15,000.</b>
<b>53.1210 WATER/SEWAGE</b>	Line Item is for water and sewer for Gloria Drive and two parks. <b>2016 Budget was \$2,600. 2017 Budget recommendation is \$3,000.</b>
<b>53.1220 NATURAL GAS</b>	Heating for Gloria Drive Public Works building. <b>2016 Budget was \$3,000. 2017 Budget recommendation is \$3,500.</b>
<b>53.1230 ELECTRICITY</b>	Line item is for rental property on Gloria Drive electric. The <b>2016 Budget was \$8,500. Recommend the 2017 Budget at \$8,500.</b>
<b>53.1231 STREET LIGHTS</b>	Line item covers all street light, flashing signals and traffic lights. <b>Recommend 2016 Budget at \$94,000 and 2017 Budget is recommended at \$110,000.</b> The lighting for Lee Street Park has increased this expense line item along with the new lighting for Streetscape Phase II.
<b>53.1270 GASOLINE</b>	Fuel cost for Public Works vehicles. <b>2016 Budget was \$14,000. 2017 Budget recommendation is \$13,000.</b>
<b>53.1610 COMPUTER EQUIPMENT UNDER \$5,000</b>	<b>2016 Budget was \$250. The 2017 Budget request is \$250.</b>
<b>53.1690 OTHER SMALL EQUIPMENT UNDER \$5,000</b>	Line item used to purchase items such as blowers, etc. <b>2016 Budget was \$3,500 and the 2017 Budget recommendation is \$3,500. With the addition of Lee Street Park we may need additional equipment.</b>
<b>CAPITAL –PROPERTY 54.1101 CDBG ENGINEERING FEES</b>	<b>2016 Engineering Cost for CDBG Grants was budgeted as zero. 2017 Budget was \$0.00.</b> May need to amend if there is cost for the Fayetteville Rd Project.
<b>54.1200 SITE IMPROVEMENTS</b>	<b>2016 Budget was \$5,000 and 2017 Budget is recommended at \$0.</b> No additional repairs for Public Works are anticipated.
<b>54.1201 MACHINERY</b>	<b>No Budgeted funds for 2016 – 2017 Budget request is \$5,000</b> to purchase a new lift.
<b>54.2200 CAPITAL OUTLAY – VEHICLE</b>	No additional vehicles to be purchased.
<b>DEBT SERVICE 58-1210 LEASE-MACHINERY 58-1220</b>	No budget for FY' 17.  Lease payment on <b>Kabota \$6,300.00</b>

<b>Acct#</b>	<b>Account Name</b>	<b>Adopted 2016</b>	<b>Amended 2016</b>	<b>YTD Actual</b>	<b>Submitted 2017</b>
<b>51.1000</b>	<b>Personal Services - Salaries &amp; Wages</b>				
51.1100	Regular Employees	298,400	298,400	225,046	300,000
51.1300	Overtime	2,500	2,500	3,792	3,500
<b>51.2000</b>	<b>Personal Services - Employee Benefits</b>				
51.2100	Group Insurance	91,200	91,200	66,623	82,000
51.2200	Social Security (FICA) Contributions	18,600	18,600	13,666	18,600
51.2300	Medicare	4,300	4,300	3,196	4,400
51.2400	Retirement Contributions	25,000	26,274	26,274	26,274
51.2600	Unemployment Insurance	3,000	3,000	1,452	3,000
51.2700	Worker's Compensation	16,000	16,000	12,393	24,000
<b>Total Personal Services and Employee Benefits</b>		<b>459,000</b>	<b>460,274</b>	<b>352,441</b>	<b>461,774</b>
<b>52.1000</b>	<b>Purchased Professional &amp; Tech Services</b>				
<b>52.1200</b>	<b>Professional</b>				
<b>52.1300</b>	<b>Technical</b>				
<b>52.2000</b>	<b>Purchased-Property Services</b>				
<b>52.2100</b>	<b>Cleaning Services</b>				
52.2100	Disposal	7,000	7,000	4,700	7,500
52.2160	Tree Removal	9,500	9,500	4,300	9,500
<b>52.2200</b>					
52.2210	Street Maintenance	5,000	5,000	154	5,000
<b>52.3000</b>					
52.3100	Insurance, other than employees	17,000	26,000	24,931	26,000
<b>52.3200</b>					
52.3210	Telephone & Internet	1,300	1,300	1,034	1,300
52.3230	Cellular Phones	1,400	1,400	942	1,400
52.3500	Travel	0	0	0	0
52.3600	Dues and Fees	100	100	0	100
52.3700	Education & Training	0	0	0	0
<b>Total Purchased/Contracte d Services</b>		<b>41,300</b>	<b>50,300</b>	<b>36,061</b>	<b>50,800</b>
<b>53.1000</b>	<b>Supplies</b>				
<b>53.1100</b>	<b>General Supplies &amp; Materials</b>				

53.1110	Office	1,000	1,000	150	1,000
53.1111	Tools	500	500	482	1,000
53.1130	Uniforms	3,800	3,800	2,742	4,200
53.1140	Vehicle/Equipment Parts	15,000	15,000	9,488	15,000
53.1141	Equipment Parts	6,200	6,200	1,587	6,200
53.1142	Safety Equipment	1,000	1,000	1,198	1,500
53.1143	Signs & Banners	5,000	5,000	7,992	10,000
53.1144	Christmas Supplies	15,000	15,000	101	5,000
53.1150	Landscaping	5,000	5,000	906	10,000
53.1160	Park Supplies	4,500	4,500	1,422	5,000
53.1171	Building Improvements	25,000	25,000	20,721	5,000
53.1180	Cemetery Equipment	0	0	0	0
53.1190	Other Supplies	10,000	10,000	7,796	15,000
<b>53.1200</b>	<b>Energy</b>				
53.1210	Water/Sewerage	2,600	2,600	2,248	3,000
53.1220	Natural Gas	3,000	3,000	1,982	3,500
53.1230	Electricity	8,500	8,500	4,560	8,500
53.1231	Street Lights-Signals-etc	94,000	94,000	83,895	110,000
53.1270	Gasoline/Diesel	14,000	14,000	6,801	13,000
<b>53.1600</b>	<b>Small Equipment</b>				
53.1610	Computer Equip/Maint (Less than \$5000)	250	250	0	250
53.1690	Other Small Equipment (Less than \$5000)	3,500	3,500	760	3,500
<b>Total Supplies</b>		<b>217,850</b>	<b>236,850</b>	<b>154,831</b>	<b>220,650</b>
<b>54.1000</b>	<b>Property</b>				
54.1101	CDBG Engineering Fees	0	0	0	0
54.1200	Site Improvements	5,000	5,000	0	0
54.1401	Infrastructure (Curb- cuts)	0	0	0	0
54.2102	Cemetery Equipment	19,000	0	18,490	0
54.2200	Capital Outlay - Vehicle	30,000	30,000	26,634	5,000
<b>Total Capital Outlay</b>		<b>54,000</b>	<b>35,000</b>	<b>45,124</b>	<b>5,000</b>
<b>57.1000</b>	<b>Intergovernmental</b>				
<b>57.2000</b>	<b>Payments to Other Agencies</b>				
<b>Total Other Cost</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Debt Service**

<b>58.1000</b>	<b>Principal</b>				
<b>58.1200</b>	<b>Capital Lease - Principle</b>				
58.1210	Lease - Machinery	0	0	0	0
58.1220	Lease - Vehicles	10,000	10,000	10,508	6,330
58.2000	Interest	500	500	0	675
<b>Total Debt Service</b>		<b>10,500</b>	<b>10,500</b>	<b>10,508</b>	<b>7,005</b>
<b>Total Expenditures</b>		<b>782,650</b>	<b>792,924</b>	<b>598,966</b>	<b>745,229</b>

**DEPARTMENT:**

CODE ENFORCEMENT

**FUND:**

7450

## SUMMARY OF DEPARTMENT RESPONSIBILITIES:

**Mission:** To promote and maintain a safe and desirable living and working environment for the citizens of Jonesboro. It is our responsibility to help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to abate violations of the City Codes of Ordinances.

Description of Duties: Code Enforcement conducts inspection of all residential and commercial properties within the City Limits relating to violations on premises and structures (interior & exterior) which includes tall grass, illegal signage, junk vehicles, cleanliness of premises, zoning inspections, erosion control inspections, business licenses, animal control and noise abatements.

**BUDGET NOTES:**

<b>PERSONNEL SERVICES</b>	This line item covers the salary for one Code Enforcement Officer. The <b>2016 Budget was \$40,300</b> and the recommended <b>2017 Budget is \$41,500.</b>
<b>51.1100 SALARIES</b>	
<b>51.1300 OVERTIME</b>	<b>2016 Budget</b> was \$0 and the recommendation for <b>2017</b> is also recommended at \$0.
<b>51.2100 GROUP INSURANCE</b>	Health and dental insurance for one employee and children. <b>2016 Budget was \$11,800</b> and the recommendation for <b>2017 Budget is \$9,800.00</b>
<b>51.2300 MEDICARE</b>	City's portion of Medicare for <b>2016 Budget was \$600.</b> The recommendation for <b>2017 Budget is \$650.</b>
<b>51.2400 RETIREMENT</b>	This line item is the City's contribution for employee's retirement through the Georgia Municipal Association. <b>2016 Budget was \$1,274.</b> Recommendation for the <b>2017 Budget is \$1,274.</b>
<b>51.2600 UNEMPLOYMENT INSURANCE</b>	<b>Unemployment Insurance</b> – This line item has been budgeted with the Administration Department.
<b>51.2700 WORKERS COMP</b>	This line item has been included with the Administration Department in previous years. In <b>2016</b> the cost has been approximately <b>\$2,000.</b> <b>Recommend for the 2017 Budget a line item at \$2,000.</b>
<b>52.2200 REPAIRS &amp; DEMOLITION</b>	This line item was added during the 2016 Budget year with a budget amendment. <b>2016 Budget Amendment was \$15,500.</b> The recommendation for the <b>2017 Budget is \$5,000.</b>
<b>PURCHASED/CONTRACT SERVICES</b>	<b>2016 Budget was \$600.</b> The recommendation for the <b>2017 Budget year is \$500.</b>

<b>52.2220 CELLULAR PHONE</b>	
<b>52.3500 TRAVEL</b>	This line item will cover expense for hotel and meals when employee attends training. <b>2016 Budget was \$1,000. 2017 Budget Recommendation remains at \$1,000.</b>
<b>52.3600 DUES - FEES</b>	This line items covers membership fees for GACE and ICC. <b>2016 Budget was \$300. 2017 Budget recommendation is \$500.</b>
<b>SUPPLIES 53.1130 UNIFORMS</b>	<b>2016 Budget was \$500.</b> The recommendation for the <b>2017 Budget remains at \$500.</b>
<b>53.1140 VEHICLES</b>	<b>Vehicle Equipment Parts</b> – Service in the past has been covered under the Public Works Department Budget.
<b>53.1270 GASOLINE</b>	2016 Budget was \$2,500 and the recommendation for 2017 Budget is recommended at \$1,200.
<b>54.2200 VEHICLE PURCHASE</b>	2016 Budget was \$75,000 for the purchase of an additional truck. No purchases for 2017.

<b>Acct#</b>	<b>Account Name</b>	<b>Adopted 2016</b>	<b>Amende d 2016</b>	<b>YTD Actual</b>	<b>Submitte d 2017</b>
<b>51.1000</b>	<b>Personal Services - Salaries &amp; Wages</b>				
51.1100	Regular Employees	40,300	40,300	32,525	41,500
51.2100	Group Insurance	9,000	11,500	9,972	9,800
51.2200	Social Security (FICA) Contributions	2,500	2,500	1,811	3,000
51.2300	Medicare	600	600	423	650
51.2400	Retirement Contributions	1,000	1,274	2,274	1,274
51.2700	Workers Compensation	2,000	2,000	753	2,000
	<b>Total Personal Services and Employee Benefits</b>	<b>55,400</b>	<b>58,174</b>	<b>47,757</b>	<b>58,224</b>
	<b>Services</b>				
52.2200	Repairs & Demolition		15,500	15,500	5,000
52.3260	Cellular Telephone	600	600	447	500
52.3500	Travel	1,000	1,000	562	1,000
52.3600	Dues and Fees	300	300	215	500
52.3700	Education & Training	1,000	1,000	595	1,500
	<b>Total Services</b>	<b>2,900</b>	<b>2,900</b>	<b>17,320</b>	<b>8,500</b>
53.1130	Uniforms	500	500	158	500
53.1270	Gasoline	2,500	2,500	1,169	1,200
58.1200	Vehicle Lease - Purchase		0	0	<b>0</b>
		<b>3,000</b>	<b>3,000</b>	<b>1,327</b>	<b>1,700</b>
	<b>Total Budget</b>	<b>61,300</b>	<b>64,074</b>	<b>66,403</b>	<b>68,424</b>

## 2017 SOLID WASTE REVENUES

**34.4110 – Sanitation Fee Collected** – Fees are collected at this time on the property tax bills. We have some business customers that we bill separately from the tax bills. The revenue projected from **2016 were \$140,000. 2017 Budget is \$164,400.** We possibly will need to use reserves in order to make budget. This is due to the high cost of dumping fees.

Acct#	Account Name	Approved 2015	2016 Budget
<b>51.1000</b>	<b>Personal Services - Salaries &amp; Wages</b>		
51.1100	Regular Employees	\$49,558.00	\$50,300.00
51.2200	Social Security (FICA) Contributions	\$3,100.00	\$3,200.00
51.2300	Medicare	\$720.00	\$700.00
51.2700	Workers Compensation	\$10,000.00	\$5,000.00
	<b>Total Personal Services and Employee Benefits</b>	<b>\$63,378.00</b>	<b>\$59,200.00</b>
	<b>Other Costs</b>		
52.2110	Disposal Landfill Fees	\$55,000.00	\$60,000.00
52.3100	Insurance ( Non Benefit)	\$5,000.00	\$6,000.00
53.1100	Supplies/Materials	\$200.00	\$200.00
53.1130	Uniforms	\$500.00	\$500.00
53.1140	Vehicle/Equipment Parts	\$8,500.00	\$8,500.00
53.1270	Gasoline	\$6,000.00	\$6,000.00
54.2200	Vehicle Purchase	\$0.00	\$75,000.00
	<b>Total Other Costs</b>	<b>\$75,200.00</b>	<b>\$156,200.00</b>
	<b>Total Budget</b>	<b>\$138,578.00</b>	<b>\$215,400.00</b>

Acct#	Account Name	Approved 2015	2016 Budget
	<b>Sanitation Revenues</b>		
34.4110	Refuse Collection Fees	\$138,528.00	\$140,000.00
36.1010	Group Insurance	\$50.00	\$0.00
	Transfer From Reserves	\$0.00	\$75,400.00
	<b>Total Personal Services and Employee Benefits</b>	<b>\$138,578.00</b>	<b>\$215,400.00</b>

## SPECIAL PROJECT FUNDS

### **Fund 275      Hotel Motel Fund**

Acct#	Account Name	Approved 2016	2017 Budget
	Revenue		
31.4100	Hotel Motel Tax Received	\$12,000.00	\$21,000.00
	Total Hotel Motel Tax Received	\$12,000.00	\$21,000.00
	Expenditures		
52.3330	Advertising	\$4,000.00	\$7,000.00
57.2100	Payments to CCVB	\$4,000.00	\$7,000.00
57.2110	Payments to Historical Jonesboro	\$4,000.00	\$7,000.00
	Total Expenditures	\$12,000.00	\$21,000.00

### **Fund 211      DEA**

Acct#	Account Name	Approved 2016	2017 Budget
<b>35.1000</b>	<b>Fines &amp; Forfeitures</b>		
35.1300	Confiscations	\$0.00	\$0.00
34.1320	Cash Confiscations	\$50,000.00	\$50,000.00
<b>36.1000</b>	<b>Interest Revenues</b>		
36.1100	Interest-Conf Assets Account	\$100.00	\$13,000.00
38.9100	Reserves	\$0.00	\$0.00
<b>Total DEA Revenue</b>		<b>\$50,100.00</b>	<b>\$63,000.00</b>
<b>52.1200</b>	<b>Professional Services</b>		
52.3500	Travel	\$0.00	\$0.00
52.3600	Dues and Fees	\$0.00	\$0.00
52.3700	Education & Training	\$0.00	\$0.00
52.3901	Other-Information (Buy)	\$0.00	\$0.00
53.1110	Office Supplies	\$5,100.00	\$0.00
53.1130	Uniforms	\$5,000.00	\$0.00
53.1140	Vehicles/Parts/Equipment	\$0.00	\$0.00
53.1701	Other Supplies	\$2,000.00	\$0.00
<b>54.2100</b>	<b>Equipment</b>		

54.2200	Vehicles	\$25,000.00	\$50,000.00
54.2500	Other Equipment	\$13,000.00	\$13,000.00
54.2501	Computers/Software	\$0.00	\$0.00
<b>Total Expenditures</b>		<b>\$50,100.00</b>	<b>\$63,000.00</b>

## Fund 210 Confiscated Funds

Acct#	Account Name	Approved 2016	2017 Budget
<b>35.1000</b>	<b>Fines &amp; Forfeitures</b>		
35.1300	Confiscations	\$0.00	\$0.00
34.1320	Cash Confiscations	\$10,000.00	\$10,000.00
<b>36.1000</b>	<b>Interest Revenues</b>		
36.1100	Interest-Conf Assets Account	0.00	\$0.00
38.9100	Reserves	0.00	\$0.00
<b>Total Confiscated Funds Revenue</b>		<b>\$10,000.00</b>	<b>\$10,000.00</b>
<b>52.1200</b>	<b>Professional Services</b>		
<b>52.1300</b>	<b>Technical</b>		
53.1110	General Supplies & Materials	5,000.00	\$5,000.00
53.1130	Uniforms	5,000.00	\$5,000.00
<b>Total Expenditures</b>		<b>\$10,000.00</b>	<b>\$10,000.00</b>

## Fund 343 Streetscape

Acct#	Account Name	Approved 2016	2017 Budget
33.4110	GDOT Grant	\$0.00	\$0.00
<b>36.1000</b>	<b>Interest Revenues</b>		
36.1100	Interest Earned	\$0.00	\$0.00
39.1220	Operating Transfer	\$0.00	\$0.00
<b>Total Streetscape Revenue</b>		<b>\$0.00</b>	<b>\$0.00</b>
52.1250	Engineering Consultant	\$0.00	\$0.00
52.1290	Other Professional	\$0.00	\$0.00

54.1200	Site Improvements (Projected)	\$0.00	\$0.00
<b>Total Expenditures</b>		<b>\$0.00</b>	<b>\$0.00</b>

## **Fund 290      Technology Fund**

<b>Acct#</b>	<b>Account Name</b>	<b>Approved 2016</b>	<b>2017 Budget</b>
34.2910	Technology Fees Collected	\$50,000.00	\$50,000.00
36.1100	Interest Earned	\$0.00	\$0.00
<b>Total Technology Fund Revenue</b>		<b>\$50,000.00</b>	<b>\$50,000.00</b>
52.1330	Software/Computer Support	\$40,000.00	\$40,000.00
52.2230	Uniforms	\$10,000.00	\$10,000.00
<b>Total Expenditures</b>		<b>\$50,000.00</b>	<b>\$50,000.00</b>

## **Fund 212      LMIG Fund**

<b>Acct#</b>	<b>Account Name</b>	<b>Approved 2016</b>	<b>2017 Budget</b>
<b>33.4000</b>	<b>State Government Grants</b>		
33.4300	Capital	\$0.00	\$0.00
33.4310	Direct (LARP)	\$39,418.76	\$51,000.00
34.1320	Interest	\$0.00	\$0.00
<b>36.1000</b>	<b>Interest Revenues</b>		
38.9100	Reserves	\$20,581.24	\$0.00
<b>Total LARP Revenue</b>		<b>\$60,000.00</b>	<b>\$51,000.00</b>
	<b>Property</b>		
54.1401	Williamson Mill Rd	\$0.00	
54.1402	Adamson Drive	\$0.00	
54.1403	Woodhaven Drive	\$0.00	
54.1404	Pharr Drive	\$0.00	
54.1405	Lee Street	\$30,000.00	\$51,000.00
54.1406	Church Street	\$0.00	
54.1407	Raymond Street	\$0.00	
54.1408	Rogers Avenue	\$0.00	

54.1409	W. Mill Street	\$30,000.00	
<b>Total</b>		<b>\$60,000.00</b>	<b>\$51,000.00</b>
<b>Expenditures</b>			